

### Tips & Advice

- Read and follow the instructions carefully.
- Start your application early! Rushing to complete the application on the day of the deadline can be stressful and result in mistakes or missing information. Don't let a situation like your computer crashing, your printer not working, or the system being bogged down stand between you and money for school! Remember that there is nothing wrong with turning in an application before the deadline.
- Never leave a section of the application blank. Complete the entire application.
- Make sure you include all of the required documents with your application (transcripts, award letter, class schedule)
- Have at least one other person review your application and supporting documents, including your personal statement or essay. There are a lot of people that can help with this.
- Get involved and stay involved in your community! A full activities chart can really make your application stand out.
- Good examples of people to ask for references/letters of recommendation include past or present teachers/professors, past or present employers, community leaders, and organization leaders. Never ask family or friends unless you are asked for a personal reference.
- Provide the people you are asking for a reference/letter of recommendation with a resume or list of your activities and accomplishments.
- Always give the recommenders adequate time to prepare your form/letter.
- National Scholarship Awareness Month is in November. This is when you need to start preparing for next year.

### Where Do I Look For Scholarships?

- The UCC Foundation website: <http://www.umpqua.edu/scholarships>
- Oregon Student Access Commission (OSAC): <https://app.oregonstudentaid.gov/>
- FastWeb: <http://www.fastweb.com/>
- Local High Schools' websites
- Other community colleges' websites
- Websites of places you would like to work
- Your local bank