



## Admissions Assessment Exam (HESI A<sup>2</sup>) Instructions

**STEP 1:** Sign up for a session time for the HESI A<sup>2</sup> exam & pay the proctor fee.

**STEP 2:** Go to [Evolve.elsevier.com](http://Evolve.elsevier.com) to register and pay the exam fee. You will need a Payment ID number to start the registration. Payment ID is 5057

**STEP 3:** Print your receipt! It will be needed when you report for your exam.

**STEP 4:** Take HESI A<sup>2</sup> exam.

Dear Registered Nursing Applicant

The Admissions Assessment Proctored HESI A<sup>2</sup> Exam is the final step of scoring for the UCC Registered Nursing Program application. This is part of the Admission Criteria for the application process. (See Page 6 of the application). Please review and complete all the following steps for your RN application process.

**STEP 1:** Because of the nature of the proctored HESI A<sup>2</sup> exam and the limited resources with the amount of students we have testing, we are limited to holding the exam on April 4<sup>th</sup>, 2015 only, however, two sessions to choose from will be available. Please plan ahead to avoid scheduling problems.

### Proctored HESI A<sup>2</sup> Exam sessions:

Date		Building/Room	Check-in Time	Sequence No.
Saturday	April 4, 2015	Campus Center Lobby	8:30 am	CRN # 35529
Saturday	April 4, 2015	Campus Center Lobby	11:00 am	CRN # 35530

**Fees:** There are two fees for the HESI A<sup>2</sup> exam and each are paid for differently.

**Proctor Session Fee \$25.00** - Please choose only **one** of the session times listed above. You may sign up for a session and pay through UCC's Registration Office at 541-440-4604. Please have your Student ID # and CRN Sequence number ready for the operator.

**HESI A<sup>2</sup> Exam Fee \$44.00** - Elsevier HESI Testing and Umpqua Community College have partnered to bring you the best, most reliable testing products available. For this reason, you must register and make a payment of the fee in order to sit for your upcoming HESI A<sup>2</sup> exam.

**STEP 2:** Register and pay the HESI A<sup>2</sup> Exam Fee at [Evolve.elsevier.com](http://Evolve.elsevier.com)

**Registration and payment for the HESI A<sup>2</sup> must be made before March 31, 2014 at 4:30 pm.**

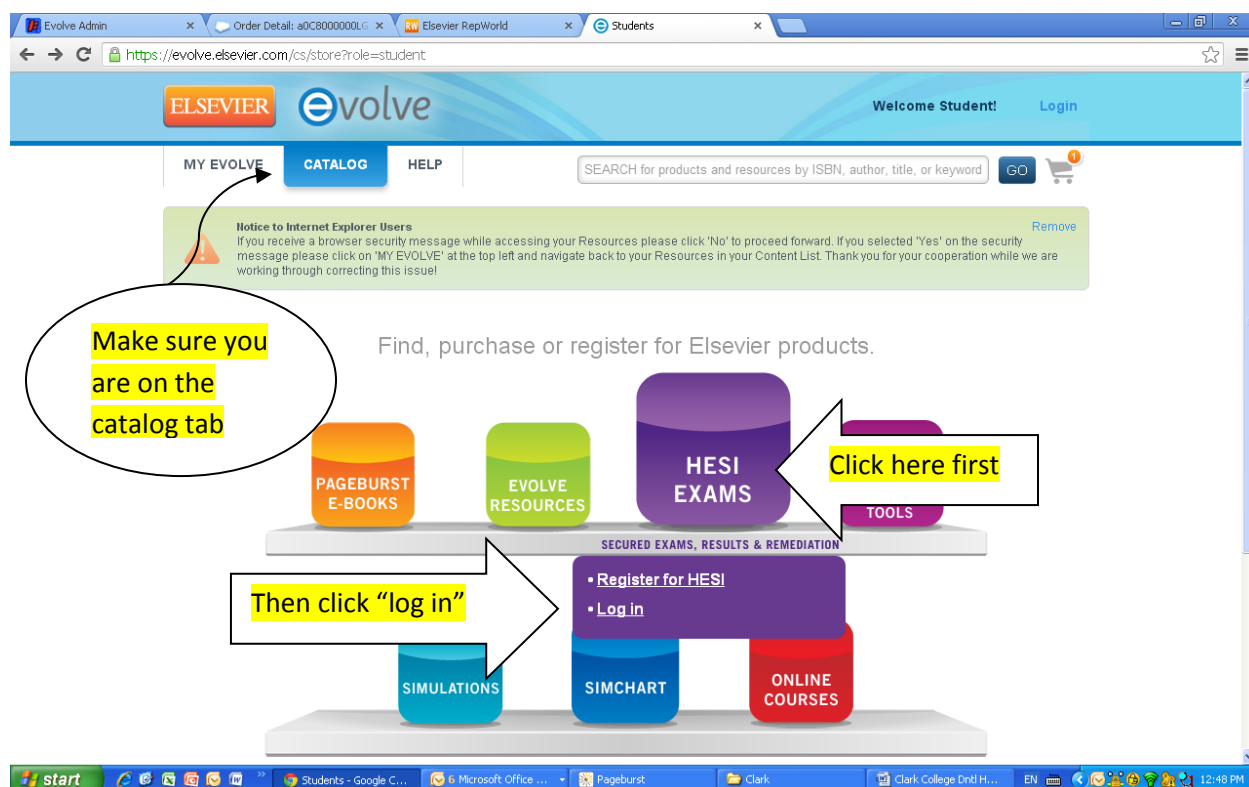
**Admittance to the test session will not be allowed without prior payment and receipt of payment at the Evolve site.** Be sure to make payment on a computer you can print from for proof of payment. Directions for access to the Evolve site are at STEP 2 below.

## Step by Step Instructions to Set up your HESI Student Access & Make your HESI Exam Payment Online: *(This is just an example; the test names for your exams will be different.)*

### 1. How To Sign Up for an Evolve Account

Go to the **Student** site at <https://hesistudentaccess.elsevier.com/payments.html?PaymentID=5057>

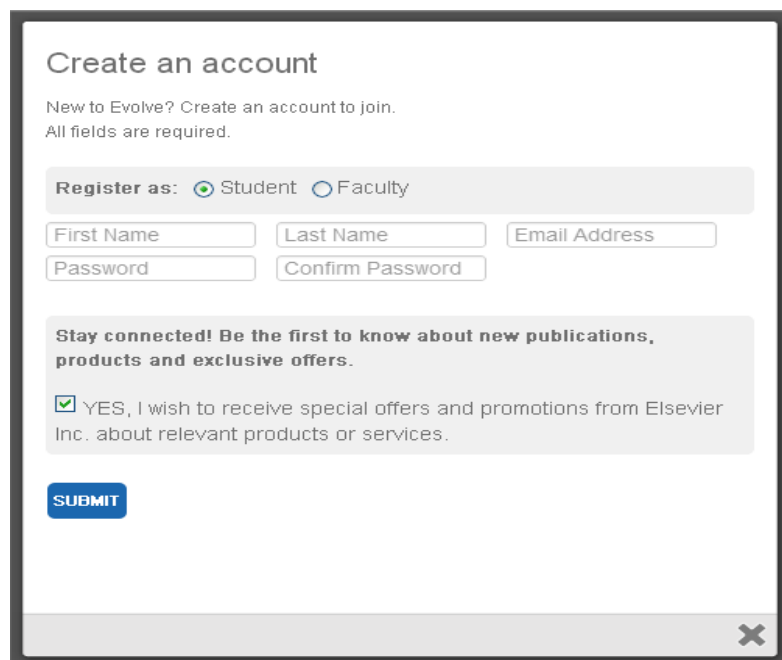
Click on the purple HESI box and click register for HESI.



After you go to “log in” you will see a box appear in the top right corner to log in. Click on the link at the bottom to “create an account”

The box below will appear, fill in all areas. You do not have to check the box to receive additional offers, which is completely optional. You must **CLICK SUBMIT**.

Once you complete this, you will receive you login [information](#) via email.



**Create an account**

New to Evolve? Create an account to join.  
All fields are required.

**Register as:** ☒ Student ☐ Faculty

First Name  Last Name  Email Address

Password  Confirm Password

**Stay connected! Be the first to know about new publications, products and exclusive offers.**

☒ YES, I wish to receive special offers and promotions from Elsevier Inc. about relevant products or services.

**SUBMIT**

2. Now it's time to register for HESI. Log into Evolve and click on the purple HESI button again and click where it says "register for HESI"



Then click the orange register button on the right.





## HESI Assessment

### HESI Registration

HESI

Registering for HESI is required to take an exam, access reports and remediation, register for distance testing exams, and make exam and package payments.

To add HESI Student Access to your new or existing Evolve Account, click the "Register" button.

If you have already registered for HESI, your scoring results and remediation can be accessed by logging in to Evolve.



The next page is the confirmation page. Go to the orange button that now says "redeem/checkout."

#### MY CART

		Quantity	Price	
	<b>HESI Registration</b> HESI <b>HESI Assessment</b> ISBN: 9781455728916   2012 \$0.00	1	\$0.00	<a href="#">Delete</a>

[< CONTINUE SHOPPING](#)

SUBTOTAL: \$0.00

**REDEEM/CHECKOUT >**

On the next page, you will be asked to fill out a few more boxes to complete your profile on Evolve then you will see the page below. Once you accept the agreement and click submit, you will have the HESI student access in your Evolve account.

#### MY CART **1. REVIEW & SUBMIT** 2. CONFIRMATION

		Quantity	Price	
	<b>HESI Registration</b> HESI <b>HESI Assessment</b> ISBN: 9781455728916   2012 \$0.00	1	\$0.00	<a href="#">Delete</a>

☐ Yes, I accept the Registered User Agreement.

Estimated Tax (0.00%): \$0.00

TOTAL: \$0.00

**SUBMIT >**

Click on the My Evolve link in the green box to go to your HESI Student Access

 **MY CART**     **1. REVIEW & SUBMIT**    **2. CONFIRMATION**



### HESI Registration

HESI

### HESI Assessment

ISBN: 9781455728916 | 2012

\$0.00

Quantity

1

Price

\$0.00

Order Number

341594

You are now registered for a student HESI account. You can access your log in credentials by clicking My Account and selecting Account Settings. When you return to [My Evolve](#) you will see a HESI Assessment section in your Content List. Click the link for "Student Access" to get started.



## HESI Assessment Student Access

3. Now you are ready to place the order. Fill out the information on the Payment form below and click "proceed to checkout." *The Payment ID Number for UCC is 5057. The price is 42.00 with a \$ 2.00 service charge.*

My Exams   Payments   Cohort   Distance Testing

**Make a Payment**   Payment History

Select a Product   Make Payment

**1. Find your product by entering the 'Payment ID' below.**

Payment ID

**2. Verify the information below and then click "Proceed to Checkout".**

Payment ID	Program	Description	Payment Due By	Price
2273	CLARK COLLEGE-DENTAL HYGIENE-MBS	HP Admission Assessment (A2) - 2nd Time	02-11-2013	\$34.00

**3. Complete Billing Information.**

\* First Name  (As it appears on the card)

\* Last Name  (As it appears on the card)

\* Address

\* City

\* State

\* Zip Code

\* Country

Fill out the credit card info on the screen below and you will receive a confirmation order receipt.

## STEP 3: Print your receipt.

## Credit Card Information

Card Number:  \*

Cards Accepted: Visa - Discover - American Express - MasterCard

Card Type:  \*

Exp Date:  /  \*

### Required field

Please note that we only support the US-English character set. In order to ensure that your transaction is processed correctly, please refrain from using International Characters.



[l.platz@elsevier.com](mailto:l.platz@elsevier.com).

Once you have completed your payment, **PRINT YOUR RECEIPT** to turn in to your instructor ON THE DAY OF THE EXAM. Use the Print icon on your browser tool bar – there is no PRINT button on the confirmation page.

If you have any difficulty contact HESI at 800 950-2728. If for any reason you are unable to reach that office, contact Liz Platz, 360 241-6822 (cell) or email

## STEP 4: Take HESI A<sup>2</sup> exam.

For security reasons, you must check in at your designated exam time. Check in time does not reflect the time you will begin testing. You will have 120 minutes to complete your exam.

Arrive early and bring your receipt for the HESI A<sup>2</sup> payment receipt with you when you come to the exam. **Results will be available when testers complete the test and may then, quietly leave the session.** Please plan accordingly. Do not bring any material with you other than what is stated above – This means NO electronic devices of any type (cell phones, PDA's, Flash drives, etc.) – You may not save your HESI A<sup>2</sup> exam. **Please do not return to the Campus Center Lobby when you are finished.**

If you have additional questions, please contact Nancy Hart, Testing Coordinator (Campus Center) at 541-440-7659, LaVera Noland, Admissions Officer at 541-440-4662, or the Nursing Department at 541-440-7684. Disability accommodations for the proctored exam are available upon request with advance notice. Please contact Disability Services at (541) 440-7655, or email [danielle.haskett@umpqua.edu](mailto:danielle.haskett@umpqua.edu).