



## BOARD POLICY

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**TITLE: DESIGNATION OF ACTING PRESIDENT**

**BOARD POLICY # 2432** *(was 310)*

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Should the President not be able to perform the duties of his/her position for short periods of time, the duties of the President will automatically be delegated by the Board to the Chief Academic Officer, or if that College administrator is not able to assume the President's duties, to the Chief Financial Officer.

The Board shall appoint an Acting President if the President's inability to perform his/her duties is expected to exceed five working days. The Board will generally appoint a senior level administrator as Acting President, giving the Chief Academic Officer and the Chief Financial Officer first consideration for such an appointment.

The Board's appointment of an Acting President will generally not exceed 30 calendar days at a time; however, the Board of Education shall have the option to appoint an Acting President for periods exceeding 30 calendar days.

**RESPONSIBILITY:**

The Board Chair is responsible for implementing and updating this policy.

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**NEXT REVIEW DATE:**

**DATE OF ADOPTION: 4/8/2020**

**DATE(S) OF REVISION:**

**DATE(S) OF PRIOR REVIEW:**