Curriculum Committee
Meeting Agenda
Tuesday, February 11, 2014
3:30PM-5:00PM
S NY 15

Mary Stinnett       Martha Joyce       David Farrington       Bettie Wright
Roger Kennedy       Todd Mican         Joan Campbell          Deborah Gresham

Business to be reviewed by Curriculum Committee:

Approval of the following Curriculum Committee Minutes- January 14, 2014

New Courses:
To be presented by Stephanie Newman:
- TA 261- Movement
- TA 262- Stage Combat

New Programs:
- None

Program Revisions
- None

Course Revisions:
To be presented by Stephanie Newman:
- TA 241- Advanced Acting- Classic (Changed from Intermediate Acting)
- TA 242- Advanced Acting- Clowning (Changed from Intermediate Acting)
- TA 243- Advanced Acting Community- Based Drama (Changed from Intermediate Acting)

To be presented by Melinda Benton:
- J215- Journalism Production

To be presented by Nancy Nowak:
- HD 100- College Success
- HD 136- Strategies for Success
- MTH 10- Math Skills
- MTH 20- Pre-algebra
- MTH 40/41/42- Math Skills Lab
- WR 80/81/82- Writing Skills Independent Study (Changed from Writing Skills Ind.)
- WR 90- Writing Skills
- WR 95- College Writing Fundamentals
- RD 80- Basic Reading
- RD 90- College Textbook Reading
- RD 115- Critical Reading Strategies

Informational Items:
Next Curriculum Committee Meeting Spring Term 😊
Curriculum Committee  
Meeting Minutes  
3:30PM-5:00PM  
January 14, 2014  
SNY 15  

X Mary Stinnett  
X David Farrington  
X Bettie Wright  
X Deborah Gresham  
X Martha Joyce  
X Roger Kennedy  
___ Joan Campbell  
___ Todd Mican  

Nancy Nowak attended as a guest.

Business to be reviewed by Curriculum Committee:  
Approval of Curriculum Committee Minutes- November 7, 2013  

New Courses:  
Following to be presented by Cheryl Yoder:  
- PE 185 AB- Advanced Baseball  
- PE 185 PB-Physical Conditioning Baseball  
- PE 185 SB- Baseball Strategies  

Moved forward to IC

New Programs:  
Following to be presented by Roger Kennedy:  
- Certificate- Emergency Medical Services  
with the following changes:  
  o catalogue year changed to 15-16  
  o correct outlines

Moved forward to IC

Course Revisions:  
Following to be presented by Amy Fair:  
- WR 227- Technical Report Writing  

Moved to IC Consent Agenda

Following to be presented by Ken Carloni:  
- BI 212- Principles of Biology  
with the following changes:  
  o Correct lec/lab 3 to be lab 3  
  o Change implementation date to be W 2016  
  o Clarify the change of prerequisite (Roger Kennedy will discuss with Ken)  
  o Use approved outline form with the eleven week format.

Moved forward to IC

Program Revisions  
Following to be presented by Bill Armstrong:  
- Entrepreneurship Certificate  
with the following changes:  
  o Name of program on p. 2 should be changed to Entrepreneurship  
  o Change catalogue year to 15-16

Moved to IC Consent Agenda
• Entry Management Programs moved to IC Consent Agenda with the following changes:
  o Change catalogue year to 15-16

Following to be presented by Deborah Gresham:
• AAS- Marketing moved to IC Consent Agenda with the following changes:
  o SDP 219 should read SP 219 on p. 2 of the program revision form

Informational Items:
• Minor addition to the following for catalog purposes:
  o ECON 201 (Micro)
  o ECON 202 (Macro)
  o Econ 2023 (Global)

• Next Curriculum Committee Meeting scheduled for Tuesday, February 11, 2014
Document brought forward by: Stephanie Newman

Supervisor’s name Jason Aase        Date   January 21, 2014

Course title: Movement

Division A & S Department      F & P           Program TA

Course No TA 261 Title Movement Offered Fall

Credits 3 Lec hrs/wk 3 Lec/Lab hrs/wk 0 Lab hrs/wk 0 Prac hrs/wk 0

Banner Pre-req. none Instructor Pre-req. none Co-requisites none Length (wks) 11

Proposed implementation date Term Fall Year 2014 Grading Option G/P/NP Load Factor 3

Catalog Course Description: A studio course introducing physical expression and storytelling with the body. Actors develop physical dexterity, strength and control while exploring various techniques used in contemporary theatre. Studies include styles from Laban, Grotowski, Decroux, and Loui. Actors work towards presentations of movement pieces that culminate in a performance at the end of the term. Required for students taking Stage Combat in Winter.

VOCATIONAL TECHNICAL PROPOSALS ONLY   LOWER DIVISION COLLEGIATE PROPOSALS ONLY

☐ Approved by Advisory Committee (Minutes Attached):
Is this course on the "LDC Course List" of the State Department ☐ To be ☐ Yes ☐ No
If no, this course has been approved for transfer to: (college or university) (attached syllabus, course description, and outcomes)

☐ Occupational Preparatory (organized degree/cert program) ☐ Occupational Supplementary

Support Course: Indicate all programs for which this course will be required.

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Overlap

COURSE DEVELOPED BY Stephanie Newman   DATE: January 21, 2014

ATTACH the documents 1. COURSE OUTLINE   2. COURSE JUSTIFICATION FORM
Course Title: Stage Combat
Developed By: Stephanie Newman
Development Date: January, 2014
Revision Date:

COURSE DESCRIPTION: A studio course introducing physical expression and storytelling with the body. Actors develop physical dexterity, strength and control while exploring various techniques used in contemporary theatre. Studies include styles from Laban, Grotowski, Decroux, and Loui. Actors work towards presentations of movement pieces that culminate in a performance at the end of the term. Required for students taking Stage Combat in Winter.

COURSE OUTCOMES: Students who complete this course will be able to:
1. Identify and demonstrate Laban, Grotowski, and Decroux styles and techniques.
2. Warm-up the body and increase physical control through a series of active exercises.
3. Create, rehearse, and present movement pieces that express a story without vocals.
5. Identify and engage in Contact Improvisation.
6. Utilize Contact Improvisation while performing a scene.
7. Describe and demonstrate techniques to increase flexibility and physical spontaneity.

REQUIRED TEXT/MATERIALS: Loui, Annie. The Physical Actor: Exercises for Action and Awareness. (Routledge, 2009). Non-restrictive, neutral clothing that does not hinder movement and comfortable shoes. Water, a towel, and a yoga mat or equivalent.
OUTLINE: [Topics taught by week 1-10.]

Week 1  Warm-ups, Toning, Flexibility
Week 2  Solo Pieces
Week 3  Laban
Week 4  Growtowski
Week 5  Solo Pieces Round 2
Week 6  Decroux
Week 7  Contact Improvisation (Loui)
Week 8  Jumps, Falls, and Weight Sharing
Week 9  Duet Pieces
Week 10  Contact Improvisation in Scenes
Week 11 Final: Performance
Student need for course: Broaden variety for transferable credits for theatre majors. Engage performing arts students with theatre training from a physical angle. Train students for summer work at universities and conservatories. Enhance physical course offerings for the college. Fulfill elective transfer requirements to four year theatre arts programs.

Course Information:

- AA
- AS
- AAS
- Below 100 level
- x Elective
- Certificate

x AAOT (Area of distribution):

- x Arts & Letters
- Science/Math/Computer Science
- Social Sciences
- Electives

x Approved Disciplines Studies Listings

- Arts & Letters
- Science/Math/Computer Science
- Social Sciences
- Human Relations

Cost of this course:

x No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: Increases interest in other theatre and physical education classes and UCC performance classes.

b. Current program: Increases support for Performance and Production courses as students are better equipped to audition for a variety of theatre genres. Increases interest from incoming high schools to offer physical and diverse courses. Trains students for summer work in theatre both on and off campus. Supports audience attendance for theatrical presentations.

Replacement course for: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support Vice President of Instruction
Document brought forward by: Stephanie Newman
Supervisor’s name Jason Aase        Date January 21, 2014

Course title: **Stage Combat**

Division A & S Department      F & P        Program TA

Course No TA 262 Title **Stage Combat** Offered Winter

Credits 3 Lec hrs/wk 3 Lec/Lab hrs/wk 0 Lab hrs/wk 0 Prac hrs/wk 0

Banner Pre-req. TA 261 Instructor Pre-req. TA 261 Co-requisites none Length (wks) 11

Proposed implementation date Term **Winter** Year **2015** Grading Option G/P/NP Load Factor 3

**Catalog Course Description:** A studio course introducing the techniques used in stage combat. Various exercises in hand-to-hand combat and weapon use are covered.

VOCATIONAL TECHNICAL PROPOSALS ONLY  LOWER DIVISION COLLEGIATE PROPOSALS ONLY

☐ Approved by Advisory Committee (Minutes Attached):
Is this course on the "LDC Course List" of the State Department ☐ To be ☐ Yes ☐ No
If no, this course has been approved for transfer to: (college or university) (attached syllabus, course description, and outcomes)

☐ Occupational Preparatory (organized degree/cert program) ☐ Occupational Supplementary Support Course: Indicate all programs for which this course will be required.

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Overlap

COURSE DEVELOPED BY **Stephanie Newman** DATE: **January 21, 2014**

ATTACH the documents 1. COURSE OUTLINE  2. COURSE JUSTIFICATION FORM
Course No: TA 262
Course Credit: 3
Lecture Hrs/wk: 3
Lab Hrs/Wk: 0
Lecture/Lab Hrs/Wk: 0
Practicum Hrs/Wk: 0
Clock Hours: 33
Length of Course 11
Banner enforced Prerequisite: TA 261
Instructor enforced Prerequisite: TA 261
Co-Requisite: none
Load Factor: 3 ILC
Activity Code: 100
CIPS:

Course Title: Stage Combat
Developed By: Stephanie Newman
Development Date: January, 2014
Revision Date:

COURSE DESCRIPTION: A studio course introducing the techniques used in stage combat. Various exercises in hand-to-hand combat and weapon use are covered.

COURSE OUTCOMES: Students who complete this course will be able to:
1. Research and analyze recorded stage combat sequences.
2. Identify and perform exercises in hand-to-hand combat.
3. Identify and describe proper use of various weapons used in stage combat.
4. Perform physical combat moves, including rolls, jumps, and falls.
5. Memorize, rehearse, and present fight sequences.
6. Identify safety concerns and practice safety with weapons.
7. Craft and present a scene utilizing the fight sequences taught in the quarter.

REQUIRED TEXT/MATERIALS: Non-restrictive clothing that does not hinder movement and comfortable shoes. Form-fitting work gloves. Water and a towel.
OUTLINE: [Topics taught by week 1-10.]

Week 1   Warm-ups and Form

Week 2   Introduction to Hand-to-Hand Combat

Week 3   Rolls, Dives, and Falls

Week 4   Hand-to-Hand Sequences

Week 5   Introduction to Rapiers, Daggers, and Related Equipment

Week 6   Fencing

Week 7   Weapon Sequences

Week 8   Stage Combat Research

Week 9   Scenework with Combat

Week 10  Rehearsal

Week 11  Final: Performance
Document brought forward by: **Stephanie Newman**

X  SNewman  Date  January 21, 2014
Supervisor Signature: 

**Student need for course:** Broaden variety for transferable credits for theatre majors. Engage performing arts students with theatre training in a different genre. Train students for summer work at universities and conservatories. Enhance physical course offerings for the college. Fulfill elective transfer requirements to four year theatre arts programs.

**Course Information:**

- [ ] AA  [ ] AS  [ ] AAS  [ ] Below 100 level  [x] Elective  [ ] Certificate
- [x] AAOT (Area of distribution):
  - [ ] Arts & Letters
  - [ ] Science/Math/Computer Science
  - [ ] Social Sciences
  - [ ] Electives

- [ ] Approved Disciplines Studies Listings

- [ ] Arts & Letters
- [ ] Science/Math/Computer Science
- [ ] Social Sciences
- [ ] Human Relations

**Cost of this course:**

- [ ] No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

- [x] Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate: 1 Pianist for the duration of the course; roughly $500 for a student or hired guest artist to play basic musical theatre songs for 4 hours a week + 1 final class, a total of 42 hours at just over $10/hr.

**Course impact on:**

a. Student enrollment in other courses: Increases interest in other theatre and physical education classes and UCC performance classes.

b. Current program: Increases support for Performance and Production courses as students are better equipped to audition for a variety of theatre genres. Increases interest from incoming high schools to offer physical and diverse courses. Trains students for summer work in theatre both on and off campus. Supports audience attendance for theatrical presentations.

Replacement course for:  

Title:

---

**Disposition:**  
**Signature**  
**Date**  
**Recommendation**

______________________________
Director of Curriculum Support  

______________________________
Vice President of Instruction
Document brought forward by: Stephanie Newman

X  SNewman  Date January 21, 2014
Supervisor Signature (Please type in the box with the X by it.)

x  Revise  Division:  A & S

  Reactivate  Department:  F & P

  Delete  Program:  TA

Current course number TA 241  Revised Course Number TA 241

  Current Course Title  Intermediate Acting  Revised Course Title Advanced Acting-Classics
  Credits 3  Revised Credits 3
  Lecture Hrs/Wk 3  Revised Lecture Hrs/Wk 3
  Lec /Lab Hrs/Wk 0  Revised Lec /Lab Hrs/Wk 0
  Lab Hrs/Wk 0  Revised Lab Hrs/Wk 0
  Practicum 0  Revised Practicum 0
  Banner/Instr. Prerequisites none  Revised Banner/Instruc. Prerequisites TA 141, 142, 143
  Co-requisites none  Revised Co-requisites none
  Length (Wks) 11  Revised Length (Wks) 11
  Terms Offered Fall  Revised Terms Offered Fall

Proposed implementation date: Term Fall Year 2014 Grading Option G/P/NP Load Factor 3

Reason for request: Revise course outcomes and course outline for new faculty as well as to update program to better match the needs of current four year transferring requirements.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS

Cost of revision:

x  No additional instructional costs (staff, materials, equipment, or facilities) are required.
  The cost of this course will be covered by (i.e. fewer sections of course):

□  Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course Title: Advanced Acting- Classics  
Developed By: Dean Remick  
Development Date: January 1999  
Revision Date: January 2014

**COURSE DESCRIPTION:** Advanced Acting- Classics explores acting in classical styles, from ancient Greek works to Moliere and Shakespeare. Textual analysis and research of the time periods develop connections to the material that cultivate a truthful performance with complex psychology and appropriate physicality. The actor continues to develop a critical voice by reviewing productions. Open to non-majors. Prerequisite: Acting 1, 2 and 3.

**COURSE OUTCOMES:** Students who complete this course will be able to:
1. Perform a warm-up that incorporates physical, vocal, and mental toning and relaxation.
2. Identify the structure of a script and pinpoint its dramatic elements.
3. Critique a theatrical performance by an actor by identifying key components of their work and analyzing their own reaction to those components.
4. Research a show’s time period and relate the behaviors and lifestyle to their scenes.
5. Memorize, rehearse, and present performances from a variety of classical texts.
6. Craft characterizations appropriate to the material and the times.
7. Develop and demonstrate an audition piece for a classical performance.


**OUTLINE:** [Topics taught by week 1-10.]

Week 1  Greek playwrights
Week 2  *The Bacchae*: Euripides

Week 3  Cultural Examinations: Ancient Greece

Week 4  French Comedies

Week 5  *Tartuffe*: Moliere

Week 6  Cultural Examinations: 17th Century France

Week 7  Shakespeare: Text & Delivery

Week 8  *Twelfth Night*: Shakespeare

Week 9  Cultural Examinations: 16th Century England

Week 10 Crafting a Classical Audition

Week 11 Performance (Final Exam)
Document brought forward by: Stephanie Newman

X Date
Supervisor Signature: (Please type in the box with the X by it.)

Course Number  TA 241  Course Name  Advanced Acting- Classics

**Student need for course:** Required for Theatre Arts

**Course Information:**

- [ ] AA  [ ] AS  [ ] AAS  [ ] Below 100 level  [x] Elective  [ ] Certificate
- [x] AAOT (Area of distribution):

**Cost of this course:**

- [x] No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

- [ ] Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

**Course impact on:**

- a. Student enrollment in other courses: none
- b. Current program: Maintain current levels

Replacement course for: Course Number: Title:

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Director of Curriculum Support  Vice President of Instruction
UCC COURSE REVISION FORM - Page 1 of 2

Document brought forward by: Stephanie Newman

X  SNewman  Date January 21, 2014
Supervisor Signature (Please type in the box with the X by it.)

x  Revise       Division:  A & S
□ Reactivate    Department:  F & P
□ Delete        Program:  TA

Current course number TA 242
Revised Course Number TA 242

Current Course Title Intermediate Acting
Revised Course Title Advanced Acting- Clowning

Credits 3
Revised Credits 3

Lecture Hrs/Wk 3
Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk 0
Revised Lec /Lab Hrs/Wk 0

Lab Hrs/Wk 0
Revised Lab Hrs/Wk 0

Practicum 0
Revised Practicum 0

Banner/Instr. Prerequisites none
Revised Banner/Instruc. Prerequisites none

Co-requisites none
Revised Co-requisites none

Length (Wks) 11
Revised Length (Wks) 11

Terms Offered Winter
Revised Terms Offered Winter

Proposed implementation date: Term Winter Year 2015 Grading Option G/P/NP Load Factor 3

Reason for request: Revise course outcomes and course outline for new faculty as well as to update program to better match the needs of current four year transferring requirements.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS x

Cost of revision:

x  No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

□ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
COURSE DESCRIPTION: Advanced Acting- Clowning explores the art of performance through physical expression. Actors find their inner comedian through clown exercises, makeup use, and skits. By developing their sense of play through improvisation, situational comedy, and spontaneity, students will emerge with a strong sense of playfulness and confidence. Open to non-majors.

COURSE OUTCOMES: Students who complete this course will be able to:
1. Identify and apply makeup techniques to enhance styles and personalities of clowns.
2. Perform improvised as well as rehearsed skits as their own clown personality.
3. Interact with non-clowns and other clowns while maintaining commitment to character (not “breaking”).
4. Develop a series of skits as a solo clown and with a partner and then perform them publicly.
5. Utilize their bodies and faces to express themselves clearly.
6. Identify rules of comedy through observation and application of situational comedy.
7. Research, observe, and critique clowning techniques from other cultures.

REQUIRED TEXT/MATERIALS: Simon, Eli. Art of Clowning. (Palgrave MacMillon, 2009). Form-fitting, black clothing (with no logos or designs) the student can move in. Ben Nye brand of makeup in white, black, and red, sponges and face wipes, and a towel.

OUTLINE: [Topics taught by week 1-10.]

Week 1  Spontaneity: Improvisation and Impulses

Week 2  Rules of Comedy
Week 3  Clown Makeup: Application and Exploration

Week 4  Solo Skits

Week 5  Skits with Props

Week 6  Duet Skits

Week 7  Public Interaction

Week 8  Clowns Across Cultures

Week 9  Fine-Tuning Comedy

Week 10 Crafting a Clown Show

Week 11 Performance (Final Exam)
Document brought forward by: Stephanie Newman

Date

Supervisor Signature: (Please type in the box with the X by it.)

Course Number  TA 242  Course Name  Advanced Acting- Clowning

Student need for course: Required for Theatre Arts

Course Information:

- AA
- AS
- AAS
- Below 100 level  x ELECTIVE  Certificate
- AAOT (Area of distribution):

Cost of this course:

- x No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

- Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: Maintain current levels

Replacement course for:  Course Number:  Title:

Disposition:  Signature  Date  Recommendation

Director of Curriculum Support  Vice President of Instruction
Document brought forward by: Stephanie Newman

Supervisor Signature (Please type in the box with the X by it.)

Revise       Division: A & S
Reactivate   Department: F & P
Delete       Program: TA

Current course number TA 243                      Revised Course Number TA 243

  Current Course Title  Intermediate Acting  Revised Course Title Advanced Acting-
  Community-Based Drama

  Credits 3                      Revised Credits 3
  Lecture Hrs/Wk 3               Revised Lecture Hrs/Wk 3
  Lec /Lab Hrs/Wk 0              Revised Lec /Lab Hrs/Wk 0
  Lab Hrs/Wk 0                   Revised Lab Hrs/Wk 0
  Practicum 0                   Revised Practicum 0

  Banner/Instr. Prerequisites none  Revised Banner/Instruc. Prerequisites none
  Co-requisites none             Revised Co-requisites none

  Length (Wks) 11               Revised Length (Wks) 11

  Terms Offered Spring         Revised Terms Offered Spring

Proposed implementation date: Term Spring Year 2015 Grading Option G/P/NP Load Factor 3

Reason for request: Revise course outcomes and course outline for new faculty as well as to update
program to better match the needs of current four year transferring requirements.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS

Cost of revision:

x□ No additional instructional costs (staff, materials, equipment, or facilities) are required.

  The cost of this course will be covered by (i.e. fewer sections of        course):

□ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this
course. Itemize and estimate cost(s).
Course No: TA 243  
Course Credit: 3  
Lecture Hrs/wk: 3  
Lab Hrs/Wk: 0  
Lecture/Lab Hrs/Wk: 0  
Practicum Hrs/Wk: 0  
Clock Hours: 33  
Length of Course 11 weeks  
Banner enforced Prerequisite: TA 141, 142, 143  
Instructor enforced Prerequisite: TA 141, 142, 143  
Co-Requisite: none  
Load Factor: 3  
Activity Code: 100  
CIPS: ?

Course Title: Advanced Acting- Community-Based Drama  
Developed By: Dean Remick  
Development Date: January 1999  
Revision Date: January 2014

**COURSE DESCRIPTION:** Advanced Acting- Community-Based Drama cultivates actors who are active in their communities by exploring issues that need public awareness. By interviewing people in the area who relate to a chosen topic for the term, actors develop their own performance pieces through a process that involves writing, interpreting, exploring text, and crafting a presentation for the public. Students learn about American theatre companies who specialize in this type of theatre. Open to non-majors. Prerequisite: TA 141, 142, 143

**COURSE OUTCOMES:** Students who complete this course will be able to:  
1. Identify and describe American theatre companies that are involved with community-based drama.  
2. Develop questions around a chosen topic that lead to active interviewing.  
3. Engage in an interview with a person in a respectful, attentive manner.  
4. Write a response to an interview and draft it into a performance piece.  
5. Workshop a solo performance piece through written, vocal, and physical exercises.  
6. Craft and present a final performance with other actors.  
7. Discuss, review and analyze the interview and workshop process with other actors and audience members.


**OUTLINE:** [Topics taught by week 1-10.]  

Week 1 Introduction to Documentary-Style and Community-Based Theatre
Week 2  *The Laramie Project*

Week 3  Topics in Douglas County

Week 4  Interview Techniques

Week 5  Interviews and Documentation

Week 6  Written Interpretations

Week 7  Developing Theatrical Elements

Week 8  Workshops

Week 9  Structuring a Presentation

Week 10 Performance

Week 11 Reviewing Process & Presentation; Post-Performance Discussion (Final Exam)
Student need for course: Required for Theatre Arts

Course Information:
- AA
- AS
- AAS
- Below 100 level
- Elective
- Certificate

x AAOT (Area of distribution): 

Cost of this course:
- x No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):
- Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none
b. Current program: Maintain current levels

Replacement course for: Course Number: __________ Title: __________

Disposition: __________ Signature: __________ Date: __________ Recommendation: __________

Director of Curriculum Support __________ Vice President of Instruction __________
Title: Adding J215/Journalism Production to A&L options

X

Supervisor Signature and date

X Revise Division: A & S

Requested revision: include J215 (Journalism Production) as an A&L option (it currently only counts as an elective).

Reactivate Department: Humanities

Delete Program: Writing

Current course number J215 Revised Course Number no change

Current Course Title Journalism Production Revised Course Title no change

Credits variable: 1,2,or 3 Revised Credits no change

Lecture Hrs/Wk Revised Lecture Hrs/Wk _____

Lec /Lab Hrs/Wk Revised Lec /Lab Hrs/Wk no change

3 hours/week + 3-9 lab hrs/wk. F, W, S

Catalog: “Variable credit granted by the instructor depending upon each student’s production” (Note: Students work on 2 issues/5 weeks for 1 credit; students work on 3 issues/8 weeks for 2 credits; students work on 4 issues/10 weeks for 3 credits)

Lab Hrs/Wk _____ Revised Lab Hrs/Wk no change

Practicum _____ Revised Practicum __

Banner/Instr. Prerequisites 0 Revised Banner/Instruc. Prerequisites __

Co-requisites _____ Revised Co-requisites__
Length (Wks) 11                             Revised Length (Wks) no change

Terms Offered F,W,S                           Revised Terms Offered no change

Proposed implementation date:               as soon as possible but before next catalog printing
                                          -- Fall 2014

Grading Option no change                    Load Factor no change

Revision Requested: List J215/Journalism Production as an option for A&L credit (now it only
counts as an elective)

Cost of revision:

X  No additional instructional costs (staff, materials, equipment, or facilities) are required.

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer
   this course. Itemize and estimate cost(s).

COMPLETE -- REVISED COURSE JUSTIFICATION

Students who take J215 for 3 credits meet the objectives listed in the UCC catalog, page 48 for
A&L courses:

    ARTS AND LETTERS refers to works of art, whether written, crafted, designed or performed, and
documents of particular poignancy and significance in statement or design. (see 1 & 2 below)

    • Interpret and engage in the Arts & Letters, making use of the creative process to enrich the
      quality of life; and (see 3 below)
    • Critically analyze values and ethics within a range of human experience and expression to engage
      more fully in local and global issues.

The students meet these objectives in the following manner:

1. “ARTS AND LETTERS refers to works of art, whether written, crafted, designed or performed”:  
   Through creating the student newspaper, J215 students are engaged in creating a work of art
   that is written, crafted, and designed. Students learn to coordinate and produce writing
(“written”), illustration (“crafted”), photography (“crafted” and “designed”), and page design (“crafted” and “designed”). Students are taught design standards and quality measures for each of these artistic endeavors.

2. “ARTS AND LETTERS refers to works of art . . . and documents of particular poignancy and significance in statement or design”: Although college media is not as poignant as a classic novel, the messages produced are significant both in statement and design. Mediated communication (our “statement”) has social significance (social watchdog influence, influence on public agenda setting, influence on public norms, influence on development of community, etc.). Mediated communication also has significance in design, as print pages and website pages both follow and create artistic trends. In fact, journalism, photography, and graphic design courses are joined at some colleges into “Media Arts” degrees.

3. “Interpret and engage in the Arts & Letters, making use of the creative process to enrich the quality of life”: The creative process in J215 is both highly technical (use of Adobe software, use of production work flow and communication processes) and interpretive (selection of subject, subject focus, subject development). This technical, interpretative creative process is used in all aspects of media art: writing, photography, page design. We also follow this 6 step creative process: stage 1) inspiration (story idea generation and budgeting); stage 2) clarification (story development and display); stage 3) evaluation (story, photo, design editing); stage 4) distillation (story ranking and budgeting); stage 5) incubation (process for collecting, storing, selecting, and planning large pieces and competition entries); stage 6) perspiration (diligent, dedicated work completed according to publication policy, design style book, AP rules, audience impact, and DEADLINES)

4. “Critically analyze values and ethics within a range of human experience and expression to engage more fully in local and global issues”: J215 students have publication policy they must regularly apply which identifies the publication’s values and ethics. J215 students regularly engage in local issues through researching and reporting on those issues to the campus community; in fact, they influence other students to engage in those issues as well.
Title: Journalism Production (J215)

**Student need for course:** highly suggested course for journalism, graphic design students, and a CWE option for graphic design students (Note: To gain employment in this field, college students need to be on staff at university publications and need internships with media employers. Without being on staff at a community college, students can’t develop the portfolio they need to get those placements.)

**Course Information:** AA X  AAS  AS  Certificate☐  Learning Skill:☐

**Cost of this course:**

☐ No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

☐ Library resources reviewed _____________

  Signature/date

☐ Facility/office space/cleaning _____________

  Signature/date

☐ IT Resources reviewed _____________

  Signature/date

**Course impact on:**

a. Student enrollment in other courses: N/A

b. Current program: No change

Replacement course for: Course Number: N/A  Title: N/A

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**Disposition:**

Signature  Date  Recommendation

Curriculum Committee Chair _________________________________________________
Document brought forward by: Nancy Nowak

X Date June 26, 2013
Supervisor Signature (Please type in the box with the X by it.)

☐ Revise Division: Academic Support
☐ Reactivate Department: Learning Skills
☐ Delete Program: 

Current course number HD 100 Revised Course Number HD 100

Current Course Title College Success Revised Course Title College Success

Credits 3 Revised Credits 3

Lecture Hrs/Wk 3 Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk Revised Lec /Lab Hrs/Wk

Lab Hrs/Wk Revised Lab Hrs/Wk

Practicum Revised Practicum

Banner/Instr. Prerequisites none Revised Banner/Instruc. Prerequisites none

Co-requisites none Revised Co-requisites Enrollment in the Gateway to Success Learning Community

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F,W,S,Su Revised Terms Offered F,W, S, Su

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 3

Reason for request: To align course outcomes with Bloom’s Taxonomy, revise course/catalog description and outline of topics, and update other required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS X

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course No: HD 100
Course Credit: 3
Lecture Hrs/wk: 3
Lab Hrs/Wk: 0
Lecture/Lab Hrs/Wk: 3
Practicum Hrs/Wk: 0
Clock Hours: 33
Length of Course: 11 Weeks
Banner enforced Prerequisite: none
Instructor enforced Prerequisite: none
Co-Required: Gateway DLC
Load Factor: 3
Activity Code: 100
CIPS: 130101

Course Title: College Success
Developed By: Barb Stoner
Development Date: Fall 2004
Revision Date: Summer 2013

**COURSE DESCRIPTION:** This course is designed for students who are just starting college. Its aim is to provide learner-centered instruction in strategies for achieving success in college and in life. Topics include decision making, learning styles, goal setting, time management, memory strategies, study skills, diversity, communication, use of resources, taking responsibility, and other skills that will allow students the opportunity to thrive in the culture of college. This course is a combination of lecture and workshop. In-class participation is an integral part of the format.

**COURSE OUTCOMES:** Students will be able to
- Identify their preferred learning styles, academic strengths and weaknesses, and personal mission and values
- Employ strategies for decision making and critical thinking
- Practice collaborative skills in learning communities
- Examine and apply essential academic skills: note taking, muscle reading, and summarizing
- Demonstrate time management and organizational skills and strategies to improve memory and test taking
- Assemble a portfolio that documents mastery of course content

**REQUIRED TEXT/MATERIALS:**
Binder for portfolio

**OUTLINE:** [Topics taught by week 1-10.]

Week 1  Introduction; Learning Styles

Week 2  Organization, Goals, Time Management, Stress, and Motivation
Week 3 Memory; Data Bases
Week 4 Reading; Test Taking
Week 5 Note Taking; Midterm
Week 6 Critical Thinking
Week 7 Critical Thinking; Problem Solving
Week 8 Communication; Diversity
Week 9 Midterm; Resources
Week 10 Self Esteem; Money
Week 11 Final Exam
Student need for course: The course has been a consistently popular and effective Learning Skills offering. In addition, students in the dedicated learning community Gateway to Success are required to take HD 100.

Course Information:

☐ AA    ☐ AS    ☐ AAS    ☐ Below 100 level    ☑ Elective    ☐ Certificate

☐ AAOT (Area of distribution):

Cost of this course:

☒ No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered as it has in the past.

☒ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support  Vice President of Instruction
UCC COURSE REVISION FORM - Page 1 of 4

Document brought forward by: Nancy Nowak

X Date July 18, 2013

Supervisor Signature (Please type in the box with the X by it.)

X Revise Division: Academic Support

Reactivate Department: Learning Skills

Delete Program: ______

Current course number HD 136 Revised Course Number HD 136

Current Course Title Strategies for Success Revised Course Title Strategies for Success

Credits 3 Revised Credits 3

Lecture Hrs/Wk 3 Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk ______ Revised Lec /Lab Hrs/Wk ______

Lab Hrs/Wk ______ Revised Lab Hrs/Wk ______

Practicum ______ Revised Practicum ______

Banner/Instr. Prerequisites none Revised Banner/Instruc. Prerequisites none

Co-requisites none Revised Co-requisites Enrollment in Practicing Success Learning Community

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F,W,S Revised Terms Offered F,W,S

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 3.0

Reason for request: To align course outcomes with Bloom’s Taxonomy and update other required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

□ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course Title: Strategies for Success
Developed By: Nancy Nowak
Development Date: September 2008/January 2009
Revision Date: July 18, 2013

**COURSE DESCRIPTION:** This course is designed to help students create greater success in college and in life. Students will explore empowering strategies by writing a guided journal, participating in small group and class activities, and completing a final project. Making these strategies their own through application, they will have the ability to improve the outcomes of their lives academically, professionally, and personally.

**COURSE OUTCOMES:** Students will be able to
- Identify and explain the surface features and deep culture of higher education
- Recognize their responsibility for the outcomes and experiences they create in college and in life
- Create greater inner motivation by identifying personally meaningful goals
- Apply strategies for taking control of their time and energy in order to accomplish their goals
- Construct mutually supportive relationships in which they can employ interdependence
- Identify and revise self-defeating patterns of behavior, thought, and emotion as well as unconscious limiting beliefs
- Examine key research on how the human brain learns and use that knowledge to construct a personal learning system
- Discuss strategies for managing their emotional life and apply those strategies in order to decrease stress and increase their sense of well-being
- Examine their present level of self-esteem and practice ways to develop self-acceptance and self-confidence
- Compose meaningful guided journal entries in which they apply a variety of success strategies
- Practice creative and critical thinking skills to analyze and solve problems
- Record and employ effective study skills, such as reading, taking notes, studying, memorizing, and taking tests.
REQUIRED TEXT/MATERIALS:
Composition notebook or computer journal

OUTLINE: [Topics taught by week 1-10.]

Week 1   Getting on course to your success; examining the culture of higher education and the CORE learning system

Week 2   Accepting personal responsibility

Week 3   Discovering self-motivation

Week 4   Mastering self-management

Week 5   Employing interdependence

Week 6   Gaining self-awareness

Week 7   Adopting lifelong learning

Week 8   Developing emotional intelligence

Week 9   Staying on course to your success

Week 10 Final review and evaluations

Week 11 Final exam
Document brought forward by: Nancy Nowak

X Date July 18, 2013

Supervisor Signature: (Please type in the box with the X by it.)

Course Number HD 136 Course Name Strategies for Success

Student need for course: The course has been a consistently well received elective and is a component of the Practicing Success Dedicated Learning Community. The course has also been approved by Instructional Council as a Human Relations Course that meets the criteria for related instruction for the Associate of Applied Science degree.

Course Information:

☐ AA ☐ AS ☐ AAS ☐ Below 100 level ☒ Elective ☐ Certificate

☐ AAOT (Area of distribution):

Cost of this course:

X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of _______ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: None
b. Current program: None

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support Vice President of Instruction
Document brought forward by: Nancy Nowak

X Date August 6, 2013
Supervisor Signature (Please type in the box with the X by it.)
XRevise Division: Academic Support
☐ Reactivate Department: Learning Skills
☐ Delete Program: ______

Current course number MTH 10 Revised Course Number MTH 10
Current Course Title Math Skills Revised Course Title Math Skills

Credits 4 Revised Credits 4
Lecture Hrs/Wk 4 Revised Lecture Hrs/Wk 4
Lec /Lab Hrs/Wk ______ Revised Lec /Lab Hrs/Wk ______
Lab Hrs/Wk ______ Revised Lab Hrs/Wk ______
Practicum ______ Revised Practicum ______

Banner/Instr. Prerequisites Placement Test Score Revised Banner/Instruc. Prerequisites Same
Co-requisites none Revised Co-requisites none
Length (Wks) 11 Revised Length (Wks) 11
Terms Offered F, W, S, Su Revised Terms Offered same

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 4.0
Reason for request: To align outcomes with Bloom’s Taxonomy and update or add other required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS

Cost of revision:
X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of ______ course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course No: MTH 10  
Course Credit: 4  
Lecture Hrs/wk: 4  
Lecture/Lab Hrs/Wk:  
Practicum Hrs/Wk:  
Clock Hours: 44  
Length of Course: 11 weeks  
Banner enforced Prerequisite: Placement Test Score  
Instructor enforced Prerequisite: none  
Co-Requisite: none  
Load Factor: 4  
Activity Code: 351  
CIPS: 320101

Course Title: Math Skills  
Developed By: Henry Manahan  
Development Date: Fall 1998/Fall 2005  
Revision Date: August 6, 2013

**COURSE DESCRIPTION:** Topics include operations on whole numbers, common fractions, and decimal fractions. Students learn mathematical processes and thinking through applications. A small class size encourages individual attention and student interaction. Students learn through group work, discussions, and lecture. Successful completion prepares students for MTH 20, Prealgebra.

**COURSE OUTCOMES:** Students will be able to  
- Identify and discuss basic mathematical processes  
- Practice mathematical operations on whole numbers, common fractions, and decimal fractions  
- Apply productive study habits such as attendance and class participation  
- Create a support network that includes fellow students and the course instructor

**REQUIRED TEXT/MATERIALS:**  

**OUTLINE:** [Topics taught by week 1-10.]  

Week 1  Whole numbers: place value, rounding, addition/subtraction (as needed), multiplication  
Week 2  Whole numbers: division, exponential notation, order of operations  
Week 3  Whole numbers: prime numbers; factoring  
Week 4  Introduction to fractions: adding fractions and mixed numbers  
Week 5  Subtracting fractions. Midterm exam
Week 6  Fractions: multiplication, division, order relation of fractions

Week 7  Decimals: standard form, word form, rounding

Week 8  Decimals: addition, subtraction, multiplication, division

Week 9  Decimals: convert, compare fractions and decimals

Week 10 Review

Week 11 Final Exam
Document brought forward by: Nancy Nowak
X Date August 6, 2013
Supervisor Signature: (Please type in the box with the X by it.)

Course Number MTH 10 Course Name Math Skills

**Student need for course:** Math 10 is a required course for students scoring 20-27 on the Compass Placement Test.

**Course Information:**

☐ AA  ☐ AS  ☐ AAS  ☑ Below 100 level  ☐ Elective  ☐ Certificate

☐ AAOT (Area of distribution):

**Cost of this course:**

X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of _______ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

**Course impact on:**

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

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Director of Curriculum Support Vice President of Instruction
Document brought forward by: Nancy Nowak

X         Date  August 6, 2013
Supervisor Signature (Please type in the box with the X by it.)
XRevise    Division: Academic Support
☐ Reactivate    Department: Learning Skills
☐ Delete        Program: ______

Current course number MTH 20                        Revised Course Number MTH 20
Current Course Title  Prealgebra                              Revised Course Title Prealgebra
Credits 4                                    Revised Credits  4
Lecture Hrs/Wk 4                        Revised Lecture Hrs/Wk  4
Lec /Lab Hrs/Wk ______      Revised Lec /Lab Hrs/Wk ______
Lab Hrs/Wk ______      Revised Lab Hrs/Wk ______
Practicum ______      Revised Practicum ______

Banner/Instr. Prerequisites MTH 10 with C or better, placement test score, or instructor permission
Revised Banner/Instruc. Prerequisites same

Co-requisites ______      Revised Co-requisites ______

Length (Wks) 11                           Revised Length (Wks) 11
Terms Offered F, W, S, Su                         Revised Terms Offered F, W, S, Su

Proposed implementation date: Term Fall Year 2013Grading Option A-F Load Factor 4.0

Reason for request: To revise course description and update or add other required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

XNo additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of ______ course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this
course. Itemize and estimate cost(s).
COURSE DESCRIPTION: This course is a continued study of arithmetic concepts, as well as an introduction to algebra. Topics include basic operations with fractions, ratio and proportion, decimals, percent, integers, and a brief look at algebraic expressions/equations. Problem solving is emphasized. Successful completion prepares the student for Math 60, Introduction to Algebra.

COURSE OUTCOMES: Students will be able to
- Perform the four operations (addition, subtraction, multiplication, division) on decimals and fractions, demonstrating which operation is appropriate to solve problems
- Convert between fraction, decimal, and percent notation
- Solve problems with applications in the areas of percent, ratio, and proportion
- Apply the order of operation rules to a numerical expression
- Perform the four operations on basic integer expressions
- Employ good study skills, including time management, note taking, regular attendance, class participation, and the use of available tutoring resources


OUTLINE: [Topics taught by week 1-10.]

Week 1  Review of decimal multiplication/division; order of operations on whole numbers

Week 2  Fractions: equivalent/simplifying fractions; converting between improper and mixed number forms; multiplication

Week 3  Fractions: multiplication/division; application problems
Week 4  Fractions: addition/subtraction; order of operations; application problems

Week 5  Ratio and Proportion: simplifying ratios and rates; solving proportions; application problems

Week 6  Ratio and Proportion: solving proportions; application problems. Percent: conversion to and from percent

Week 7  Percent: conversion to and from percent; application problems

Week 8  Signed Numbers: addition/subtraction; multiplication/division; application problems

Week 9  Signed Numbers: multiplication/division; order of operations; application problems

Week 10 Optional Topics: geometry, algebraic expressions, etc. Review for final exam.

Week 11 Final exam
Document brought forward by: Nancy Nowak

X Date August 6, 2013

Supervisor Signature: (Please type in the box with the X by it.)

Course Number MTH 20 Course Name Prealgebra

**Student need for course:** Math 20 is a required course for students scoring 28-44 on the Compass Placement Test.

**Course Information:**

- [ ] AA
- [ ] AS
- [ ] AAS
- [x] Below 100 level
- [ ] Elective
- [ ] Certificate
- [ ] AAOT (Area of distribution):

**Cost of this course:**

- [x] No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ______ course):

- [ ] Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

**Course impact on:**

  a. Student enrollment in other courses: none
  b. Current program: none

**Replacement course for:** Course Number: Title:

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Director of Curriculum Support

Vice President of Instruction
Document brought forward by: Nancy Nowak

X Date August 8, 2013
Supervisor Signature (Please type in the box with the X by it.)

XRevise Division: Academic Support

Reactivate Department: Learning Skills

Delete Program: _____

Current course number MTH 40/41/42 Revised Course Number MTH 40/41/42

Current Course Title Math Skills Lab Revised Course Title Math Skills Lab

Credits 1 Revised Credits 1

Lecture Hrs/Wk _____ Revised Lecture Hrs/Wk _____

Lec /Lab Hrs/Wk 2 Revised Lec /Lab Hrs/Wk 2

Lab Hrs/Wk _____ Revised Lab Hrs/Wk _____

Practicum _____ Revised Practicum _____

Banner/Instr. Prerequisites Instructor Permission Revised Banner/Instruc. Prerequisites Concurrent

Enrollment in MTH 20 or MTH 60

Co-requisites MTH 10 or MTH 20 Revised Co-requisites MTH 20 or

MTH 60

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F, W, S Revised Terms Offered F, W, S

Proposed implementation date: Term FallYear 2013 Grading Option P/F Load Factor 1.0

Reason for request: To align outcomes with Bloom’s Taxonomy and update or add other required
information.
Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

□ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course No: MTH 40/41/42  
Course Credit: 1  
Lecture Hrs/wk:  
Lab Hrs/Wk:  
Lecture/Lab Hrs/Wk: 2  
Practicum Hrs/Wk:  
Clock Hours: 22  
Length of Course: 11  
Banner enforced Prerequisite:  
Instructor enforced Prerequisite:  
Co-Requisite: MTH 20 or MTH 60  
Load Factor: 1.0  
Activity Code: 351  
CIPS: 320101

Course Title: Math Skills Lab  
Developed By: Mike Matteo & Henry Manahan  
Development Date: Fall 1999/Fall 2005  
Revision Date: August 8, 2013

**COURSE DESCRIPTION:** This course offers supplementary instruction to students enrolled in MTH 20 or MTH 60. Group tutoring and one-on-one tutoring will be used for individualized skill development. Upon completion of MTH 40 students may repeat the course up to two times by registering for MTH 41 and MTH 42.

**COURSE OUTCOMES:** Students will be able to  
- Identify the mathematical concepts for which they need supplementary instruction  
- Practice the mathematical and study skills necessary for success in MTH 20 or MTH 60

**REQUIRED TEXT/MATERIALS:** none

**OUTLINE:** The following subjects are covered, depending on the needs of the students:  

Week 1  
Math 20: Whole number order of operations; Math 60: Fractions; real numbers; ordered pairs and graphs; rules of algebra

Week 2  
Math 20: Ratio and proportion; Math 60: Addition, subtraction, multiplication, and division of real numbers

Week 3  
Math 20: Percent; Math 60: Exponents; order of operation

Week 4  
Math 20: Geometry; Math 60: Addition property of equality; multiplication property of equality

Week 5  
Math 20: Measurement; Math 60: Solving linear equations; solving linear inequalities

Week 6  
Math 20: Signed numbers; Math 60: Formulas and percents
Week 7  Math 20: Linear equations; Math 60: An introduction to problem solving; problem solving in geometry

Week 8  Math 20: Time management; Math 60: Adding, subtracting, multiplying, and dividing polynomials; polynomials in several variables

Week 9  Math 20: Alternative study tools (software, videos, etc.); Math 60: Special products; negative exponents and scientific notation

Week 10 Math 20: Effective test preparation; Math 60: Greatest common factor; factor by grouping; factoring trinomials

Week 11: Exam Week
Document brought forward by: Nancy Nowak

X  Date  August 8, 2013
Supervisor Signature: (Please type in the box with the X by it.)

Course Number  MTH 40/41/42  Course Name  Math Skills Lab

**Student need for course:** Since its inception, this course has offered beneficial supplementary instruction to students enrolled in Math 20 and Math 60.

**Course Information:**

☐ AA  ☐ AS  ☐ AAS  ☐ X Below 100 level  ☐ Elective  ☐ Certificate

☐ AAOT (Area of distribution):

**Cost of this course:**

X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

**Course impact on:**

a. Student enrollment in other courses: Math 40 improves retention in Math 20 and Math 60.

b. Current program: none

Replacement course for: Course Number:  Title:

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Director of Curriculum Support  Vice President of Instruction
UCC COURSE REVISION FORM - Page 1 of 4

Document brought forward by: Nancy Nowak

X Date August 22, 2013

Supervisor Signature (Please type in the box with the X by it.)

XRevise Division: Academic Support

Reactivate Department: Learning Skills

Delete Program: ______

Current course number WR 80/81/82 Revised Course Number WR 80/81/82

Current Course Title Writing Skills Ind. Study (in catalog as Writing Skills Lab)
Revised Course Title Writing Skills Independent Study

Credits 1 Revised Credits 1

Lecture Hrs/Wk 0 Revised Lecture Hrs/Wk 1

Lec /Lab Hrs/Wk 2 Revised Lec /Lab Hrs/Wk 0

Lab Hrs/Wk ______ Revised Lab Hrs/Wk ______

Practicum ______ Revised Practicum ______

Banner/Instr. Prerequisites Instructor Permission Revised Banner/Instruc. Prerequisites none

Co-requisites none Revised Co-requisites Enrollment in WR 115 or above

Length (Wks) 10 Revised Length (Wks) 10

Terms Offered F, W, S Revised Terms Offered F, W, S

Proposed implementation date: Term Fall Year 2013 Grading Option P/F Load Factor 0.2 per student

Reason for request: To align outcomes with Bloom’s Taxonomy and update or add other required information

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

XNo additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

□ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course Title: Writing Skills Independent Study  
Developed By: Nancy Nowak  
Development Date: Fall 1998/Fall 2005/Winter 2008  
Revision Date: August 22, 2013

**COURSE DESCRIPTION:** This course offers supplementary instruction to students enrolled in UCC courses requiring written assignments at, or above, the WR 115 level. Tutorial and practice software and one-on-one tutoring will be used for individual skill development. Upon completion of WR 80, students may repeat the course two times by registering for WR 81 and WR 82.

**COURSE OUTCOMES:** Students will be able to
- Identify areas in writing for which they need supplementary instruction
- Create an effective set of individualized learning goals
- Apply appropriate strategies to improve skills needed to succeed in their current writing course.

**REQUIRED TEXT/MATERIALS:** none

**OUTLINE:** The following subjects are covered, depending on the needs of the students:

Week 1   Sentence Structure

Week 2   Usage and Spelling

Week 3   The Topic Sentence; Paragraph Formation/Organization

Week 4   Thesis Statements/Enthymemes

Week 5   Essay Formation/Organization

Week 6   Using Adequate Support
Week 7  Précis and Summary Writing

Week 8  Overview of an Issue/Analysis of an Argument

Week 9  Argumentation

Week 10 Citing Sources in Research
Document brought forward by: Nancy Nowak

X  Date  August 22, 2013
Supervisor Signature: (Please type in the box with the X by it.)

Course Number  WR 80/81/82  Course Name  Writing Skills Independent Study

**Student need for course:** Since its inception, this course has offered beneficial supplementary instruction to students enrolled in courses above WR 95 that require writing.

**Course Information:**

☐ AA  ☐ AS  ☐ AAS  ☑ Below 100 level  ☐ Elective  ☐ Certificate

☐ AAOT (Area of distribution):

**Cost of this course:**

X  No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of _________ course):

☐  Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

**Course impact on:**

a.  Student enrollment in other courses: none

b.  Current program: none

Replacement course for:  Course Number:  Title:

**Disposition:**  **Signature**  **Date**  **Recommendation**

____________________________  ________________________________  ____________________  ________________________________
Director of Curriculum Support  Vice President of Instruction
Document brought forward by: Nancy Nowak

X Date August 22, 2013
Supervisor Signature (Please type in the box with the X by it.)
X Revise Division: Academic Support
☐ Reactivate Department: Learning Skills
☐ Delete Program: _____

Current course number WR 90 Revised Course Number WR 90

Current Course Title Writing Skills Revised Course Title Writing Skills

Credits 3 Revised Credits 3

Lecture Hrs/Wk 3 Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk _____ Revised Lec /Lab Hrs/Wk _____

Lab Hrs/Wk _____ Revised Lab Hrs/Wk _____

Practicum _____ Revised Practicum _____

Banner/Instr. Prerequisites Placement Test Score Revised Banner/Instruc. Prerequisites same

Co-requisites none Revised Co-requisites Enrollment in Gateway to Success Learning Community

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F, W, S, Su Revised Terms Offered F, W, S, Su

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 3.0

Reason for request: To align outcomes with Bloom’s Taxonomy and update or add other required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course No: WR 90
Course Credit: 3
Lecture Hrs/wk: 3
Lab Hrs/Wk:
Lecture/Lab Hrs/Wk:
Practicum Hrs/Wk:
Clock Hours: 33
Length of Course 11 Weeks
Banner enforced Prerequisite: Placement Test Score
Instructor enforced Prerequisite:
Co-Requisite: Gateway DLC
Load Factor: 3.0
Activity Code: 350
CIPS: 320101

Course Title: Writing Skills
Developed By: Nancy Nowak
Development Date: Fall 2005
Revision Date: August 22, 2013

COURSE DESCRIPTION: Students will strengthen their current writing skills and discover new ways to express thoughts, opinions, and experiences through the process of writing. In that process, they will learn how to come up with ideas and organize them in paragraphs. They will also develop and practice essential sentence skills, including sentence construction and proper word choice. Word processing for drafting and revising papers will be introduced. Successful completion on this course prepares a student for WR 95.

COURSE OUTCOMES: Students will be able to
- Recognize and use parts of speech
- Construct different types of correct sentences
- Recognize and construct topic sentences
- Apply the steps in the writing process to plan and construct well-developed paragraphs
- Assess their written work and the work of others through the peer review process
- Examine and assess their progress in learning
- Apply word processing skills
- Identify and use essential study skills such as time management, note taking, text reading, and critical thinking


OUTLINE: [Topics taught by week 1-10.]

Week 1 Introduction to the course. Classroom community-building exercise.

Week 2 Introduction to the writing process: exploring and developing.
Week 3  The writing process: developing, revising, and editing. Writing using narration.

Week 4  Sentence structure information and practice: parts of speech.

Week 5  Writing using description.

Week 6  Sentence structure information: correcting fragments, fused sentences, and comma splices.

Week 7  Writing using comparison and contrast.

Week 8  Continue with sentence skills.

Week 9  Writing about process.

Week 10 Final review.

Week 11 Final exam.
Document brought forward by: Nancy Nowak

X Date August 22, 2013
Supervisor Signature: (Please type in the box with the X by it.)

Course Number WR 90  Course Name Writing Skills

Student need for course:

Course Information:

☐ AA  ☐ AS  ☐ AAS  X Below 100 level  ☐ Elective  ☐ Certificate

☐ AAOT (Area of distribution):

Cost of this course:

X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support

Vice President of Instruction
Document brought forward by: Nancy Nowak

X Date: August 22, 2013

Supervisor Signature (Please type in the box with the X by it.)

X Revise

Division: Academic Support

Reactivate

Department: Learning Skills

Delete

Program: 

Current course number: WR 95

Revised Course Number: WR 95

Current Course Title: College Writing Fundamentals

Revised Course Title: same

Credits: 3

Revised Credits: 3

Lecture Hrs/Wk: 3

Revised Lecture Hrs/Wk: 3

Lec/Lab Hrs/Wk: ______

Revised Lec/Lab Hrs/Wk: ______

Lab Hrs/Wk: ______

Revised Lab Hrs/Wk: ______

Practicum: ______

Revised Practicum: ______

Banner/Instr. Prerequisites: WR 90 C or better or Placement Test Score

Revised Banner/Instruc. Prerequisites: same

Co-requisites: none

Revised Co-requisites: Enrollment in Practicing Success Learning Community

Length (Wks): 11

Revised Length (Wks): 11

Terms Offered: F, W, S, Su

Revised Terms Offered: F, W, S, Su

Proposed implementation date: Term: Fall Year: 2013

Grading Option: A-F

Load Factor: 3.0

Reason for request: To align outcomes with Bloom’s Taxonomy and update or revise other required information

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course Title: College Writing Fundamentals
Developed By: Nancy Nowak
Development Date: Fall 2005
Revision Date: August 22, 2013

**COURSE DESCRIPTION:** Students will apply the steps in the process of writing, including prewriting, composing, and revising, to develop paragraphs and essays. They will also improve those sentence skills necessary for communicating their ideas most fully and flexibly. Students will use the word processor as a writing tool. Successful completion of this course prepares a student for WR 115.

**COURSE OUTCOMES:** Students will be able to
- Identify and use parts of speech
- Construct different types of correct sentences
- Recognize areas in writing for which they need additional practice
- Identify and construct topic sentences and thesis statements
- Apply the steps in the writing process to create paragraphs and essays
- Assess their written work and the work of others through the peer review process
- Examine and assess their progress in learning
- Apply word processing skills
- Identify and use essential study skills such as time management, note taking, text reading, and critical thinking


**OUTLINE:** [Topics taught by week 1-10.]

Week 1  Introduction to the course. Classroom community-building exercise.

Week 2  Introduction to the writing process: exploring. Defining student professionalism.
Week 3  The writing process: developing, revising, and editing. The illustration paragraph.

Week 4  Sentence structure overview.

Week 5  Overview of an essay: thesis statements and body paragraphs.

Week 6  The classification essay.

Week 7  Introductions and conclusions.

Week 8  The cause and effect essay.

Week 9  Sentence structure and comma usage.

Week 10 Proofreading strategies. Final review.

Week 11 Final exam.
Document brought forward by: Nancy Nowak

X Date August 22, 2013
Supervisor Signature: (Please type in the box with the X by it.)

Course Number WR 95 Course Name College Writing Fundamentals

Student need for course:

Course Information:

☐ AA  ☐ AS  ☐ AAS  ☐ Below 100 level  ☐ Elective  ☐ Certificate

☐ AAOT (Area of distribution):

Cost of this course:

X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support Vice President of Instruction
UCC COURSE REVISION FORM - Page 1 of 4

Document brought forward by: Nancy Nowak

X Date August 14, 2013
Supervisor Signature (Please type in the box with the X by it.)
XRevise Division: Academic Support
☐ Reactivate Department: Learning Skills
☐ Delete  Program: _____

Current course number RD 80 Revised Course Number RD 80

Current Course Title Basic Reading Revised Course Title Basic Reading
Credit 3 Revised Credits 3

Lecture Hrs/Wk 3 Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk _____ Revised Lec /Lab Hrs/Wk _____

Lab Hrs/Wk _____ Revised Lab Hrs/Wk _____

Practicum _____ Revised Practicum _____

Banner/Instr. Prerequisites Placement Test Score Revised Banner/Instruc. Prerequisites same

Co-requisites none Revised Co-requisites Enrollment in Gateway to Success Learning Community

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F, W, S, Su Revised Terms Offered F, W, S, Su

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 3.0

Reason for request: To align outcomes with Bloom’s Taxonomy and update or add other required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONS

Cost of revision:
X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course Title: Basic Reading
Developed By: Ann Foland/Nancy Nowak
Development Date: Fall 1998/Fall 2005
Revision Date: August 14, 2013

**COURSE DESCRIPTION:** Basic Reading focuses on vocabulary and comprehension skills necessary for college reading. Students are introduced to strategies for vocabulary development as well as methods of finding the main idea and supporting details. Students are encouraged to expand their analytical thinking skills in the process. Writing is presented as a natural companion to reading.

**COURSE OUTCOMES:** Students will be able to
- Recognize, organize, and recall factual reading material
- Design and practice independent and group study methods
- Construct a greater reading vocabulary
- Demonstrate enhanced ability and confidence to succeed

**REQUIRED TEXT/MATERIALS:**
Dictionary, Three-Ring Notebook, 5 Notebook Dividers, Highlighters

**OUTLINE:** [Topics taught by week 1-10.]

Week 1 Learning Styles; Annotating; Learning Log

Week 2 Highlighting and Annotating Practice; Mastery Test; Learning Log

Week 3 Outlining; Mastery Test; Learning Log
Week 4  Mapping; Mastery Test; Learning Log
Week 5  Vocabulary in Context; Mastery Test; Learning Log
Week 6  Identifying Topics; Mastery Test; Learning Log
Week 7  Main Ideas; Mastery Test; Learning Log
Week 8  Major and Minor Supporting Details; Mastery Test; Learning Log
Week 9  Transitions; Mastery Test; Learning Log
Week 10 Inferences; Mastery Test; Learning Log
Week 11 Final Project Due
Student need for course: RD 80 is a required course for students who score from 59 to 70 on the Compass placement test and is a component of the Gateway to Success Dedicated Learning Community.

Course Information:

- AA
- AS
- AAS
- XBelow 100 level
- Elective
- Certificate

- AAOT (Area of distribution):

Cost of this course:

- X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of _________ course):

- ☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support Vice President of Instruction
UCC COURSE REVISION FORM - Page 1 of 4

Document brought forward by: Nancy Nowak

X Date August 15, 2013

Supervisor Signature (Please type in the box with the X by it.)
XRevise Division: Academic Support

[ ] Reactivate Department: Learning Skills

[ ] Delete Program: ______

Current course number RD 90 Revised Course Number RD 90

Current Course Title College Textbook Reading Revised Course Title same

Credits 3 Revised Credits 3

Lecture Hrs/Wk 3 Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk ______ Revised Lec /Lab Hrs/Wk ______

Lab Hrs/Wk ______ Revised Lab Hrs/Wk ______

Practicum ______ Revised Practicum ______

Banner/Instr. Prerequisites RD 80 with C or better or placement test score Revised Banner/Instruc. Prerequisites same

Co-requisites none Revised Co-requisites Enrollment in Practicing Success Dedicated Learning Community

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F, W, S, Su Revised Terms Offered F, W, S, Su

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 3.0

Reason for request: To align outcomes with Bloom’s Taxonomy and update or add required information.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of course):

[ ] Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course Title: College Textbook Reading  
Developed By: Ann Foland/Nancy Nowak  
Development Date: Fall 1998/Fall 2005  
Revision Date: August 15, 2013  

**COURSE DESCRIPTION:** This course develops the analytical reading skills necessary for college-level work. Emphasis is on development of methods for analyzing and critically evaluating college material, development of college-level vocabulary, and development of personal, strategic methods of reading.

**COURSE OUTCOMES:** Students will be able to
- Identify and apply the process of critical reading, including determining main ideas and supporting details, organizational patterns, logic patterns, and premises and conclusions
- Construct a personal strategic method to examine college-level material, especially college texts and academic journals
- Analyze and revise thinking and problem-solving skills
- Determine meanings of words in context

A one-inch three-ring binder with five section dividers

**OUTLINE:** [Topics taught by week 1-10.]

Week 1 Introduction to the course; learning how you learn best

Week 2 Stages of learning and thinking and vocabulary development

Week 3 Textbook learning strategies: highlighting, note-taking, and summarizing
Week 4  Topic, main idea, supporting details, patterns of organization

Week 5  Test taking strategies; midterm exam

Week 6  Efficient reading and retention strategies

Week 7  Reading essays, articles, and journals; using analytical reading

Week 8  Inferences and critical analysis

Week 9  Evaluating arguments and persuasive writing

Week 10 Critical analysis on the internet; final project

Week 11 Final exam
Document brought forward by: Nancy Nowak

X Date August 15, 2013
Supervisor Signature: (Please type in the box with the X by it.)

Course Number RD 90 Course Name College Textbook Reading

Student need for course: RD 90 is required for those students scoring from 71 to 84 on the Compass Placement Test. It is also a component of the Practicing Success Dedicated Learning Community.

Course Information:

☐ AA ☐ AS ☐ AAS ☐ Below 100 level ☐ Elective ☐ Certificate

☐ AAOT (Area of distribution):

Cost of this course:

X No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support Vice President of Instruction
Document brought forward by: Nancy Nowak

X Date August 15, 2013
Supervisor Signature (Please type in the box with the X by it.)
XRevise Division: Academic Support
☐ Reactivate Department: Learning Skills
☐ Delete Program: ______

Current course number RD 115 Revised Course Number RD 115

Current Course Title Critical Reading Strategies Revised Course Title same

Credits 3 Revised Credits 3

Lecture Hrs/Wk 3 Revised Lecture Hrs/Wk 3

Lec /Lab Hrs/Wk _____ Revised Lec /Lab Hrs/Wk _____

Lab Hrs/Wk _____ Revised Lab Hrs/Wk _____

Practicum _____ Revised Practicum _____

Banner/Instr. Prerequisites Compass score above 84 or RD 90 with C or better Revised Banner/Instruc. Prerequisites same

Co-requisites none Revised Co-requisites required for students enrolled in accelerated WR95 linked with WR 121

Length (Wks) 11 Revised Length (Wks) 11

Terms Offered F,W,S Revised Terms Offered F,W,S

Proposed implementation date: Term Fall Year 2013 Grading Option A-F Load Factor 3.0
Reason for request: To align outcomes with Bloom’s Taxonomy, add or revise required information, and ensure RD 115 is mandatory for students taking the accelerated WR 95 linked with WR 121.

Revision(s) requested: ATTACH NEW COURSE OUTLINE SHOWING REVISIONSX

Cost of revision:

X No additional instructional costs (staff, materials, equipment, or facilities) are required.

The cost of this course will be covered by (i.e. fewer sections of ______ course):

☐ Additional instructional costs (staff, materials, equipment, or facilities) are needed to offer this course. Itemize and estimate cost(s).
Course No: RD 115  
Course Credit: 3  
Lecture Hrs/wk: 3  
Lab Hrs/Wk:  
Lecture/Lab Hrs/Wk:  
Practicum Hrs/Wk:  
Clock Hours: 33  
Length of Course: 11 weeks  
Banner enforced Prerequisite: Score above 85 or  
Instructor enforced Prerequisite: RD 90 with C or better  
Co-Requisite: Accel. WR 95/WR 121  
Load Factor: 3.0  
Activity Code: 100  
CIPS: 320101

Course Title: Critical Reading Strategies  
Developed By: Kari Moore  
Development Date: Fall 2010  
Revision Date: August 2013

COURSE DESCRIPTION:  This course is designed to develop critical reading skills for success in reading college level textbooks. Some of the skills covered are vocabulary, synthesizing long readings, inference, and analyzing arguments. Students will apply these critical reading skills to successfully comprehend and evaluate college level textbooks and the Internet.

COURSE OUTCOMES:  Students will be able to  
- Synthesize, analyze, and evaluate written material  
- Apply reading skills in critical inquiry and arrive at conclusions supported by the evaluated evidence  
- Evaluate opinions and arguments, their own and others, to successfully determine their viewpoints  
- Identify their personal learning styles and techniques to apply them in the classroom and to study skills  
- Increase their personal vocabulary and vocabulary skills  
- Apply critical reading skills when reading formal and informal texts and when using the Internet


OUTLINE:  [Topics taught by week 1-10.]  

Week 1  Successful Student Skills  

Week 2  Vocabulary
Week 3  Topic, Main Idea, Supporting Details

Week 4  Patterns of Organization

Week 5  Synthesizing Longer Readings

Week 6  Inference

Week 7  Fact/Opinion

Week 8  Purpose/Tone

Week 9  Bias

Week 10 Arguments

Week 11 Final Exam
Student need for course: The course has been a useful elective for students needing additional support after taking RD 90. It is also required for students enrolled in the accelerated WR 95 linked with WR 121.

Course Information:

☐ AA   ☐ AS   ☐ AAS   ☐ Below 100 level   ☐ Elective   ☐ Certificate

☐ AAOT (Area of distribution):

Cost of this course:

☐ No additional instructional costs (staff, material, equipment, or facilities) are required. The cost of this course will be covered by (i.e. fewer sections of ________ course):

☐ Additional instructional costs (staff, materials, equipment or facilities) are needed to offer this course. Itemize and estimate:

Course impact on:

a. Student enrollment in other courses: none

b. Current program: none

Replacement course for: Course Number: Title:

Disposition: Signature Date Recommendation

Director of Curriculum Support Vice President of Instruction