# Umpqua Community College
# Registered Nursing Program
# Application Information Packet
# 2024-2026

## PROGRAM OVERVIEW

Welcome and thank you for your interest in Umpqua Community College's (UCC) Registered Nursing Program!

THE CONSORTIUM - The Umpqua Community College Nursing Program has joined with other community college programs and all campuses of the OHSU in a unified approach to nursing education. This coalition of statewide nursing educators and programs is known as the Oregon Consortium for Nursing Education (OCNE). Please visit the OCNE website at http://www.ocne.org/index.html. OCNE schools have comparable prerequisites and application processes for students.

DEGREE OPTIONS - Acceptance to the program allows for co-admission to UCC and OHSU nursing programs. Co-admission is an agreement that applicants who are admitted to UCC would be eligible to complete a Bachelor of Science Degree with a Major in Nursing at OHSU without an additional competitive application process. The co-admitted student would matriculate and be entered into the OHSU student record system, following successful completion of 6 terms of the nursing curriculum at UCC. Students completing the AAS will meet the educational requirements to be eligible to sit for the RN-licensure examination (NCLEX-RN). Students would complete four additional terms of full-time study to earn the Bachelor of Science Degree with a Major in Nursing through OHSU. Students would be able to remain in Roseburg to complete the BSN degree. Students who need part time study will have a two-year time frame to complete the BSN program at OHSU. Student must complete all arts, letters, and sciences courses during the first year in order to progress into the final year of nursing courses at OHSU. Beyond the two-year limit, interested students would need to apply directly to OHSU.

LENGTH OF PROGRAM - The Program is designed to provide students the option of completing an Associate's degree from UCC and/or a bachelor's degree in nursing from OHSU. As such, the course work is outlined in a "four-year" framework.

• YEAR ONE: Prerequisite coursework

• YEAR TWO: First year OCNE curriculum – UCC- Students can sit for their PN-NCLEX after successfully completing the first year of the OCNE curriculum.

• YEAR THREE: Second year OCNE curriculum – UCC students may earn an Associate of Applied Science (AAS) degree and be eligible to take the NCLEX-RN licensure test.

• YEAR FOUR: Upper division nursing coursework through OHSU with upper division arts, letters, and sciences from an accredited university. At the end of this year, students will earn a Bachelor of Science degree.

**DEMANDS OF THE PROGRAM** - It is important to understand the mental and physical demands of the nursing program and the career of the nurse. Applicants to the nursing program must be physically and mentally able to cope with the rigors of the curriculum and the demanding nature of the health professions. Nursing students must be able to grasp scientific concepts, set up and answer basic math and algebra problems, and communicate well verbally and in writing. Physically, students must be able to remain on their feet for extended periods, lift up to 25 pounds, hear heart and breath sounds, read fine print and identify skin tones such as pale, ashen, gray or bluish.

Established academic and clinical requirements essential to the program of instruction apply to all students and cannot be waived. Attempts will be made to accommodate and retain qualified applicants with disabilities unless results of evaluations indicate that given reasonable accommodation an individual will still be unable to perform the technical standards required by the program. A complete list of the required technical standards is available in the Office of Accessibility Services and the Nursing Program Office. Persons with questions concerning qualifications are encouraged to contact the Accessibility Services Office to arrange an appointment for individual consultation and advice prior to application.

Please refer to the current UCC Nursing Program Student Policy and Procedures Handbook for specifics regarding UCC Nursing's Technical Standards.

## PROGRAM OVERVIEW (Continued)

**Nursing - AAS**
Prerequisites and Course Availability per Term
**(For complete information, see current UCC Catalog.)**                    **REVISED 11/07/2023**

| CURRICULUM | | | Term Offered | | | | Credits | Minimum of "C" Grade or better |
|---|---|---|---|---|---|---|---|---|
| **Course No. and Course Name** | | | F | W | S | SU | | **Prerequisites/Notes** |
| *MTH95 | | Intermediate Algebra or higher math | x | x | x | x | 4-5 | Math 65 with grade of C or better, placement test score, or instructor permission |
| BI231 | | Human Anatomy & Physiology I | x | x | | | 4 | CH1 04 or CH 112; BI 231 must be completed within the last ten years |
| BI232 | | Human Anatomy & Physiology II | | x | x | | 4 | CH 104 or CH 112; BI 232; must be completed within the last ten years |
| BI233 | | Human Anatomy & Physiology III | | | x | x | 4 | CH 104 or CH 112; BI 233; must be completed within the last ten years |
| BI234 | | Introduction to Microbiology | x | x | x | x | 4 | CH 104, CH 112 or CH 221, previous course in biology recommended. |
| FN225 | | Human Nutrition | x | x | x | x | 4 | Previous course in basic biology and chemistry preferred. |
| HDFS201 PSY 215 | | Individual & Family Development | x | x | x | x | 3-4 | HDFS 201: WR 115 or placement into/completion of WR 121 PSY 215: No prerequisite listed. |
| WR121(Z) | | English Composition | x | x | x | x | 4 | WR 115 with a grade of C or better or appropriate placement scores or other approved placement measures. |
| WR122(Z) **OR** WR227(Z) | | English Composition -OR- Technical Writing | x | x | x | x | 4 | WR 121 or WR 121Z with a grade of C or better. |
| PSY/SOC SCI/A&L # | | One (1) PSY Course *and* two Social Science or Art and Letters | x | x | x | x | 9 | See current catalog for social science and/or arts/letters options. |
| BI 222 | | Genetics | x | x | x | | 3 | CH 104, CH 112, or CH 221; previous biology course recommended. |

(Left vertical header: **PREREQUISITE COURSES For AAS-RN Program** — To be completed <u>prior</u> to first term of program upon acceptance.)

Total Prerequisite Credits                    47-49

*MTH 95 is not a transferable math course. Students that are planning on continuing for their BSN through OHSU should take MTH 105 and STAT 243.

# At least one course MUST meet the Human Relations requirement as outlined in the catalog under AAS degree requirements.

^This course needs to meet the following requirements: The social and psychological developmental process of human life covering the full life span. Please submit to the Registrar for acceptable substitutions. HDFS 201 or PSY 215 taken at UCC meets the requirement.

| CURRICULUM (continued) | | | Term Offered | | | | Credits | Prerequisites/Notes |
|---|---|---|:---:|:---:|:---:|:---:|:---:|---|
| | **Course No. and Course Name** | | **F** | **W** | **S** | **SU** | | |
| REQUIRED COURSES For AAS - RN program / Students must be selected by Nursing Admissions Committee to enroll in any of the listed NRS courses. | NRS110 | Foundations of Nursing in Health Promotions | x | | | | 9 | Acceptance in AAS-RN program |
| | NRS111 | Foundations of Nursing in Chronic Illness | | x | | | 6 | Acceptance in AAS-RN program |
| | NRS112 | Foundations of Nursing in Acute Care I | | | x | | 6 | Acceptance in AAS-RN program |
| | NRS221 | Nursing in Chronic Illness II | x | | | | 9 | Acceptance in AAS-RN program |
| | NRS222 | Nursing in Acute Care II | | x | | | 9 | Acceptance in AAS-RN program |
| | NRS224 | Scope of Practice & Preceptorship for AAS Completion | | | x | | 9 | Acceptance in AAS-RN program |
| | NRS237 | Clinical Pharmacology for Nursing I | x | | | | 2 | Acceptance in AAS-RN program |
| | NRS238 | Clinical Pharmacology for Nursing II | | x | | | 2 | Acceptance in AAS-RN program |
| | NRS239 | Clinical Pharmacology for Nursing III | | | x | | 2 | Acceptance in AAS-RN program |
| | NRS234 | Pathophysiology Processes for Nursing I | x | | | | 2 | Acceptance in AAS-RN program |
| | NRS235 | Pathophysiology Processes for Nursing II | | x | | | 2 | Acceptance in AAS-RN program |
| | NRS236 | Pathophysiological Processes for Nursing III | | | x | | 2 | Acceptance in AAS-RN program |
| | Total Year 1 & 2 Required Credits | | | | | | 60 | |
| | **TOTAL DEGREE CREDITS** | | | | | | **107-109** | |

*A minimum of 28 of the credits listed as the prerequisites courses for application must be completed prior to the application deadline and must include math 95 or higher and BI 231 Human Anatomy & Physiology I (A&P must have been completed in the last ten (10) years.)

The credits listed (47-49) as the prerequisite courses for application **must be earned prior** to the first term of the nursing program.

All prerequisite courses for the process of the application must be earned with a letter grade of "C" or better - AND - applicant must have a pre-program cumulative GPA of 3.00 or higher with completed prerequisites courses.

See Registered Nursing Program Application - Application Assessment for further information regarding any potential discretionary application points for specific course completion, earned grade, and GPA.

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## ADMISSION PROCESS

**Step 1, UCC Admissions, <span style="color:red">consider beginning this process now only <u>if</u>:</span>**

- You are brand new to UCC, Apply to UCC. List your major as AAOT-Pre-Nursing and apply for Fall.
- You have been a UCC student and have a not taken a UCC credit course within the last year, reapply to UCC. List your major as AAOT-Pre-Nursing and apply for Fall.
- You are a current UCC student, ensure your major is AAOT-Pre-Nursing by referring to your Student Self-Service account through your Academic Transcript. If the major is incorrect, you need to complete a change of major form or contact an advisor.

**Step 2, Transcripts:**

If you have completed college coursework outside of UCC, submit official college transcript from each issuing institution* to:

> **Registrar-Nursing**
> Umpqua Community College
> PO Box 967
> Roseburg, OR 97470

Or through email at registration@umpqua.edu. (Make sure you specify you are applying for Nursing)

*If your coursework is from a college outside of Oregon, please also provide course descriptions and/or syllabi from the year you took the course.

**Disclaimer** - Incorrectly titled transcripts (not designated as "Nursing") may not be sorted accurately or processed in a timely manner.

**Transfer coursework from Foreign Institutions** – These official transcripts must be evaluated by the application deadline by an outside credential evaluation service. The evaluation company must be either AACRAO Foreign Education Credential Service (www.aacrao.org) or a member of the National Association of Credential Evaluation Services (NACES). For a list of NACES memberships, please refer to their web site at www.naces.org. The evaluation must be a course-by-course evaluation with an official copy submitted to the Admissions, Registration and Records Office. The coursework must be at a post-secondary level, have comparable UCC accreditation status and be parallel in content to UCC coursework. The outside evaluation must also be completed for secondary level education for any evaluation of that coursework toward UCC admission requirements.

**Step 3, Information Sessions:**

It is highly recommended that you attend one of the free information sessions. We will be covering general application questions, frequently asked program questions, and more!

Please attend one of the following:
January 17, 12-1 p.m., see Umpqua Community College Nursing webpage for zoom link.
January 17, 5-6 p.m., Umpqua Community College, HNSC Room 101
January 18, 9-10 a.m., Umpqua Community College, HNSC Room 101
January 18, 3-4 p.m., Umpqua Community College, HNSC Room 101
*No pre-registration required.

**Step 4, Nursing Application, SUBMITTED BY FEBRUARY 15**

## ADMISSION PROCESS (cont.)

**REQUIRED DOCUMENTS -** A checklist of required documents is provided as part of the application packet. The documents include:
- Completed Nursing Application Checklist
- OCNE/UCC Nursing Program Application
- Program Application Fee: Applicants must submit the $50.00 non-refundable Nursing Program Application fee with the application. Applications will not be considered without this fee.
- Year One: Prerequisite Course Planning Sheet
- Other Official Documents as described in the packet and on the checklist

**APPLICANT NOTIFICATION**
Applicants will be notified in writing of their eligibility.

# APPLICATION CRITERIA

To be eligible for application, applicants must meet the requirements described below:

1. *Pre-program Coursework and Grade Point Average* - Students must complete 28 credits of the 47-49 credit pre-program (prerequisite) courses with a letter grade of "C-" or better **and** a prerequisite cumulative **GPA of 3.00** at the time of application completion. These credits must be completed prior to the application deadline and must include Math 95 or higher and Human Anatomy & Physiology I (Entire A&P series must be completed prior to Fall entry of the Nursing Program and be taken within the last 10 years).

2. Once the student submits their application, they will be given instructions to complete entrance testing. Entrance exam must be completed no later than FEBRUARY 16th, 2024, at 5PM.

After the application process is complete, a select number of students will be offered a spot to sit for the Essay and the Interview.

1. Proctored Essay - Must be registered prior to the testing date and bring cash or money order as payment on their testing date.

2. Complete Interview process.

**Proctored Essay**
Up to 200% of available positions will be invited to sit for the proctored essay. Applicants must submit a $25.00 non-refundable processing fee by **CHECK or MONEY ORDER ONLY** at the proctored essay sign-in table. The selected proctored essay candidates should expect to hear from the nursing department via email and US Mail. **Notifications will be delivered by the beginning of March. The scheduled date(s) for the proctored essay will be mid to late March.**

**Essay question(s) will be based on one or more of the areas listed below:**

**Diversity**: The applicant expresses understanding, respect for, and/or experience with varied backgrounds, cultures, ethnicity, and lifestyles.

**Integrity**: The applicant responds to situational questions in a manner that demonstrates integrity and values compatible with nursing core values and code of ethics.

**Communication**: The applicant effectively conveys information, feelings, and opinions to others orally and/or in writing in a respectful and inclusive manner. Whether oral or written, information is organized and clear.

**Motivational fitness**: The applicant identifies expectations about nursing role and responsibilities that are congruent with reality and demonstrates suitability to the role.

**Resilience**: The applicant demonstrates the ability to recover from setbacks in the face of adversity and persistence to overcome barriers. The applicant describes strategies/behaviors that would enable maintaining stable performance under pressure.

**Transferable skills**: The applicant responds to situational questions in a manner that demonstrates skills such as problem solving, curiosity, leadership, critical thinking, ability to work in a diverse team to achieve group goals.

An established scoring criteria will be used that is used by other OCNE institutions. Applicants will not have access to their interview scoring or evaluation scoring criteria at any time per OCNE guidelines.

*Academic and/or testing accommodations:*
UCC is committed to supporting all students. Any student who feels he or she may need an accommodation for any type of disability should make contact with the Accessibility Services Office in the LaVerne Murphy Campus Center. If you plan to use academic accommodations for the proctored essay(s), please contact the Accessibility Services Coordinator as soon as possible to discuss your needs. Accommodations are not retroactive; they begin when the instructor or proctor receives the "Approved Academic Accommodations" letter sent by email. To request academic accommodation for a disability, please contact the Accessibility Service Coordinator. Phone (541) 440-7655 or (541) 440-7900. Additional information can be found

on the UCC website: http://umpqua.edu/accessibilityservices (Links to an external site.)  Once the Accessibility Services Office notifies the program director or faculty of the requested accommodation, reasonable accommodations will be made. These accommodations will not substitute for the basic requirements for entrance or academic and technical standards (i.e. essential functions) required for successful completion of the registered nursing program.

**Interview:** Up to 200% of available positions will be invited to sit for the Interview. The selected Interview candidates should expect to hear from the nursing department via email and US Mail.  **Notifications will be delivered by the beginning of March.  The scheduled date(s) for Interviews are tentatively scheduled for the first two weeks of April.**

**Interview question(s) will be based on one or more of the areas listed below:**

**Diversity**: The applicant expresses understanding, respect for, and/or experience with varied backgrounds, cultures, ethnicity, and lifestyles.

**Integrity**: The applicant responds to situational questions in a manner that demonstrates integrity and values compatible with nursing core values and code of ethics.

**Communication**: The applicant effectively conveys information, feelings, and opinions to others orally and/or in writing in a respectful and inclusive manner.  Whether oral or written, information is organized and clear.

**Motivational fitness**: The applicant identifies expectations about nursing role and responsibilities that are congruent with reality and demonstrates suitability to the role.

**Resilience**:  The applicant demonstrates the ability to recover from setbacks in the face of adversity and persistence to overcome barriers. The applicant describes strategies/behaviors that would enable maintaining stable performance under pressure.

**Transferable skills**: The applicant responds to situational questions in a manner that demonstrates skills such as problem solving, curiosity, leadership, critical thinking, ability to work in a diverse team to achieve group goals.

An established scoring criteria will be used that is used by other OCNE institutions.  Applicants will not have access to their interview scoring or evaluation scoring criteria at any time per OCNE guidelines.

# APPLICANT ASSESSMENT

**ADMISSIONS POINT SYSTEM -** Eligible applicants will be assessed according to the following 100-point system:

| Type of Points – PHASE 1 | Maximum Points |
|---|---|
| Prerequisite GPA<br>3.67-4 =25 points<br>3.33-3.66 = 23<br>3.2-3.32 = 20<br>3.15-3.19 =17<br>3.0-3.14 = 15 | 25 |
| Completion of all 13 prerequisites courses from the "Prerequisite Course Planning Sheet" **OR** | 10 |
| Completion of 11 of 13 of the prerequisite courses from the "Prerequisite Course Planning Sheet." | 5 |
| UCC Prerequisites (per "Prerequisite Course Planning Sheet"):<br>• 5 points awarded for 36-45 UCC Credits<br>• 4 points awarded for 24-35 UCC Credits<br>• 3 points awarded for 12-23 UCC Credits<br>• 2 points awarded for 3-11 UCC Credits | Up to 5 |
| In-district Residency | 5 |
| Veteran Status | 2 |
| Foreign Language - Must provide proficiency proof from Language Testing International at the level of Intermediate Mid or higher **OR** | 3 |
| Successful completion of 2 terms of college level foreign language | 2 |
| Work Experience in Healthcare Field: **One of the Following**<br>Licensed or certified with active license/cert. and 500 hours or more. *See additional information/requirements on the Proof of Healthcare Work Experience Verification form.* **OR** | 15 |
| Licensed or certified with active license or cert. and 100-499 hours. *See additional information/requirements on the Proof of Healthcare Work Experience Verification form.* **OR** | 10 |
| Licensed or certified with active license or cert but less than 100 hours **OR** Medical field experience without license or cert. If no license or cert, you must include a letter that explains why you think this work qualifies. *See additional information/requirements on the Proof of Healthcare Work Experience Verification form.* **OR** | 5 |
| Completed UCC Healthcare Career Pathways Certificate (for High-School students only). | 3 |
| Standardized test – HESI Entrance Exam ***MANDATORY***<br>Directions in Application Criteria section of Application. | Up to 5 |
| **PHASE 1 Maximum Points** | **70 Points** |

| Type of Points – PHASE 2 | Maximum Points |
|---|---|
| Proctored Essay | 10 |
| Interview | 20 |
| **PHASE 2 Maximum Points** | **30 Points** |

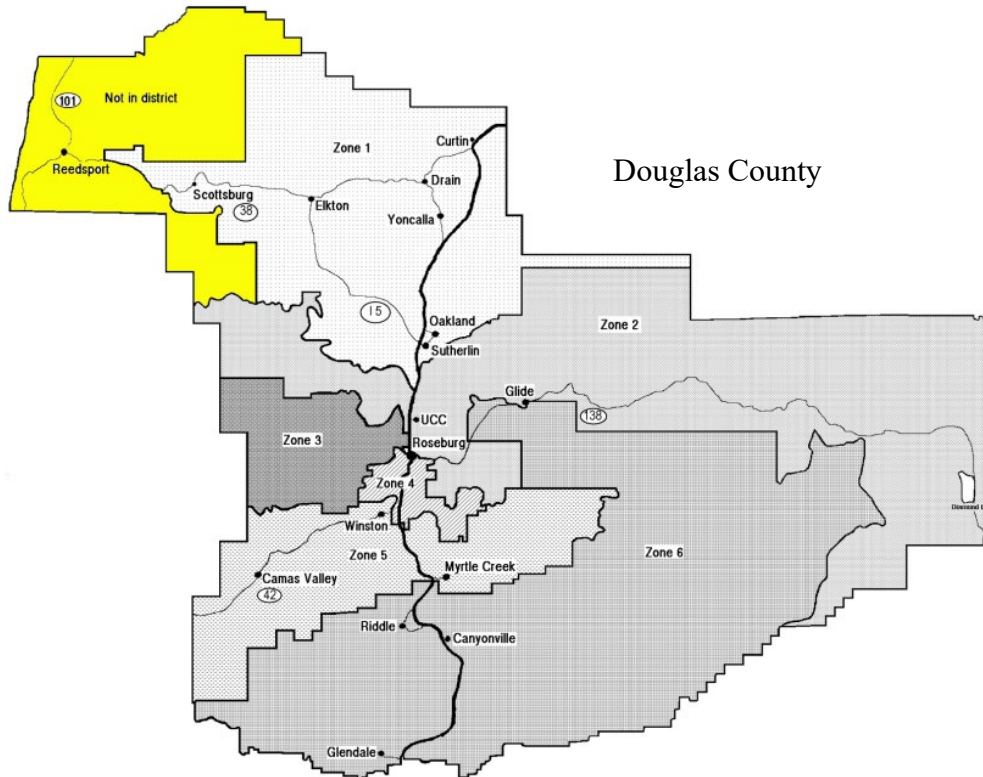| | |
|---|---|
| **Maximum points possible for combined PHASE 1 and PHASE 2** | **100 Points** |

**Tie Breakers:** In the event that two or more applicant scores in Phase I cluster at the cut-off point, UCC will use tie breakers in the following order: In- district students, Pre-requisite GPA (specific GPA, not range), veteran or active military status. If two or more applicant scores tie in Phase II, and also for ranking applicants for alternate status, UCC will use tie breakers in the following order: Interview score, essay score, In-district students, Pre-requisite GPA (specific GPA, not range), veteran or active military status.

_**UCC and OCNE reserve the right to change or update the areas to be assessed as necessary.**_

Please note:  Students who live in-district* at the time of application may potentially have preference into the program.
(Yellow area is not considered In-District)

**\* Students who live in Douglas County in**
  **Zone 1, 2, 3, 4, 5, 6.**

**(See District Map of the UCC Catalog)**

# ON ACCEPTANCE

**Notification** – Applicants will be notified of their acceptance via US Mail and preferred email. Upon notification of acceptance, admitted students must indicate in writing by the stated deadline their intention to enroll or their position will be given to the next eligible alternate.

Credit Completion - Courses need to be completed from the "Prerequisite Course Sheet" provided in this application, Sections A- H, prior to starting the fall Nursing Courses.

• 47-49 credits must be earned prior to the first term of the nursing program.

Mandatory Orientation - Three mandatory orientation dates will be held for admitted students. Attendance is required at all orientations, or the next eligible candidate will be given your assigned place in the program. The tentative dates for these orientations are August 20, 2024, September 4th and September 5th, 2024. Additional information will be included in the acceptance letter.

Proof of Immunizations/Titers – Accepted students must submit proof of the following immunizations by the stated deadline, or their space will be given to the next eligible alternate:
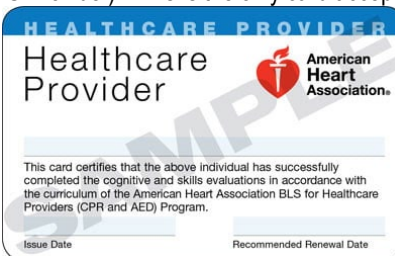
• Immunity to measles, mumps, rubella, and varicella (chicken pox)
• Tetanus-Diphtheria-Pertussis Toxoid within the last 10 years
• Hepatitis B— You may be required to provide proof of immunity after the series is complete. If not immune, the series must be started by the stated deadline and can be completed during the first year of the program.

COVID-19 Vaccination - Please note that is it highly recommended that healthcare students are fully vaccinated for COVID-19 due to requirements for UCC healthcare programs and courses which must follow federal, state, and local COVID-19 mandates. UCC makes reasonable accommodations for the academic needs of students with qualified medical or religious exemptions. However, local agencies and healthcare facilities may decide to exclude students who are not fully vaccinated for COVID-19 from participating in activities at their locations, including activities that are part of UCC's clinical rotations or other degree requirements.
Although UCC can request that these local agencies or healthcare facilities consider a student's documented request for a medical or religious exemption, UCC cannot overturn their decisions, or guarantee that reasonable accommodations such as alternate clinical hours or practice sites for non-vaccinated students can be obtained during a pandemic. Therefore, healthcare students who are not fully vaccinated may not be able to receive clinical or agency placements and may be unable to complete UCC's healthcare program course requirements at that time. Please also be aware that UCC cannot predict whether additional government mandates regarding COVID-19 vaccinations, or any other requirements may be imposed in the future.

Drug Screening – Upon acceptance students will be required to complete and pass a drug screening by Urine Analysis (UA) at a UCC selected location. The program coordinator will provide information on the drug screening process upon admission to the program. (UA) fees (~$80) are the responsibility of the student.

CPR card – From the American Heart Association (BLS Provider). This is the only card accepted by UCC Nursing programs/courses:



Background History Check - All accepted students will be required to undergo a background history check, prior to entering the program. Individuals with a criminal record may not be allowed into a healthcare facility as a student. Because it is not possible to meet the objectives of the program without having clinical experience, anyone with a positive history or abuse history may not be eligible for acceptance in the nursing program. Additionally, the Oregon State Board of Nursing has limits on eligibility for licensure, as defined in OAR 851-031. Ultimately, licensure may be denied to graduates with a criminal offense and those with a major physical or mental condition that could affect the individual's ability to practice nursing safely.

**Consent to Photograph and Record** – (Provided in acceptance packet.) Sign and turn in at orientation.

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### DATES TO REMEMBER

**Application Information Meeting dates**: January 17th and 18th, HNSC Room 101 (see "Step 3" for more information)
**Application Deadline date*: Submitted by February 15. NO EXCEPTIONS***

| | |
|---|---|
| **Entrance Exam:** | Directions given upon successful application submission. |
| **Proctored Essay and Interview Notification date** (by invite only): | Notifications sent the beginning of March. |
| **Proctored Essay Exam date:** | Mid to late March |
| **Interview:** | Beginning of April |
| **Letters of Acceptance date:** | End of April/beginning of May |
| **Two Mandatory Orientation dates (tentative):** | August 20, 2024, September 4th and September 5th, 2024 (**ALL DATES ARE MANDATORY**) |

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**Nursing Program Cost (estimated) for 2024-2026 (All fees are subject to change)**

| | |
|---|---|
| Nursing Application and Admission Exam fees | ~100.00 |
| **First Year** | |
| ●Immunizations (vary per provider) | ~250.00 |
| ● Background check | ~100.00 |
| ●Tuition based on 33 credits (includes credit fees per term) | 5164.50 |
| ●Clinical fees | 2400.00 |
| ●Program and Lab fees | 1650.00 |
| ● Drug Screening prior to the Fall term | ~80.00 |
| ●Uniforms, school patch, name tag and shoes | ~200.00 |
| ●Equipment (watch w/ second hand, scissors/hemostat, stethoscope, pen lights etc.) | ~100.00 |
| ●Books (nursing only for AAS degree includes both years) **Included in Program and Lab fees** | (1800.00) |
| ●CPR card current for 2 years | ~65.00 |
| ●Laptop computer or tablet | ~900.00 |
| **Subtotal** | **~11009.50** |
| **Second Year** | |
| ●Tuition for 27 credits (includes credit fees per term) | 4225.50 |
| ●Clinical fees | 2400.00 |
| ●Program and Lab fees | 1650.00 |
| ●R.N. Licensure Application and NCLEX Exam (includes background check) (fingerprints required) | ~412.00 |
| ●Course exams and three-day Exit Review course | 350.00 |
| | |
| **Subtotal** | **~9037.50** |
| **Grand Total** | **~20047.00** |

• **These costs are approximate and are subject to change.**

• Students are responsible for transportation costs to clinical practicum sites

• Costs are based on 6 terms (2 years)

• Current tuition cost is $156.50 per credit:

- Tuition per credit: $120
- Legacy Fee per credit: $ 8
- Instructional Fee per credit: $7
- Student Resources Fee per credit: $21.50
  - TOTAL: $156.50 per credit

• A laptop computer **or** tablet capable of taking electronic images **is** required

• A cell phone with text messaging capable of text messaging **is** required

**OTHER FEES:**

- Students must pay a $25.00 **Non-Refundable** UCC proctor essay processing fee, payable at the proctored essay sign-in table via check or money order only.

- Students must pay a $50.00 **Non-Refundable** Application fee, payable upon submission of their online application via electronic payment. This fee covers the cost of their entrance exam and processing of their application.

# FREQUENTLY ASKED QUESTIONS

**1. How do I get an application and when do I apply?** Applications are available at UCC's web site, www.umpqua.edu. Applications are accepted from the beginning of January through mid-February – See box with important dates. Please make sure that you are working off the most current application packet. The applications must be postmarked by the application deadline or received by 5 p.m. via the post-office. NO EXCEPTIONS.

**2. When does UCC accept students into the program?** Entrance is Fall term. Letters of acceptance are sent around the end of April or early May.

**3. How do I get accepted to the UCC nursing program?** Please refer to the Admissions Point System for more information.

**4. Is there a waiting List?** Qualified students should have their CPR and titers/immunizations completed in case the student receives a call to offer them a position in the program. Spaces may become available one month after the initial acceptance/decline letters go out. Please do not call the Nursing Department regarding where you "stand" on the wait list. You will not be informed of where you "stand" on the wait list.

**4. What are my chances of being accepted into the program once I've completed the minimum requirements?** Because admission is competitive and based on a point scale, it is difficult to predict the chances of acceptance in advance. It is important to be as successful as possible in your prerequisite coursework. Please refer to the Admissions Point System for a breakdown of how applicants are assessed.

**5. What if I'm not accepted into the program when I apply?** Students not admitted to the program must reapply the following year to be reconsidered for admission. Previous application materials including transcripts will not be forwarded or duplicated for a new application.

**6. If there is a nursing shortage, why doesn't UCC admit more applicants?** UCC is exploring ways to expand its programs to educate more nurses. Our policy is to admit students based upon our funding and resources.

**7. What kind of time commitment can I expect the program to involve?** The nursing program demands a great deal of time. In addition to classroom time, students will spend an average of 10-12 hours per week in the Bonnie Ford Health, Nursing, and Science Center and at clinical practice sites (in hospitals, long-term care, and community health settings). It is anticipated that students will require 3 hours of study/coursework per credit hour (ex: 12 hours of study/course work for a 4-credit course). Clinical hours are scheduled during times that nurses typically work which could be morning, evening, or swing shift. As you can imagine, this schedule requires a lot of flexibility from you, your family, your employer, and your childcare provider.

**8. Can I work when I am enrolled in the nursing program?** The nursing program is an intense program with classes and clinical placements. Students may find working even part time difficult. For many students, employment while attending school is necessary. Jobs with flexible schedules are desirable in these circumstances. Students must adjust work hours to accommodate their school schedule.

**9. Can students complete the program part time or is it offered on-line?**
The nursing program is a full-time program of study. UCC's nursing courses are not offered online due to the required clinical and lab hours. However, all nursing courses are enhanced with a Learning Management System (CANVAS).

**10. How do I get information about financial aid?** Visit UCC's Financial Aid website, http://www.umpqua.edu/financial-aid or call them at 541-440-4602.

**11. What if I have additional questions?**
Applicants are expected to attend a nursing program information meeting. The meetings generally last about an hour and include time for individual questions. Students that need assistance filling out a planning sheet may visit the UCC's Nursing Advisor, Michael Olson, by appointment: michael.olson@umpqua.edu

# 2024-2026 Nursing Program Application

*Application documents start here – Required page 1 of 5*

*These documents are to be used for a guideline to complete the online application.*

*Please keep hardcopies in your records for discrepancy purposes.*

**$50.00 Application Fee (Required for the Nursing Application to be processed)**

## Please type or print neatly in blue or black ink.

| | | | |
|---|---|---|---|
| Last Name | First Name | Middle Initial | Previous Last Name(s) |

| | | | |
|---|---|---|---|
| Current mailing address number and street | City | State | Zip |

| | | | |
|---|---|---|---|
| Physical address if different from mailing address | City | State | Zip |

| | | |
|---|---|---|
| Daytime phone | Evening phone | Message/Cell phone |

Email address

## Education Information

*List all colleges where you have completed nursing prerequisites and/or a degree.*

| College | State | Dates of attendance | Degree earned/number of credits |
|---------|-------|---------------------|---------------------------------|
|         |       |                     |                                 |
|         |       |                     |                                 |
|         |       |                     |                                 |
|         |       |                     |                                 |

**I have read and understand** the admission criteria for the nursing program at UCC and OCNE.  I understand that it is my responsibility to meet all program and application criteria.  I verify that all statements on this application are complete and true, and **I understand that falsification of any information** may lead to disqualification or dismissal from the program.  I give my permission for the release of pertinent application information to the OCNE partner schools, including OHSU, as necessary to facilitate my program of study. **In addition, I am authorizing the release of my information** to the Oregon Center for Nursing and the Oregon State Board of Nursing for statistical and research purposes only.  **I further understand** that although co-admitted to the Oregon Health & Science University School of Nursing, those who choose to transition from Umpqua Community College Nursing Program to OHSU will have to undergo a History Background Check for OHSU prior to enrollment in OHSU courses and enrollment may be negatively impacted by any criminal history in the background.

_____

Signature                                                                                          Date                    UCC Student ID

***MAIL TO: Umpqua Community College - Nursing***
            ***P.O. BOX 967***
            ***ROSEBURG, OR  97470***

***Reviewed Date:* _____**

***Initial*_____    *Check #*_____**

# Umpqua Community College
## Condensed Application for Admission - Nursing

**Disclosure Statement (this nursing application version does not contain SSN or demographic data):**
"Providing your social security number is voluntary. If you provide it, the college will use your Social
Security number for keeping records, doing research, aggregate reporting, extending credit and collecting debts. Your SSN will
not be given to the general public. If you choose not to provide your SSN, you will not be denied any rights as a student. Please refer
to the disclosure statement in the college catalog and schedule of classes which describes how your number will be used. Providing
your social security number means that you consent to use the number in the manner described."

**Intended Term & Year of** Enrollment:
Fall 20____

**Student Information**

Last Name:_____ First Name:_____ M.I. ____ Maiden Name: _____

Current Mailing Address: _____
                 **Number & Street/PO Box**      **City**    **County**      **State**    **Zip/Postal Code**

Home Phone: (____) _____ – _____ Work / Cell Phone: (_____) _____ – _____

E-mail: _____

Previous Home Address: _____
(If at present address less than 90 days) Number & Street/PO Box    City    County    State    Zip/Postal Code

**High School Information**

Check one and provide date of completion/or expected date of completion:    O HS Diploma    O GED  O Adult HS Diploma

Date Completed: (month/day/year) _____/_____ /_____

School attended _____ : City_____ _____State_____

**Enrollment Information**

Enrollment Status: (check one):
O Enrolling at UCC for the first time        O Returning student (absent for more than one full year)
O Continuing Student             Approx. term of last attendance _____/_____/_____

Intended Program: AAOT – NUR

College background: Please list ALL colleges and universities attended.
*Official college transcripts should be requested from each school and sent to UCC.*

| College/University Name | City & State | Dates Attended |
|---|---|---|
| | | |
| | | |
| | | |

**What is your goal at UCC?**

| | |
|---|---|
| O 1. Two-year program | O 5. Transfer to 2-year school |
| O 2. Certificate | O 6. Transfer to 4-year school |
| O 3. Job Preparation | O 7. Personal Interest |
| O 4. Skill Improvement | O 8. Adult High School diploma |

**What is the highest degree you have attained beyond high school?**

| | |
|---|---|
| O 1 None | O 4. Associates Degree |
| O 2. Some college credits | O 5. Bachelor's Degree |
| O 3. Certificate | O 6. Master's Degree |
| | O 7. PhD/Professional |

**Affirmative Action:** It is the policy of Umpqua Community College to provide equal educational and employment opportunities and to provide service benefits to all students and employees without regard to sex, race, color, religion, national or ethnic origin, age, sexual orientation, marital status, disability or any other status or characteristic protected by applicable state or federal law. This policy is in accordance with the laws enforced by the Department of Education and Department of Labor, including Presidential Executive Order 11246, as amended by the Civil Rights Act of 1991, Title IX of the Education amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1974-75, the Americans with Disabilities Act of 1990 and Oregon Revised Statute 659.030.Inquiries regarding application of these and other regulations should be directed to the College's Human Resources Office 541-440-4626, the Office of the Vice President for Administrative Services 541-440-4631; the Office of Civil Rights, Department of Education Office, Seattle, Washington; or the Office of Federal Contract Compliance Programs, Department of Labor, San Francisco, California.
By signing this form, certify that the information on this form is correct and I understand that if it is later found otherwise, it is sufficient cause for rejection or dismissal. I authorize the use of my social security number as my student identification number and in follow-up studies.

_____           _____
           Signature                                   Date

# Umpqua Community College
# Nursing Program Application
# 2024-2026

### PREREQUISITE COURSE PLANNING SHEET
*Application documents continued – Required page 3 of 5*

NAME: _____     UCC ID #_____

**YEAR ONE – PREREQUISITE COURSE PLANNING SHEET – 47-48 credits**

- 28 credits (of the 47-49 must be completed by the application deadline. Official transcripts documenting completion of courses that were completed by fall term **must be received** by the deadline. The 28 credits must include BI 231 (must be completed in the last five **(10) years (COUNT FROM THE CURRENT YEAR BACK)** and Math 95 or higher. Select courses from those listed below:
- 47-49 credits (specified below) must be completed prior to the fall of the nursing program.

| COURSES | College | Term/year completed | Grade | Credits |
|---|---|---|---|---|
| **# SECTION A - MATHEMATICS**: 4 credits <br> ☐ MTH 95 **OR** higher Math course ☐ MTH _____ | | / | | |
| **✶SECTION B - ANATOMY AND PHYSIOLOGY I, II, III: 12 credits** <br> ☐ **BI 231** | | / | | |
| ☐ **BI 232** | | / | | |
| ☐ **BI 233** | | / | | |
| **SECTION C - ENGLISH COMPOSITION :** <br> ☐ WR121 | | / | | |
| ☐ WR122 **or** ☐ WR 227 | | / | | |
| **SECTION D - HUMAN NUTRITION**: 4 credits <br> ☐ FN225 | | / | | |
| **SECTION E - MICROBIOLOGY**: 4 credits <br> ☐ BI 234 | | / | | |
| **SECTION F - HUMAN DEVELOPMENT**: 3 credits <br> ☐ HDFS 201 | | / | | |
| **\* SECTION G - SOCIAL SCIENCE (PSY) / Arts & Letters** : 9 credits <br> From the "approved discipline studies listings" of the UCC catalog <br> - **3 courses** <br> **Please indicate which course meets the Human Relations Requirement.** | | | | |
| ☐ Name of Course: **One PSY** 100 or higher-level course: | | / | | |
| ☐ Name of Course: <br>     Social Science or Arts and Letter | | / | | |
| ☐ Name of Course: <br>     Social Science or Arts and Letter | | / | | |
| **SECTION H - Genetics**: 3 credits | | | | |
| ☐ BI 222: | | / | | |

| _**Must total at least 28 credits or more and include Math and first A&P section.**_ | Please add only the credits completed. | Total Completed Credits: |
|---|---|---|

✶ ANATOMY AND PHYSIOLOGY I, II, III *must be completed within the last ten years.*
\# Math 95 does not meet the requirements for AAOT. Math 105Z or higher and STAT 243Z must be taken to fulfill requirements for AAOT and for transfer to OHSU for BSN.
\* One of these courses MUST meet the Human Relations requirements for AAS listed in the College Catalog.

## Umpqua Community College
## Nursing Program Application
## 2024-2026

**2024-2026 NURSING APPLICATION PACKET CHECK LIST**

Please complete this verification checklist as part of your nursing application. Be sure to attach all worksheets, official transcripts, and other supporting documentation as well as this checklist to your application. Applications will be accepted beginning **January 2, 2024**. It is the responsibility of the applicant to ensure that all required documents and data listed below are received by the deadline.

**REQUIRED:**

❑ **Signed and Completed Nursing Application Checklist.**

❑ **Completed OCNE/UCC Nursing Program Application form *WITH* $50.00 non-refundable processing fee; electronic payment with online application.**I understand that by applying to Umpqua Community College I am also applying for co-admission and authorizing the release of my application information to OHSU. In addition, I am authorizing my information to be released to the State Board of Nursing for research purposes only.

❑ **Completed UCC admission form.**

❑ **Year One Prerequisite Course Planning Sheet.**
I have completed and attached the sheet indicating where all prerequisites have been completed *and my GPA has been calculated to 3.00 or greater.  Please provide your overall (uncalculated) GPA in the space provided (overall GPA for all courses taken) for informational purposes only:* _____

❑ **Math Competency.** Completion of Math 95 or higher with a "C-" or better.

❑ **Anatomy and Physiology 1 (must be completed in the last ten (10) years) – has been completed.**

❑ **Veteran's Status - I am eligible to receive points for Veteran's Status:**     ❑Yes          ❑No

❑ **Proctored Essay and Interview**:
UCC has my permission to notify me of the proctored essay invite via my preferred email address and US Mail.
Circle One: **Y** or **N**.          Preferred email: _____

❑ **I understand that all prerequisites for the nursing program must be completed BEFORE Fall entry into the Nursing Program.** If applicable, I understand that it is my responsibility to provide proof of completion to the Nursing Department prior to the start of fall term (nursing program).  Failure to complete all prerequisites will result in elimination of acceptance into the program.

❑ **I have not attended any previous OCNE programs of nursing or other programs of nursing.**  Failure to disclose will result in immediate dismissal from the Nursing Program at Umpqua Community College.

❑ **Yes, I have attended an OCNE program or other nursing program at:**
(college) _____ in (year) _____.
Please provide the following with this application:
       1. A recommendation letter from your previous program's Director of Nursing (or their successor):
             a. On official college letterhead
             b. With the Director of Nursing's current contact information
**Note:** Completion and submission of this nursing program application indicates that you understand and give permission to UCC's Director of Nursing to contact your previous Director of Nursing (or their successor) to discuss the nature of your dismissal from your previously attended nursing program.

**Provide if applicable:**

❑ **Proof of Healthcare Work Experience Verification form (and proof of Certificate or Licensure):**
See form at end of document or UCC Registered Nursing website for details.

1. Form is completed, and directions are followed.
2. Proof of current license/certificate is provided.

OR:

1. UCC Healthcare Career Pathways Certificate (for participating High-School Students):
Students must show proof of completing the certificate via 15 credits on their UCC transcript.

❑ **Proof of Foreign Language:**
Transcripts reflecting two years of college level Spanish **OR** proof of a score of Intermediate Mid or higher from *Language Testing International* is provided.

❑ **Acceptance to the Nursing Program.**
UCC has my permission to notify me of program acceptance via my preferred email address (same as above) and US Mail.    Circle One: **Y** or **N**.

I attest that the information provided in this application is accurate and honest.


_____
Name **(Print Legibly)**                            Signature                                              Date

# Umpqua Community College
# Nursing Program Application
# 2024-2026

*This document is not required as part of the Nursing Program Application but is highly recommended.*
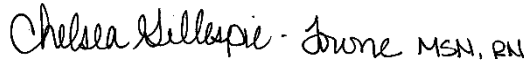
## <u>HEALTHCARE WORK EXPERIENCE VERIFICATION</u>
Umpqua Community College Nursing Program

Student Name: _____/_____ Date: _____
<div align="center">*Print applicant name*        *Signature of applicant*</div>

Dear Employer/Supervisor/Human Resources Manager/Commanding Officer:

The above individual is planning to apply to the UCC Nursing program by **February 15, 2024**. To earn up to fifteen (15) points in the selection process, the applicant must prove at least 500 work experience hours **since February 1, 2019** caring for human patients in a position requiring them to have unencumbered certification as an Oregon certified nursing assistant (CNA-1 or 2), or licensure or national certification as a licensed practical nurse (LPN), Respiratory Therapist, emergency medical technician (EMT), paramedic, certified medical assistant (CMA), certified phlebotomist, or service as a medic or corpsman in one of the Armed Services. **By providing this form to you to complete, this applicant is giving you permission to provide the requested information.** To assist this applicant with the process, **please fill in the requested information responding to all questions, seal it in an envelope (preferably a company letterhead envelope), <u>sign your name across the seal,</u> and return it to the applicant**. **Points will not be awarded if the form is incomplete.**

Even if their employment with you is for less than 500 hours, the applicant may submit documents from more than one employer in order to provide proof of required hours of work experience. If the applicant has between 100 and 500 hours of work experience, they are eligible to receive ten (10) points.

Applicants with work experience in any area of healthcare not listed above may be awarded up to five (5) points if you complete this form and they attach it to the application with their explanation for why their experience should be considered.

The applicant must attach the sealed envelope to the application and the application must be postmarked no later than February 15, 2024, to be eligible for the points. If you have any questions, you may call UCC Nursing at (541) 440-4614. Thank you for your assistance.

Sincerely,

*Chelsea Gillespie-Towne MSN, RN*

Chelsea Gillespie-Towne, MSN, RN
UCC Executive Director of Nursing and Allied Health

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Please identify the healthcare role/position held by this applicant in your organization:
_____

Did this position require Oregon certification or licensure or national certification as indicated above?
Yes ____    No ____

If not one of the roles listed above, what degree or licensure or certification or training was required for the role?
_____

**Total** Number of Hours Worked here as _____/_____
<div align="center">*Insert role above*      *Insert total hours above*</div>

_____
*Signature & Printed Name / Title of: Supervisor –or- HR Manager –or- Commanding Officer*

_____     _____
*Print Name of Facility/Organization*     *Phone Number*