



**BOARD OF EDUCATION**

- Steve Loosley  
Chair
- Guy Kennerly  
Vice Chair
- David Littlejohn
- Twila McDonald
- Erica Mills
- Randy Richardson
- Melvin “Bud” Smith

**PRESIDENT**

Dr. Rachel Pokrandt

**MISSION**

UCC transforms lives and enriches communities.

**VALUES**

- Learning
- Sense of Community
- Innovation
- Integrity

**LOCATION**

1140 Umpqua College Rd.  
Roseburg, OR 97470  
  
umpqua.edu

**UMPQUA COMMUNITY COLLEGE**

Work Session, 4:30 p.m.: Maker Space, TAP 18

**VOL. LVII, No. 4 BOARD OF EDUCATION MEETING  
November 9, 2022; 5:30 p.m.; Room 17, Tap’òyt’a’ Hall (TAP)**

*The livestream meeting will be available at [youtube.com/umpquacc](https://youtube.com/umpquacc)*

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**AGENDA**

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- |       |   |                                |
|-------|---|--------------------------------|
| I.    | CALL TO ORDER                               | Chair Loosley                  |
| II.   | ATTENDANCE                                  | Chair Loosley                  |
| III.  | PLEDGE OF ALLEGIANCE                        | Chair Loosley                  |
| IV.   | CITIZEN COMMENTS <sup>i</sup>               |                                |
| V.    | CONSENT AGENDA <sup>ii</sup>                | Chair Loosley                  |
| VI.   | CHANGES TO THE AGENDA                       | Chair Loosley                  |
| VII.  | INTRODUCTIONS                               |                                |
|       | A. Faculty and new Deans                    | Teresa Rivenes                 |
| VIII. | INVITED REPORTS AND COMMENTS                |                                |
|       | A. Association Representatives              |                                |
|       | B. Chair Report                             |                                |
|       | C. President’s Report                       | Rachel Pokrandt                |
|       | D. Healthcare program expansion plan        | Rachel Pokrandt                |
|       | E. Institutional Indicators report overview | Steve Rogers & Rachel Pokrandt |
|       | F. Financial Report                         | Natalya Brown                  |
| IX.   | OLD BUSINESS                                |                                |
| X.    | NEW BUSINESS                                |                                |
|       | A. Naming of College Housing Facility       | Rachel Pokrandt                |
| XI.   | BOARD COMMENTS                              |                                |
| XII.  | ADJOURNMENT                                 | Chair Loosley                  |



**UMPQUA COMMUNITY COLLEGE**  
**Board of Education Meeting**

**November 9, 2022**

**UPCOMING MEETINGS:**

- Regular Board Meeting December 14; time and location TBA

Robynne Wilgus, Board Assistant, [Robynne.wilgus@umpqua.edu](mailto:Robynne.wilgus@umpqua.edu) or 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

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<sup>i</sup> The Board values public input. Written comments may be submitted to Robynne Wilgus, Board Secretary, at [robynne.wilgus@umpqua.edu](mailto:robynne.wilgus@umpqua.edu) by 5:00 pm the day before the meeting. Please include your name, address, and city of residence for full consideration. Comments will be read during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. Again, please email Robynne Wilgus, Board Secretary, at [robynne.wilgus@umpqua.edu](mailto:robynne.wilgus@umpqua.edu) by 5:00 pm the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

<sup>ii</sup> All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be approved by general consent. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.

**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Consent Agenda

Date: Nov. 9, 2022

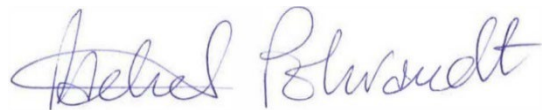
***Recommend Approval of...***

- |  |        |
|--|--------|
| 1. Minutes of College Board Meeting of Oct. 12, 2022 | pp 1-2 |
| 2. Personnel Actions                                 | p 3    |
| 3. Second Reading Policy                             | p 4-5  |
| • 7240 Administrative Employees                      |        |

Recommendation by:



Approved for Consideration:



**UMPQUA COMMUNITY COLLEGE  
BOARD MINUTES  
October 12, 2022**

The Umpqua Community College Board of Education had a regular meeting on Wednesday, October 12, 2022, in room 17 of Tap<sup>h</sup>òyt<sup>h</sup>a’ Hall at Umpqua Community College in Roseburg, Oregon; the meeting was live-streamed on YouTube. Board Chair Loosley called the meeting to order at 5:30 p.m. and the pledge of allegiance was given.

**Directors present:** David Littlejohn, Steve Loosley, Twila McDonald, Erica Mills, and Bud Smith

**Directors excused:** Guy Kennerly and Randy Richardson

**Others present:**

Rachel Pokrandt	Tim Hill	Mick Davis	John Aschim
Robynne Wilgus	Brittany Weerheim	Liz Teoli	Steve Rogers
Teresa Rivenes	Anthony Weerheim	Georgann Willis	Suzi Pritchard
Natalya Brown	John Blackwood	Kelly Peter	Jesse Bjornsen

**Citizen Comments:** There were no comments.

**Consent Agenda:**

1. Minutes of College Board meeting of Sept. 21, 2022
2. Personnel Actions
3. Resolution #8, Increase Appropriation
4. Governance Report 2021-2022

The consent agenda was approved by general consent. The items are attached to the permanent minutes.

**Changes to the Agenda:** The order of reports was adjusted to accommodate presenter schedules.

**INTRODUCTIONS**

Chair Loosley and President Pokrandt introduced Brittany Weerheim, Director of Housing, and Anthony Weerheim, Director of Wrestling & Athletics Academic Success Coordinator.

**REPORTS**

- **Association Representative:** Mick Davis, the new president for the UCC Faculty Association, provided an update. The Business Department recently hosted a regional Albertsons and Safeway managers meeting on campus. There are 142 students in UCC’s Retail Management Certificate program from the division. The Oregon Pathways to Industrial Research Careers scholarship was reviewed; the first cohort will start in winter term. STEM recruiting opportunities are being planned; this includes reviving the Explore UCC event and scheduling Faculty visits to high schools. The Welding Department recently hosted a manganese seminar as an opportunity to strengthen industry connections. New equipment has been added to their inventory.

- **President's Report – Rachel Pokrandt, Ph.D.:** A written report is available online. Students are back on campus and awesome things are happening. There are many students volunteering all around the community.
- **Machine Learning/Artificial Intelligence (AI) curriculum development plans and grant – John Blackwood:** The certificate program has been titled Expert Systems in Automation, Machine Learning, Robotics. The presentation included an overview of employment opportunities, the partnership with Intel/Dell, and a review of curriculum that includes Intel training material. The program includes 27 core credits and 41 prerequisite credits.
- **Digital transformation investment update – Tim Hill:** The project is in phase 2 – implementation of digital strategy. A brief description of the new products was provided. Project timelines showing department involvement were reviewed for Degree Works transfer equivalency, Ethos, Integration Learning Platform, CRM-Recruit, Experience, CRM-Advise, and Power Business Intelligence.
- **Library update – Liz Teoli & Kelly Peter:** The variety of services provided to students was reviewed. The Library has check out items available to students over a term: laptops, graphing calculators, and course books. An overview of the website was presented along with a demonstration of the chat option.
- **Faculty Innovation group presentation – Georgann Willis:** The 2022-23 UCC Educational Innovation Initiatives were explained and reviewed: 1. Compressed course offerings; 2. External credentials/certificates embedded into courses/program; 3. Metacourses; 4. Embed virtual reality learning and technology into courses/programs; and developing Skillabi to show how the skills taught align with the skills employers want.

**OLD BUSINESS** – There was none.

**NEW BUSINESS** – There was none.

**Board Comments:**

- The meeting was very impressive; it was a favorite meeting.
- Appreciation was expressed for those in attendance.

Meeting adjourned at 7:30 p.m.

Respectfully submitted,

Approved,

Rachel Pokrandt, President  
 Secretary of the Board

Steve Loosley  
 Chair of the Board

Recorded by Robynne Wilgus

Attached to the permanent minutes: Personnel Actions, Res. #8, Governance Report 21-22



*Serving Douglas County Since 1964*

TO: UCC Board of Education  
FROM: Kelley Plueard, Director of Human Resources  
SUBJECT: Personnel Actions  
DATE: November 9, 2022

Board approval is requested on the following personnel actions:

**Administrative Hires:**

Chelsea Hansen, Career Connected Learning Systems Navigator – Effective October 10, 2022  
Susan Neeman, Director of Community & Workforce Training – Effective October 1, 2022

**Faculty Hires:**

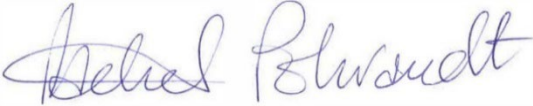
Sheri Guerrero, EMS Program Director – Effective September 26, 2022  
Austin Kennedy, EMS Clinical Director – Effective October 17, 2022

**Retirements**

Kelley Plueard, Director of Human Resources – Effective December 31, 2022

**Resignations/Separations**

Lisa Woods, Director of Small Business Development Center – Effective August 31, 2022

<p><b>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</b></p>	<p><input type="checkbox"/> Information Item <input checked="" type="checkbox"/> Action Item</p>				
<p>Subject: Second Reading of Board Policy</p>	<p>Date: November 9, 2022</p>				
<p><i>The following policy is coming to the Board for a second reading:</i></p> <table border="1"><thead><tr><th data-bbox="284 667 349 695">#</th><th data-bbox="472 667 537 695">TITLE</th></tr></thead><tbody><tr><td data-bbox="284 703 349 730">7240</td><td data-bbox="472 703 784 730">Administrative Employees</td></tr></tbody></table>		#	TITLE	7240	Administrative Employees
#	TITLE				
7240	Administrative Employees				
<p>Recommendation by:</p>	<p>Approved for Consideration: </p>				



## BOARD POLICY

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**TITLE: ADMINISTRATIVE EMPLOYEES**

**BOARD POLICY # 7240**

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Administrative employees of the College have leadership, management, and/or program oversight responsibilities, and meet the definition of “supervisory employee” under ORS 24.3.650(23) and is “one who assists and acts in confidential capacity to persons who formulate, determine and effectuate management policies in the area of collective bargaining under” ORS 243.650(6).

In addition, administrative employees are those employees who:

1. Are Exempt employees, as defined by state and federal wage and hour laws, are paid on a salary basis and are not entitled to receive overtime pay for hours worked.
2. Are not eligible for inclusion in a bargaining unit represented by an exclusive representative and the terms and conditions of their employment are not controlled by any collective bargaining agreement.

**REFERENCES:**

- ORS 243.650
- Public Employees Collective Bargaining Act, ORS 243.650(6)

**RESPONSIBILITY:**

The Director of Human Resources is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

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**NEXT REVIEW DATE: 2026-2027**

**DATE OF ADOPTION: 12/11/2019**

**DATE(S) OF REVISION: 4/14/2021**

**DATE(S) OF PRIOR REVIEW:**



<p style="text-align: center;"><b>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</b></p>	<p style="text-align: center;"><u>  X  </u> Information Item  <u>      </u> Action Item</p>
<p>Subject: Introductions – Faculty and New Deans</p>	<p>Date: November 9, 2022</p>
<p><i>Austin Kennedy – EMS Program Accreditation Coordinator</i> I have worked as a Paramedic/Supervisor at Umpqua Valley Ambulance and here at UCC as a part-time lab instructor. I have been in EMS for the last eight years and grew up in Douglas County. I am married to my wife Lexi. In our free time we enjoy traveling, especially to Cancun. We also enjoy archery hunting and spending times outdoors. I am most excited to about being a part of UCC's commitment to the students.</p> <p><i>Sheri Guerrero – EMS Program Director</i> I have been in the EMS field for just over 25 years and have taught for a few of the community colleges up north, specifically in EMS. I live in beautiful Douglas County with my husband and two dogs. In my spare time, I work part time on an ambulance, I am going to school, and I love to travel. My latest adventures took me to Niagara Falls, Gettysburg, Washington DC, Turkey, and Greece and I thoroughly enjoyed the local cuisines at all the places. I look forward to many more years of exploring. I am excited to be joining the team here at UCC and look forward to meeting all my colleagues.</p> <p><i>Christina Ballard – Faculty, Communication Studies</i> Ms. Ballard is dedicated to the community college model as that is where she began her own educational journey. Her studies in rhetoric have focused on media bias and implicit bias in society. Originally from New York, she is excited to be in Oregon and is enjoying the natural beauty of the Pacific Northwest. Christina's background in communication includes community organizing, presenting programs with NAMI about ending the stigma around mental health issues, and lobbying for transportation equity.</p> <p><i>Tanya Blacic – Faculty, Geology</i> Tanya started out in engineering and went so far as to get her undergraduate and MS degrees in Civil and Environmental Engineering at UC Davis. But this was not much fun, so she switched to Geology for her PhD. This was much better, and after a few postdoc-type positions (teaching two terms at Oregon State University, developing geology training for seasonal staff at Lava Beds National Monument, studying the Campi Flegrei caldera in Italy, and working on Seismic Oceanography at a completely landlocked university - UWYO), she landed a faculty position at Montclair State University in New Jersey. However, this did not entirely suit, and so it was off to Maryland where she discovered where the real fun is: teaching at a community college (Montgomery College). The opportunity to do this full time while getting a lot closer to family in Bandon and the Portland area has then brought her here to UCC. Let the fun begin!</p> <p><i>Kent R. Lucas – Truck Driving Instructor and Supervisor</i> I graduated High School in 1969 and enlisted in the Marine Corps that same year, I served for 3 years. I married and raised 2 boys and began driving truck in 1978, log trucks, over the road then local again. I have driven around 2 million miles. I have driven multiple types of configurations of trucks. I have served 27 years as a volunteer fire fighter and public safety diver. For 30 years I have had a side business doing underwater work on boats as well as raising sunken boats.</p> <p><i>Bart McHenry – Faculty, Theatre Arts</i> Bart has most recently been teaching at Santa Monica College in California; he served as the Dean of Fine Arts and Media Technology at Saddleback College for seven years and was the founding Chair of the Department of Theater, Film &amp; Television at Azusa Pacific University where he taught for ten years. He earned his BFA in Acting from USC, and his MFA in Musical Theater from UCI. Bart has directed dozens of performances and performed regionally in southern California.</p>	

## Introductions – Faculty and New Deans

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### *Tracy Redd – Faculty, Math*

After receiving a bachelor's degree in math and physics from Southern Oregon University, and a master's degree in physics from University of Oregon, I began teaching physics and math at Rogue Community College in Grants Pass, OR in 1999. I continued teaching there for 22 years, moving from a part-time instructor to full-time mathematics faculty member in 2006. Outside of work, I enjoy spending time with my two daughters Kaila and Ellyse, who are now 22 and 19 years old. I also enjoy being outdoors doing activities like hiking and paddleboarding, and I love the beauty of the region here.

### *Jeremy Thorn – Faculty, Mechatronics*

Jeremy earned his Masters degree in Physical Science at California State University San Francisco. He completed a Technical Instruction & Curriculum Design BAS degree at South Seattle College, and Welding & Mechatronics degrees at Everett Community College, where he also taught in their Engineering department. He then went to Edmonds College and built a new two-year Mechatronics degree program. Prior to his teaching career, he operated a marine equipment repair and maintenance business.

### *Terril Lowe – Faculty, Nursing*

Terril moved to Roseburg four years ago, after a long career as an RN working in a wide variety of settings. Most recently she was the Chief Nursing Officer at a community hospital and health system in Northern California. She began teaching for UCC's nursing program in 2020. She has transitioned this year to a full-time role focused on coordinating the effort for the nursing school to attain national accreditation.

### *Rivka Spain Butler – Faculty, Nursing*

Ms. Spain Butler has been a trauma intensive care nurse for 8 years. She began her journey in academia in 2020 and accepted a faculty position in 2022. She is passionate about bringing her experience from the bedside to the classroom to help inspire the next generation of nurses.

### *Leesa Sterner – Faculty, Nursing*

I am a UCC alumni and have been a nurse 9 years. I work at Mercy as a nurse in the resource pool. I do shifts in Med/Surg/PCU/ICU. I also am married to my husband of 8 years, and we have a 4-year-old son.

### *Nancy Hoyt – Faculty, Nursing*

Ms. Hoyt was born and raised in Los Alamos, New Mexico and has been a nurse for 39 years. During her career, 35 of those years have been in the management and administrative tracts of hospitals throughout the West and Pacific Northwest. She has come to Umpqua Community College and to the nursing program specifically because of her mission to grow and improve the healthcare of communities (what better way is there than to teach the future care providers?) and her desire to work beside the amazing faculty of the nursing college. Currently when not teaching students, she is a student herself as she wraps up her own education/training to become a yoga instructor.

### *Andrea Thompson – Faculty, Nursing*

Ms. Thompson has been a registered nurse for 13 years working at the bedside and in nursing education. She is currently working in labor and delivery at Mercy Medical Center. She moved to Roseburg from Vancouver, WA in June 2021. Before that, she worked as a nurse in med/surg, labor and delivery, and nursing education in the Portland/Vancouver area. She has been teaching in nursing schools since 2014 and is very excited to join the team at Umpqua Community College. Andrea is also working on her PhD dissertation and is on track to graduate with a PhD in nursing education in January of 2024. Additionally, Andrea is married with four grown children and is a former ballerina.

Introductions – Faculty and New Deans

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*Scot Headley – Dean of Instruction, General Education and Transfer Programs*

I join UCC after 28 years as a faculty member, dean, and department chair in professional education programs at George Fox University and 11 years as a CTE teacher at the Pickens Technical College in Aurora, Colorado. My academic career as a student began at Front Range Community College in Westminster, Colorado, and then continued at Colorado State and Ohio State University. I love the natural beauty of our region and enjoy reading, writing, and gardening. Though my favorite activity right now is spending time with grandkids.


*Joshua Ogle – Dean of Instruction, CTE (Career Technical Education)*

I have been in Education for over 20 years, I have been married for 27 years. I have three wonderful children...Sometimes! Five extremely wonderful grandkids...all the time! My hobbies include, but not limited to Hiking, glamping (RV camping...can't Tent camp anymore...too old), Golf, and exploring anything new. I have been a Structural and Wild Firefighter and attended the National Fire Academy in Emmittsburg Maryland for Fire Command classes.

Recommendation by:

Approved for Consideration:



<p><b>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</b></p>	<p><u>  X  </u> Information Item <u>      </u> Action Item</p>
<p>Subject: Invited Reports and Comments</p>	<p>Date: November 9, 2022</p>
<p>A. Association Representatives</p> <p>B. Chair Report <span style="float: right;">Steve Loosley</span></p> <p>C. President’s Report <span style="float: right;">Rachel Pokrandt</span></p> <p>D. Health Programs Update <span style="float: right;">Rachel Pokrandt</span></p> <p>E. Institutional Indicators report overview <span style="float: right;">Steve Rogers &amp; Rachel Pokrandt</span></p> <p>F. Financial Report <span style="float: right;">Natalya Brown</span></p>	
<p>Recommendation by:</p>	<p>Approved for Consideration: </p>

**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Healthcare program expansion plan

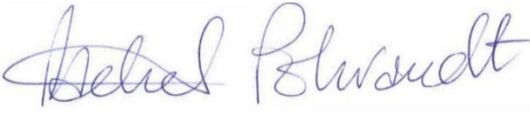
Date: November 9, 2022

President Pokrandt will share information about the healthcare program expansion plan.

Recommendation by:

Approved for Consideration:



<p><b>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</b></p>	<p><u>  X  </u> Information Item <u>      </u> Action Item</p>
<p>Subject: Institutional Indicators</p>	<p>Date: Nov. 9, 2022</p>
<p>Steve Rogers, Institutional Researcher, will review UCC's Institutional Indicators.</p>	
<p>Recommendation by:</p>	<p>Approved for Consideration: </p>

<p style="text-align: center;"><b>BOARD OF EDUCATION UMPQUA COMMUNITY COLLEGE DOUGLAS COUNTY, OREGON</b></p>	<p><u>  x  </u> Information Item</p> <p><u>      </u> Action Item</p>
<p>Subject: Financial Report for FY 2022-23</p>	<p>Date: November 9, 2022</p>
<p>Natalya Brown, CFO, will present financial reports for fiscal year 2022-32, ending September 30, 2022.</p>	
<p>Recommendation by:</p> <p><i>N. Brown</i></p>	<p>Approved for Consideration:</p> <p><i>Debra Blusardt</i></p>

**BOARD OF EDUCATION  
UMPQUA COMMUNITY COLLEGE  
DOUGLAS COUNTY, OREGON**

Information Item

Action Item

Subject: Naming of College housing facility

Date: November 9, 2022

The Board of Education will discuss the process for naming the new college-owned housing facility.

Recommendation by:

Approved for Consideration:

