



BOARD OF EDUCATION

Steve Loosley

Chair

Guy Kennerly

Vice Chair

David Littlejohn

Caroline Lydon

Twila McDonald

Erica Mills

Melvin "Bud" Smith

PRESIDENT

Dr. Rachel Pokrandt

MISSION

UCC transforms lives and enriches communities.

VALUES

Learning

Service

Innovation

LOCATION

1140 Umpqua College Rd.
Roseburg, OR 97470

umpqua.edu

Work Session: Student Recruitment and Enrollment Audit; TAP 17; 4:00 p.m.

VOL. LVIII, No. 7 BOARD OF EDUCATION REGULAR MEETING

March 13, 2024; 5:00 p.m.; Room 17, Tap^hòyt^ha' Hall (TAP)

Virtual access to the meeting is available upon request.ⁱ

AGENDA

I.	CALL TO ORDER	Chair Loosley
II.	ATTENDANCE	Chair Loosley
III.	PLEDGE OF ALLEGIANCE	Chair Loosley
IV.	CITIZEN COMMENTS ⁱⁱ	
V.	CONSENT AGENDA ⁱⁱⁱ	Chair Loosley
VI.	CHANGES TO THE AGENDA	Chair Loosley
VII.	INTRODUCTIONS	
	A. Umpqua Singers	Jason Heald
	B. Women's Wrestling Team	Anthony Weerheim
	C. Dean of Advanced Medical Program Partnerships	Randy Hubbard
VIII.	INVITED REPORTS	
	A. Leadership & Personal Finance Industry Training Programs Update	Teresa Rivenes
IX.	STANDING REPORTS	
	A. Association Reports (Students, Faculty, Classified)	Various
	B. President's Report	Rachel Pokrandt
	C. Chair Report	Chair Loosley
X.	OLD BUSINESS	
XI.	NEW BUSINESS	
	A. Res. 13 Limited Expenditure Design-Build Housing Project	Natalya Brown
XII.	BOARD COMMENTS	
XIII.	ADJOURNMENT	Chair Loosley



Board of Education Regular Meeting
March 13, 2024

UPCOMING MEETING:

- Regular Board Meeting April 17; time and location TBA

Abigail Willis, Board Assistant, UCC@umpqua.edu or 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

ⁱ A Zoom link is available upon request for those who wish to attend the meeting virtually. Please email UCC@umpqua.edu by 5:00pm the day before the meeting.

ⁱⁱ The Board values public input. Written comments may be submitted to Abigail Willis, Board Secretary, at UCC@umpqua.edu by 5:00 pm the day before the meeting. Please include your name, address, and city of residence for full consideration. Comments will be read during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. Again, please email Abigail Willis, Board Secretary, at UCC@umpqua.edu by 5:00 pm the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

ⁱⁱⁱ All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be approved by general consent. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: Consent Agenda

Date: March 13, 2024

Recommend Approval of...

- | | |
|--|--------|
| 1. Minutes of College Board Meeting of Feb. 14, 2024 | pp 1-3 |
| 2. Personnel Actions | p 4 |
| 3. Policies First Reading | p 5 |



BOARD OF EDUCATION MINUTES

February 14, 2024

The Umpqua Community College Board of Education had a regular meeting on Wednesday, February 14, 2024, in room 17 of Tap'òyt'a' Hall at Umpqua Community College in Roseburg, Oregon; virtual access to the meeting was available upon request. Board Chair Loosley called the meeting to order at 4:01 p.m. and the pledge of allegiance was given.

Directors present: Guy Kennerly, David Littlejohn, Steve Loosley, Caroline Lydon, Twila McDonald, and Erica Mills

Director excused: Bud Smith

Citizen Comments: There were no comments.

Consent Agenda:

1. Minutes of College Board Meeting of Dec. 13, 2023
2. Personnel Actions
3. Resolution #12, Increase Appropriation
4. Second reading policies

The minutes were pulled out of the consent agenda for approval. Motion by Dir. Littlejohn; second by Dir. Kennerly; approved with one abstention by Dir. Lydon. The remainder of the consent agenda was approved by general consent. The items are attached to the permanent minutes.

Changes to the Agenda: There were none.

INTRODUCTIONS

The new Technical Manager and Coordinator of Performance Spaces, Mackay Dufour, was introduced. Mackay mentioned his theater and tech background and the work he is now doing on the UCC spaces, including Jacoby Auditorium and the Lang Center. In this work, he has discovered equipment that dates back in UCC's history.

INVITED REPORTS

- **Family Friendly Taskforce Findings:** Danielle Haskett, Dean of Instruction (Social, Health and Behavioral Sciences), discussed the work this taskforce has been doing and shared a slide presentation. The taskforce was proposed to the campus last spring and started in the summer. Their goal is to create a more welcoming and inclusive environment for families. The taskforce will help individuals learn, study, and play their way through UCC by three focus projects. These are creating a universal schedule with classes outside the typical Monday-Friday routine, a Riverhawk scavenger hunt with natural play structures, and a family friendly space. The latter goal is complete and can be viewed in the Teaching and Learning Center in the library. The various challenges in this work were shared. Board discussion revolved around scheduling and childcare options for families.
- **Male Engagement and Completion Report:** Jacob Whisler, Project Coord. Male Initiative, discussed the work he has been doing with rural males ages 18-24 in Douglas County over the last year. Jacob mentioned the global issue of males struggling in education more than their female counterparts. Part of Jacob's work at UCC consists of recruiting males at the local Douglas County high schools. Jacob helps students in this



demographic (18-24 rural Douglas County male) by connecting with them, showing them what they need to do to accomplish their goals, and building trust. He shared a few stories of specific students he has helped. The program numbers grow because the students who interact with him share their experience with others. Jacob talked about the data of students in his program compared to other groups of students, with high-touch program participants having the highest outcome rates.

- **Financial Report, FY 2023-24:** Natalya Brown, Chief Financial Officer, started with a brief explanation of the adjustment that occurred in BP 6340, which was on the consent agenda. The policy was adjusted between the first and second readings due to legal clarification on the formal solicitation amount. Natalya then proceeded with the financial statements of the college for FY 2023-24 as of Dec. 31, 2023. There has been no unusual or unexpected activity. Highlights from the report include improvements in net position for certain funds such as Capital Project Fund, Financial Aid Fund, and Enterprise Fund; shifts in operating revenues, including increases in state and local grant and contract activity; and a projected increase in certain revenues such as Tuition and Fees. Property tax revenues suggest a potential increase, and the interest revenue in the Other Revenue category is displaying an upward trend. General fund expenses align with planned spending, and there are anticipated savings projected in relation to various vacancies.

STANDING REPORTS

- **Association Reports:**
 - **ASUCC:** David Munoz, ASUCC President, gave a few updates on the progress and challenges of the leadership team. For their Grab N Go stations, they are working to make signage match in the various locations where this service is offered. Campus clubs have been struggling and there are efforts to foster collaboration amongst them. A weekly itinerary is going to be sent out for events to increase participation. The team is working with Sherm's to streamline the food bag program by potentially switching to food cards. Preparations are beginning for the upcoming ASUCC elections.
 - **Faculty:** Mick Davis, UCCFA President, shared a slide presentation with faculty efforts. This included mentor days in welding for high school students, acting as part of the Friday Career Academy, and updates on the cohorts of the OPIRC Program. Engineering students are currently working on job searching skills and there is new donated equipment for situ water monitoring and logging. A video was shown of Shauna McNulty, science instructor, who shared her research into Open Educational Resources for enrollment behavior concerning low cost and no cost designated courses.
 - **Classified:** Amanda Cerda, President of the Association of Classified Employees, submitted a written update, which is attached to the appropriate Board packet.
- **President's Report – Rachel Pokrandt, Ph.D.:** A written report has been posted on the website. Highlights include Congresswoman Val Hoyle's campus visit in January. The congresswoman will be taking a UCC student to the State of the Union address. The Spirit of Umpqua Award, which occurs every five years, will be coming up and Board members are encouraged to consider if they would like to join the selection committee as one Board representative is needed. Technology and digital transformation have seen great leaps forward and frustrating pauses. Some of the positive outcomes include the movement of nursing applications online, Wi-Fi mapping, and programming work for the tuition guarantee. Kudos was given to the library for their student-centered focus in expanding operating hours. Winter intercession had success this academic year and will be offered again. Athletics also had great results in their rankings and new seasons are kicking off. Academic Services held their first in-service for part-time faculty, which went well. Student Services will be holding a lunch and learn for students focusing on life skills. Coming up are the remodel of the UCC Truck school, which is nearing completion, Explore UCC on March 7th, and a faculty art show, which is open and will have an artist talk on March 7th. Other updates include the upcoming theater production called *Crayon* and the opening of UCC scholarship applications.



- **Chair Report:** There was none.

OLD BUSINESS - There was none.

NEW BUSINESS

Teresa Rivenes, VP of Academic Services, shared the work that has been done over the last 1-2 years for new academic programming that stays fresh with the local workforce needs. A slide presentation was shown with the new programs and micro credentials, including the mapping for select programs. With the addition of the new programs, some old ones will be sunset for various reasons, including being imbedded or revamped in the new programs or being available online for free. Much excitement was expressed at the innovative approach to this work and shout outs were given to the many faculty involved in the process.

MOTION: I move to approve Changes in Academic Programming, as presented in the Board packet. Motion by Dir. McDonald, seconded by Dir. Lydon, and unanimously approved.

Board Comments

- Thanks to Abigail Willis, new Board Secretary, for her work towards the meeting.
- Reminder that spring sports launch this week and that UCC Explore will take place on March 7th.

Meeting adjourned at 5:43 p.m.

Respectfully submitted,

Approved,

Rachel Pokrandt, President
Secretary of the Board

Steve Loosley
Chair of the Board

Recorded by Abigail Willis

Attached to the permanent minutes:

Personnel Actions
Res. 12
Second reading polices: 311, 347, 6340 and 7365
Changes in Academic Programming



TO: **UCC Board of Education**
FROM: **Jennifer Silva, Executive Director of Human Resources**
SUBJECT: **February Personnel Actions**
DATE: **March 13, 2024**

Board approval is requested on the following personnel actions:

Administrative Hires:

Randy Hubbard, Dean of Advanced Medical Program Partnerships – Effective Date 2/20/2024

Faculty Hires:

N/A

Separations and Retirements

Gary Gray, Business Instructor – Retiring 8/31/2024

Susan Rochester, Art and Humanities Instructor – Retiring 6/30/2024



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: First Reading of Board Policies

Date: March 13, 2024

The following policies are coming to the Board for a first reading:

#	TITLE
4106	Nursing Programs <i>There are no recommended changes to BP 4106. It is up for review per the college's policy and procedure review schedule.</i>
4110	Awarding of Umpqua Community College Honorary Degrees <i>There are no recommended changes to BP 4110. It is up for review per the college's policy and procedure review schedule.</i>

Please see policies in 'Policies First Reading' packet.

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Introductions****Date: March 13, 2024**

- A. Umpqua Singers – Directed by Jason Heald
Jason Heald, Director of Music, will introduce the Umpqua Singers, who will perform the new Umpqua Community College fight song.

- B. Women's Wrestling Team – Anthony Weerheim
Anthony Weerheim, Director of Wrestling, and a few wrestlers will talk about their recent Dual Meet National Championship.

- C. Dean of Advanced Medical Program Partnerships – Randy Hubbard
Randy Hubbard, Dean of Advanced Medical Program Partnerships, will give an update on the work UCC is doing in this realm.

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Invited Reports****Date: March 13, 2024**

- A. Leadership & Personal Finance Industry Training Programs Update Teresa Rivenes
Teresa Rivenes, Vice President of Academic Services, will give an update on UCC's progress with these programs.

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Standing Reports****Date: March 13, 2024**

- A. Association Reports (Students, Faculty, Classified)
- B. President's Report
- C. Chair Report

Various

Rachel Pokrandt

Chair Loosley



Association of Classified Employees of UCC

A Commitment to Excellence!

9

- **President - Amanda Cerda, TRIO ETS/UB Program Assistant**
- **Vice-President - Ben Dorsey, TRIO TOP-SSS Advisor**
- **Secretary - Kendy Jones, Registration and Records Specialist**
- **Treasurer - Emily Adams, Student Services Generalist**

ACEUCC Board Report for February 2024

- **Executive Committee Updates:**
 - Treasurer position has been filled. Emily Adams, Student Services Generalist.
 - Leadership has completed the previously mentioned survey for Classified employees asking for feedback on professional development ideas, available services, and comments or suggestions for union leadership. The committee has accepted and reviewed responses from 27 classified employees and shared relevant results with HR regarding professional development input, suggested improvements, and lots of praise from employees about how much they love the people they work with, our students, and our welcoming atmosphere.
 - Amanda is set to attend NEA's Higher Education Conference in Atlanta, GA from March 13th to 17th. All costs are fully covered by OEA/NEA/and CCC. Updates to follow.
 - Leadership is planning a lunch and learn for Thursday, March 21st and intends on holding these on a monthly basis moving forward.
- **Prof. Dev Committee Updates:**
 - Prof. Dev applications are now being reviewed and are open for consideration over the historical \$1,000 per year for classified staff.
- **Labor Management Committee:**
 - Committee is in force, communicating through Teams, and is scheduling meetings as needed.

Amanda Cerda | President

(she/they)

Association for Classified Employees of

Umpqua Community College

Office: 541-440-4606



UMPQUA
Community College



CEUCC/OEA/NEA



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

**Subject: Resolution No. 13
Limited Expenditure Design-Build Housing Project**

Date: March 13, 2024

This resolution seeks approval from the Board of Education for a limited expenditure of \$200,000 to Guion Randol Contracting during the pre-construction phase of the Design-Build Housing project, pending the final estimate and negotiation of the construction portion of the contract.

The restricted budget will cover demolition, layout of new floor plans and installation of core systems, including mechanical, electrical, plumbing, and sprinkler systems. These funds are intended to finalize the design and ensure steady progress with the project's scheduled timeline.

Recommendation by:
Natalya Brown, Chief Financial Officer

Approved for Consideration:
Rachel Pokrandt, President