



BOARD OF EDUCATION

Steve Loosley

Chair

Guy Kennerly

Vice Chair

David Littlejohn

Caroline Lydon

Twila McDonald

Erica Mills

Melvin "Bud" Smith

PRESIDENT

Dr. Rachel Pokrandt

MISSION

UCC transforms lives and enriches communities.

VALUES

Learning

Service

Innovation

LOCATION

1140 Umpqua College Rd.

Roseburg, OR 97470

umpqua.edu

VOL. LVIII, No. 6 BOARD OF EDUCATION REGULAR MEETING February 14, 2024; 4:00 p.m.; Room 17, Tap^hòyt^ha' Hall (TAP)

Virtual access to the meeting is available upon request.ⁱ

AGENDA

| | | |
|-------|--|------------------|
| I. | CALL TO ORDER | Chair Loosley |
| II. | ATTENDANCE | Chair Loosley |
| III. | PLEDGE OF ALLEGIANCE | Chair Loosley |
| IV. | CITIZEN COMMENTS ⁱⁱ | |
| V. | CONSENT AGENDA ⁱⁱⁱ | Chair Loosley |
| VI. | CHANGES TO THE AGENDA | Chair Loosley |
| VII. | INTRODUCTIONS | |
| | A. Technical Manager | Mackay Dufour |
| VIII. | INVITED REPORTS | |
| | A. Family Friendly Taskforce Findings | Danielle Haskett |
| | B. Male Engagement and Completion Report | Jacob Whisler |
| | C. Financial Report FY 2023-24 | Natalya Brown |
| IX. | STANDING REPORTS | |
| | A. Association Reports (Students, Faculty, Classified) | Various |
| | B. President's Report | Rachel Pokrandt |
| | C. Chair Report | Chair Loosley |
| X. | OLD BUSINESS | |
| XI. | NEW BUSINESS | |
| | A. Changes in Academic Programming | Teresa Rivenes |
| XII. | BOARD COMMENTS | |
| XIII. | ADJOURNMENT | Chair Loosley |



Board of Education Regular Meeting
February 14, 2024

UPCOMING MEETING:

- Regular Board Meeting March 13, 2024; time and location TBA

Abigail Willis, Board Assistant, UCC@umpqua.edu or 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

ⁱ A Zoom link is available upon request for those who wish to attend the meeting virtually. Please email UCC@umpqua.edu by 5:00pm the day before the meeting.

ⁱⁱ The Board values public input. Written comments may be submitted to Abigail Willis, Board Secretary, at UCC@umpqua.edu by 5:00 pm the day before the meeting. Please include your name, address, and city of residence for full consideration. Comments will be read during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. Again, please email Abigail Willis, Board Secretary, at UCC@umpqua.edu by 5:00 pm the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

ⁱⁱⁱ All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be approved by general consent. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: Consent Agenda

Date: February 14, 2024

Recommend Approval of...

1. Minutes of College Board Meeting of Dec. 13, 2023 pp 1-4
2. Personnel Actions p 5
3. Resolution #12, Increase Appropriation p 6-7

To increase the appropriation in the Special Revenue Fund – Grants & Contracts because of a 4-year award from the City of Roseburg. The funds will continue the expansion of Allied Health Programs and allow UCC to hire a Dean of Advanced Medical Program Partnerships.

4. Second reading policies p 8



BOARD OF EDUCATION MINUTES

December 13, 2023

The Umpqua Community College Board of Education met on Wednesday, December 14, 2023, in room 17 of Tap'òyt'a' Hall at Umpqua Community College in Roseburg, Oregon; the meeting was live-streamed on YouTube.

A formal budget hearing opened at 5:03pm and Chair Loosley called the meeting to order. The pledge of allegiance was given. The purpose of the hearing was to hear comments regarding the proposed 2024-25 Budget. Chair Loosley gave a brief explanation of the reasoning behind holding a budget hearing and mentioned that more details would be given in Res. 8 during the regular Board meeting. There were no comments. The hearing closed at 5:05pm.

The regular meeting was called to order by Chair Loosley at 5:05pm.

Directors present: Guy Kennerly, David Littlejohn, Steve Loosley, Twila McDonald, Erica Mills, and Bud Smith

Director excused: Caroline Lydon

Citizen Comments: There were no comments.

Consent Agenda:

1. Minutes of College Board Meeting of Nov. 8, 2023
2. Personnel Actions
3. First reading policies
 - 311 Compensation - Delete
 - 347 Working Conditions – Delete
 - 6340 Bids and Contracts
 - 7365 Employee Discipline

Policy 6340 Bids and Contracts was removed from the consent agenda and added as a New Business item. The remainder of the consent agenda was approved by general consent. The items are attached to the permanent minutes.

Changes to the Agenda: Res. 10, which had been added to the revised agenda, and Res. 11 were added as New Business items.

INTRODUCTIONS

Vincent Yip, Team Advisor of the Computer Programming Club, gave a PowerPoint sharing the club's accomplishments. Since its inception in 2019, they have gone to three Invent OR Competitions and won awards at each one. Professor Yip shared the successes of students in the club post-graduation from UCC. The most recent competition was in 2023. Team member Isaiah Weiss was present to talk about his experience. Isaiah shared about LearnSesh, a virtual reality classroom he won third place for at the competition and is continuing to develop. A couple Board members shared interest in the program's needs for test pilot schools and investments.



REPORTS

- **FAFSA Update:** Michelle Bergmann, Director of Financial Aid, shared about the new FAFSA simplification process. She gave before and after examples of what the new process will entail for students filling out FAFSA. These examples emphasized the benefit to students under the new process. The financial aid office is learning about FAFSA simplification through different means including webinars. The rollout date is not concrete; however, the goal is by the end of December 2023.
- **Association Representative:** Amanda Cerda, president of the Association of Classified Employees, submitted a written update, which is attached to the appropriate Board packet.
- **President's Report – Rachel Pokrandt, Ph.D.:** The President had Teresa Rivenes, Vice President of Academic Services, give an update of UCC's progress on the Healthcare Program Expansion Plan that was started a year ago. Some programs are underway and enrolling students. President Pokrandt then gave her updates; her written report is posted on the website. The President highlighted further healthcare news at the college. There was a healthcare careers exploration event on campus on Dec. 12th that had great feedback. The Roseburg City Council voted to enter into an agreement with UCC to direct the work initiated by the Southern Oregon Medical Workforce Center. The college will create partnerships with universities to bring bachelor's, master's and doctoral level academic programs and residency and clinical opportunities to the region. The UCC Library held its Grand Re-opening on Dec. 8th as well as a study-in the week before finals. The Foundation had success in both its Employee Giving Campaign and Legacy Ball fundraising event this year. They released Hawk Highlights 2023, a publication highlighting student success stories and college initiatives. The Office of Early College hosted high school counselors from surrounding schools to share how they can navigate students to higher education. UCC is holding its second Fall Intersession with enrollment at 52 students. President Pokrandt directed listeners to view more information on her written report. She acknowledged that the campus is ready for the upcoming break to prepare for a return in January.
- **Chair Report:** OCCA is preparing a bipartisan bill of \$6 million to allocate between universities and community colleges for resource navigators. The association is also preparing a budget request for the next state biennial session.

OLD BUSINESS - There was none.

NEW BUSINESS

Natalya Brown, Chief Financial Officer, introduced the auditors from Moss Adams, Kevin Mullerleile and Scott Simpson, who joined the meeting via Zoom. Mr. Mullerleile and Mr. Simpson explained their audit process and then shared the results of the audit report. The financial statements received a clean audit opinion. The Government Auditing Standards on Internal Control held no deficiencies and were given a clean opinion. For Compliance to Federal Funds, which contains the TRIO programs and financial aid, there was nothing to report, signifying a clean, unmodified opinion. The Oregon Minimum Standards checks whether a budget hearing was held and executed, how the money is appropriated for FY 24-25, as well as procurement. The college was compliant on all aspects. Under Required Communications, there were no audit adjustments due to material errors, and no issues with the cooperation between UCC and Moss Adams. The auditors highlighted a new accounting standard that Ms. Brown implemented, which does not have a large impact but shows intentional work on her part. A brief report will be issued to the Board. Nothing adverse is in the report and there are no concerns. Chair Loosley thanked the auditors and expressed how the college enjoys working with the firm. He congratulated Ms. Brown and her team on their work.

Natalya Brown then presented the Budget Calendar for FY 24-25 as an information item. The dates represent legal requirements for budget development and are subject to change.



Resolution No. 8 – Adopting the Supplemental Budget

Natalya Brown requested the Board's adoption of a supplemental budget to make appropriations during the 2023-24 year. The appropriations will increase the 'Beginning Fund Balance' in the amount of \$2,000,000 to provide 'Transfer to Capital Projects Fund' for replacement of the track and the remodel of student housing properties. Additionally, it will increase the 'Transfer In' and 'Facilities Acquisition/Construction' function by \$2,000,000 for replacement of the track and remodeling of student housing properties. ORS 294.471 allows for a supplemental budget in the event of an occurrence or condition that is not ascertained during budget preparation.

MOTION: I move to adopt Resolution No. 8, as presented. Motion by Dir. Littlejohn, seconded by Dir. Kennerly, and unanimously approved.

Resolution No. 9 – Limited Expenditure Design-Build Housing Project

Natalya Brown requested the Board's approval for a limited expenditure of \$500,000 to Guion Randol Contracting during the pre-construction phase of the Design-Build Housing project, pending the negotiation of the construction portion of the contract. The restricted budget will cover temporary/reimbursable costs associated with the project's construction stage.

MOTION: I move to approve Resolution No. 9, as presented. Motion by Dir. Littlejohn, seconded by Dir. Smith, and unanimously approved.

Resolution No. 10 – Transfer of Appropriation

Natalya Brown requested the Board's approval for a transfer of appropriation from General Fund Contingency to General Fund College Support Services. The appropriation is required to complete technology infrastructure upgrades including firewall equipment and training, access and vulnerability testing, and 8 network switches. \$215,000 of additional appropriation is required to complete the upgrades. \$90,000 of existing appropriation will be used.

MOTION: I move to approve Resolution No. 10, as presented. Motion by Dir. McDonald, seconded by Dir. Mills, and unanimously approved.

Natala Brown presented the first reading of Board Policy (BP) 6340 Bids and Contracts. The revisions to BP 6340 include increased thresholds for public procurement based on SB 1047, which will take effect January 1, 2024. The Board policy proposes to increase the limit of contract award approval by the Board of Education from \$150,000 to \$350,000. The state is raising their large procurement threshold to \$250,000. The revised BP 6340 also proposes to increase contract amounts that require a formal solicitation process from \$150,000 to \$500,000. The policy will be added to the next Board meeting for a second reading.

Resolution No. 11 – Recognition of Robynne Wilgus

Chair Loosley read Resolution No. 11 highlighting the service that Robynne Wilgus, Executive Assistant and Board Secretary, has provided over her years at UCC. The resolution further wished Robynne a happy and fulfilling retirement. Chair Loosley then presented Robynne with a plaque.

Board Comments



- There were no Board comments.

Meeting adjourned at 6:24 p.m.

Respectfully submitted,

Approved,

Rachel Pokrandt, President
Secretary of the Board

Steve Loosley
Chair of the Board

Recorded by Abigail Willis

Attached to the permanent minutes: Personnel Actions; polices 311, 347, 6340, and 7365; Res. #8-11, Audit Report



TO: **UCC Board of Education**
FROM: **Jennifer Silva, Executive Director of Human Resources**
SUBJECT: **January Personnel Actions**
DATE: **February 14, 2024**

Board approval is requested on the following personnel actions:

Administrative Hires:

Kimberlee Danielson, PREPS Navigator – Effective January 8, 2024

Ryan Mackay Dufour, Technical Manager and Coordinator of Performance Spaces – Effective January 10, 2024

Samantha Flora, Pre-College Academic Advisor – Effective January 22, 2024

Faculty Hires:

Andrea Shay, Adult Basic Skills Instructor – Effective January 2, 2024

Max Roberts, Nurse Educator/Nurse Educator Associate – Effective January 8, 2024

Separations and Retirements

N/A

**BOARD OF EDUCATION**☐ **Information Item**☒ **Action Item****Subject: Resolution #12, Increase Appropriation****Date: February 14, 2024**

This is a resolution to increase appropriation in the Special Revenue Fund – Grants & Contracts.

UCC has received a new 4-year award from the City of Roseburg. The first-year amount is \$146,800.

UCC will continue the expansion of Allied Health Programs and hire a Dean of Advanced Medical Program Partnerships to establish new medical workforce training opportunities and develop pathways to degrees in various bachelor, master's and doctoral level programs.

UMPQUA COMMUNITY COLLEGE
Resolution No. 12 - FY 23-24
Increase Appropriation and Approval to Spend

WHEREAS, Umpqua Community College received a new award in the amount of \$146,800 from the City of Roseburg.

WHEREAS, the provisions of ORS 294.338 (2) allow for the expenditure of specific purpose grants;

NOW, THEREFORE
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution for the grant expenditures in the amount of \$146,800 to establish new medical workforce training opportunities and develop pathways to degrees in various bachelor, masters and doctoral level programs.

Special Revenue Fund - Grants and Contracts

| | 23-24 Budget Through Resolution 11 | Adjustment | 23-24 Budget Through Resolution 12 |
|--------------------------|---------------------------------------|------------|---------------------------------------|
| REVENUES: | \$ 9,900,222 | \$ 146,800 | \$ 10,047,022 |
| EXPENDITURES: | | | |
| Instruction | \$ 1,276,174 | \$ - | \$ 1,276,174 |
| Instruction Support | 1,171,762 | 146,800 | 1,318,562 |
| Student Services | 5,165,089 | - | 5,165,089 |
| College Support Services | 389,376 | - | 389,376 |
| Community Services | 1,552,821 | - | 1,552,821 |
| Financial Aid | 345,000 | - | 345,000 |
| TOTAL | \$ 9,900,222 | \$ 146,800 | \$ 10,047,022 |

ADOPTED: February 14, 2024

Clerk of the Board

UCC Board Chair



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: Second Reading of Board Policies

Date: February 14, 2024

The following policies are coming to the Board for a second reading:

| # | TITLE |
|------|--|
| 311 | <p>Compensation- Delete</p> <p><i>The college is in the process of converting all policies from a 3-digit to a 4-digit numbering system. BP 311 doesn't accurately reflect how compensation is determined. It has been replaced by BP 7130 Employee Compensation.</i></p> |
| 347 | <p>Working Conditions- Delete</p> <p><i>The college is in the process of converting all policies from a 3-digit to a 4-digit numbering system. BP 347 is specific to outliers (Part-time and Unrepresented) and delineates information that the state already has as law regarding breaks and lunches, making it an unnecessary policy.</i></p> |
| 6340 | <p>Bids and Contracts</p> <p><i>Contains updated threshold limits to match those that will be in the revised Community College Rules of Procurement in response to the implementation of SB 1047 effective January 1, 2024.</i></p> <p><i>Please note the revision of the policy since its first reading by the Board in December. Item B changed from \$500,000 to \$250,000 due to legal clarification that the college cannot raise the formal solicitation limit. (This is highlighted in the policy packet.) Some paragraphs were rearranged as well.</i></p> |
| 7365 | <p>Employee Discipline</p> <p><i>New policy written to replace 313.01 to clean up the language to align with the Collective Bargaining Agreements and Oregon Labor Laws.</i></p> |

Please see policies in 'Policies Second Reading' packet.



BOARD OF EDUCATION

☒ Information Item

☐ Action Item

Subject: Introduction – Technical Manager

Date: February 14, 2024

Mackay Dufour – Technical Manager and Coordinator of Performance Spaces

Mackay has spent the last 20 years backstage, at a lighting console, mixing sound, on a ladder, or building theatrical sets. He first found the love of Event Management and Theatre Tech while completing his B.A. in Music at Northwest Nazarene University in his hometown of Nampa, Idaho. In 2008, these experiences gave him the opportunity to move to the Chicago area where he was Technical Director / Scenic Designer for a very unique high school fine arts program. The theatre program mounted five full-length theatrical productions a year in addition to the myriad of concerts, clinics, dance performances, a cappella competitions and community events that the district hosted in the spaces. He and his wife returned to the Pacific Northwest in the summer of 2019 before traveling to China to complete the process of adopting a child. He is extremely excited to be a part of the UCC team and is looking forward to building up our venues to be a performance destination for the local and extended community. He hopes that the students of UCC will find and join in the fun and creation of live theatre and events. In his spare time, he recreates movie prop replicas, some woodworking and enjoys hiking, camping and other outdoor adventures.

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Invited Reports****Date: February 14, 2024****A. Family Friendly Taskforce Findings****Danielle Haskett**

Danielle Haskett, Dean of Instruction (Social, Health and Behavioral Sciences), will share about three initiatives that the Family Friendly Taskforce has been working on. The taskforce's vision is to have individuals LEARN, STUDY, and PLAY their way through UCC.

B. Male Engagement and Completion Report**Jacob Whisler**

Jacob Whisler, Project Coord. Male Initiative, will share the data and findings he collected from a group of male students between the ages of 18-24 concerning engagement and certain college outcomes. A select number of participants were classified as "high touch" and had more contact with Jacob throughout the program.

C. Financial Report, FY 2023-24**Natalya Brown**

Natalya Brown, CFO, will present financial reports for fiscal year 2023-24, ending December 31, 2023.

Family Friendly Taskforce

Family Friendly Taskforce has been meeting throughout the summer and fall. Three exciting family friendly initiatives have risen to the top that I'm excited to share with you.

The committee is apprised of Chantel Swan, Rachelle Mills, Adele Grubb, Chelsea Hansen, Ronda Stearns and Danielle Haskett.

Our Vision that has been guiding our work-**LEARN, STUDY** and **PLAY** your way while at UCC.

This workgroup aligns with Strategic 'doing' plan: Strategy 1 Increase Opportunity & Engagement

1. Goal B
 - a. Grow enrollment and completion of students/parents by 15% through alternate scheduling, family-friendly campus practices, and family support mechanisms
 - b. Add childcare options for students and employees
2. Goal E
 - a. Increase engagement opportunities for all members of the community with UCC services, facilities and learning opportunities.

Learn throughout your path at UCC while taking flexible courses and program schedules. Study in our new and updated family friendly space in the library. PLAY throughout campus with our scavenger hunt and natural playscapes.

1. Universal Schedule that embraces all scheduling needs with childcare support.
 - a. Evening and weekend classes to meet the needs of working families with wrap around support services (tutoring, mental health, etc.)
 - b. A fully developed schedule for students outside of the typical 8am-5pm Monday through Friday current schedule
 - c. UCC will provide space to a community partner that will run a childcare center with student teaching support from our Early Childhood Education Program
 - d. Partnering with a Universal Schedule faculty member advisory group
2. Riverhawk scavenger hunt with natural play structures
 - a. Consultant to assist with design



3. Family friendly space in the newly renovated Teaching & Learning Center in the Library
 - a. Completed Fall 2024



Male Engagement and Completion Report 2022-2023

Key Terms:

Program Participant: Male students ages 18-24 from Douglas County.

High Touch Participant: Students within the Program Participant group that met with me more than once and in-person. Essentially, they had more contact with me throughout the year.

of Participants

| | Program Participants | High Touch Participants |
|--------------|----------------------|-------------------------|
| Fall 2022-23 | 217 | 24 |
| Fall 2023-24 | 307 | 50 |

22-23 Cohort Data

| | Program Participants | High Touch Participants | All UCC Male Students | All UCC Students |
|---|----------------------|----------------------------------|-----------------------|------------------|
| % of degree seeking participants | 93% | 90-100% (sample size impacts) | 72% | 74% |
| Full time participants | 37% | 54% | 19% | 17% |
| Fall 22 to Fall 23 Persistence Rate for Degree seeking students (not certificate) | 70% | 89% | 45% | 49% |
| Full Time (Earned more than 36 credits over year) | 75% | 100% | 64% | 72% |

Key Findings:

- All persistence outcomes are higher for program participants, especially high-touch participants.
- Participants are more likely to have enrolled in/completed college-level math and writing, and rates are even higher for high-touch participants in college-level writing.
- High touch participants earned more credits than the other categories of students.
- Full-time program participants (in 2022-23) persisted to Fall 23 at higher rates than full-time students overall. We would expect full-time persistence rates to be higher, but it's a very good indicator of program's influence that these rates continue to be higher for participants.

Rural Male Advising Data Fall 2022- 2023

- 210 drop-in advising visits and 68 appointments (pulled from Advisor Trak and was not set up until winter term of year one)
- 4,644 Mongoose text messages sent with a reply of 18%. These were sent out to all program participants, so they had regular reminders throughout the year.
- Visited 8 of 13 high schools in Douglas County including Phoenix Charter and Wooley Center
- Held several retention events for students to engage on-campus

23-24 Developments

- Started group advising with mechatronics cohort
- Developed a Lunch and Learn event featuring 7 Robotics for mechatronics students
- Advisor of record for new Exercise Science degree and working on Lunch and Learn for this group

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Standing Reports****Date: February 14, 2024**

A. Association Reports (Students, Faculty, Classified)

Various

B. President's Report

Rachel Pokrandt

C. Chair Report

Chair Loosley



The following is a current list of topics ASUCC would like to share with the board:

- I. **Grab N Go** – ASUCC is currently offering free snacks and beverages in the student center; we are considering expansion of the Grab N Go snack station to include TOP/TRIO; new signage is being designed for easy recognition as a complimentary service at all locations.
- II. **ASUCC Clubs** – Initiating and maintaining contact with on campus clubs has proven difficult; alternative efforts are being made to establish a working relationship with club advisors and student representatives. Updates to come.
- III. **Event Participation** – ASUCC has had trouble encouraging student engagement for hosted events; we are assessing which factors to measure the success of an event or activity to better shape/create events to students' wants/needs.
- IV. **Event Itinerary** – ASUCC is working with faculty to compose a weekly itinerary to be publicized for ease of student comprehension; clearly listing all weekly events available helps provide students the opportunity to plan their on-campus participation.
- V. **Student Services** – Eligible students can apply to receive several services from ASUCC including hygiene products, school supplies, and food bags – requests for student services remains constant, causing ASUCC to consider ways to minimize overhead and maximize officer productivity.
 - a. **Food Bags** – ASUCC is in contact with Sherm's to explore the possibility of offering students a food card of equal value to replace the food bags currently provided – this eliminates a timely process allowing participants to apply those efforts elsewhere.

Thanks you for your time and consideration.

David Muñoz

ASUCC President



Association of Classified Employees of UCC

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A Commitment to Excellence!

- **President - Amanda Cerda, TRIO ETS/UB Program Assistant**
- **Vice-President - Ben Dorsey, TRIO TOP-SSS Advisor**
- **Secretary - Kendy Jones, Registration and Records Specialist**

ACEUCC Board Report for January 2024

- **Executive Committee Updates:**
 - Treasurer position on Executive Committee is still vacant.
 - Leadership has created a survey for Classified employees asking for feedback on professional development ideas, available services, and comments or suggestions for union leadership. This survey was emailed out on Feb. 1st and employees will have until Feb 15th to respond.
 - Amanda has been elected as the Oregon state delegate to attend NEA's Higher Education Conference in Atlanta, GA in March. OEA and NEA are covering all costs. Updates to follow.
- **Prof. Dev Committee Updates:**
 - Prof. Dev applications are now being reviewed and are open for consideration over the historical \$1,000 per year for classified staff.
- **Labor Management Committee:**
 - Committee is in force, communicating through Teams, and is scheduling meetings as needed.
- **IDEAL Committee:**
 - Hosting a Lunar New Year event on Thursday, Feb 8th in the Recateria from 11:00a-1:00p. Stop by and join us for a cultural celebration.

Amanda Cerda | President

(she/they)

Association for Classified Employees of

Umpqua Community College

Office: 541-440-4606



CEUCC/OEA/NEA



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: Changes in Academic Programming

Date: 2/14/2024

Regular review of curriculum is crucial to ensuring that UCC stays current, modern, and meets the needs of our local workforce. The UCC Academic Team has been hard at work reviewing curriculum and is pleased to bring you brand new innovative programming as well as revisions to other programs in response to student, advisory committee, and industry need.

New Programs

AUTOMOTIVE

- AAS Automotive

BUSINESS

- AAS Business
- Financial Services Certificate/ Micro-credential
- Bookkeeping Certificate/ Micro-credential
- Marketing and E-Commerce Certificate/ Micro-credential
- Business Technology Certificate/ Micro-credential
- Entrepreneurship Certificate/ Micro-credential
- Human Resources Certificate/ Micro-credential
- Leadership Certificate/ Micro-credential

EARLY CHILDHOOD EDUCATION

- Child Health and Wellbeing Certificate/ Micro-credential

FORESTRY

- AS Forestry (with pathways)

GENERAL EDUCATION

- CTE General Education Certificate
- Transfer General Education Certificate

HEALTHCARE

- AS Healthcare Administration
- Revamp of Umpqua Healthcare Careers Certificate
- Phlebotomy Certificate/ Micro-credential

HUMAN SERVICES

- Trauma Informed Care Certificate/ Micro-credential

Revamping and/or Suspending Programs

The following programs will require teach-out plans. Many of them have zero enrollment, so this will be simple to do. However, several programs do have student enrollment. For those programs we will work diligently to get all students through their current programs before retiring the programs completely. With your approval, they will no longer be listed in the catalog starting on 7/1/2024 (with the new academic catalog year).

COMPUTER SCIENCE (both are available free online)

- CIS Microsoft Certificate
- Microsoft Office Technologist

BUSINESS (has been completely revamped above per advisory committee input)

- AAS Administrative Assistant
- AAS Business Management
- AAS Marketing
- Medical Billing and Collections Clerk
- Supervision Certificate
- Financial Services Certificate
- Entrepreneurship Certificate
- Office Assistant Certificate

FORESTRY (streamlined above)

- AS Forest Engineering (incorporated in Forestry above)
- AS Forest Operations (incorporated in Forestry above)
- AS Forest Management (incorporated in Forestry above)
- AS Forest Restoration & Fire (0 students/graduates)