**FACULTY**

**EVALUATION SUMMARY**

Instructor Click or tap here to enter text. Date Click or tap to enter a date.

Department Click or tap here to enter text. Courses Taught Click or tap here to enter text.

INSTRUCTOR STATUS: [ ] Full Time, Probationary Status: [ ] First Year [ ] Second Year [ ] Third Year

 [ ] Full Time, Regular Status

 [ ] Part Time: [ ] First Term [ ] 30 ILC Step Advancement

For academic year ending: Click or tap here to enter text.

I. SUMMARY OF REQUIRED STUDENT RATINGS: Please enter **Y** (YES)l **N** (NO); or **P** (PARTIAL)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| (*List courses rated→*) | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 1. Instructor Role: Course requirements and learning objectives clearly explained | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 2. Instructor Role: Assignments were consistent with course objectives | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 3. Instructor Role: Assignments contributed to understanding | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 4. Instructor Role: Provided useful feedback | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 5. Instructor Role: Used effective methods to illustrate or clarify key concepts | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 6. Instructor Role: Discussions were helpful to learning | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 7. Instructor Role: Available to assist student | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 8. Instructor Role: Grading method was clear | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 9. Instructor Role: Grading method was fair | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 10. Instructor Role: Created supportive learning environments | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 11. Instructor Role: Improved critical-thinking skills |  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 12. Instructor Role: Textbook was helpful |  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 13. Instructor Role: Worthwhile course |  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
| 14. Instructor Role: Would recommend this course |  | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |

OVERALL ASSESSMENT: [ ] Excellent [ ] Very Good [ ] Satisfactory [ ] Improvement needed [ ] Unsatisfactory

COMMENTS: Click or tap here to enter text.

II. CLASSROOM VISITATIONS

Completed: Date Click or tap to enter a date. by Click or tap here to enter text.

 Date Click or tap to enter a date. by Click or tap here to enter text.

COMMENTS: Click or tap here to enter text.

DEPARTMENT CHAIR COMMENTS: Click or tap here to enter text.

III. PROFESSIONAL DEVELOPMENT AND INSTRUCTIONAL IMPROVEMENT (N/A first year):

1. Professional development goals met [ ] Yes [ ] Partial [ ] No [ ] N/A

2. Curriculum/instructional improvement goals met [ ] Yes [ ] Partial [ ] No [ ] N/A

IV. PREPARATION AND MANAGEMENT: The following checklist is to be based on review of the related documents.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Excellent | Very Good | Satisfactory | NeedsImprovement | Unsatisfactory |
| 1. Course syllabi |[ ] [ ] [ ] [ ] [ ]
| 2. Covers course outline/syllabus |[ ] [ ] [ ] [ ] [ ]
| 3. Records maintenance |[ ] [ ] [ ] [ ] [ ]
| 4. Assignments, tests |[ ] [ ] [ ] [ ] [ ]
| 5. Grading/evaluation practices |[ ] [ ] [ ] [ ] [ ]

OVERALL ASSESSMENT: [ ] Excellent [ ] Very Good [ ] Satisfactory [ ] Improvement needed [ ] Unsatisfactory

COMMENTS: Click or tap here to enter text.

V. SERVICE TO THE COLLEGE: Comments, recommendations

OVERALL ASSESSMENT: [ ] Excellent [ ] Very Good [ ] Satisfactory [ ] Improvement needed [ ] Unsatisfactory

COMMENTS: Click or tap here to enter text.

VI. ASSESSMENT OF OVERALL FACULTY PERFORMANCE:

 [ ] Excellent [ ] Very Good [ ] Satisfactory [ ] Improvement needed [ ] Unsatisfactory

VII. CONTRACT/STATUS RECOMMENDATIONS (*check one*)

[ ]  Award contract for the following academic year

[ ]  Award Continuing Contract/Step Advancement (if eligible)

[ ]  Continue part-time contract/Step Advancement (if eligible)

[ ]  Instructional Improvement Plan

[ ]  Do not award contract for the following academic year

Instructor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Click or tap to enter a date.

(Physical Signature)

Supervisor \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Click or tap to enter a date.

(Physical Signature)

(A copy of this summary is to be filed in the Office of Instruction for inclusion in the official personnel file. If the instructor disagrees with the assessment, the instructor’s response and the Dean or Director’s supporting documentation should be attached.)

Rev. 4/2010