2022 ASSESSMENT OF UCC SHARED GOVERNANCE
COLLEGE COUNCIL REPORT TO THE BOARD OF EDUCATION

College Council has the responsibility to conduct an annual assessment of campus governance, share the results with the College and the Board of Education, and use the findings to refine and improve governance policy, procedures, and processes. (See Board Policy and Administrative Procedure 2510.)

The following is a summary of shared governance accomplishments from most of the councils and committees for the 2021-2022 academic year. Of particular note is the campus-wide effort to develop a new governance structure that operates with greater clarity and seeks to ensure that all campus constituencies (students, faculty, staff, administration) have input in decision-making processes. A new structure has been developed, and the campus will continue to work during the coming academic year to further refine how it will operate.

Academic Council
Academic Council worked with ACSC to review:
- Program Modifications: 10
- Course Updates/Modifications: 50

Reviewed:
- Pathways Flight Paths and Statewide Articulation Agreements
- Assessment Forms
- Assessment Handbook
- Board Policies: 2
- Tracking Tables for Program Assessments

Assessment & Curriculum Standards Committee (ACSC)
- Reviewed and approved over 50 course creation, modification, and suspension requests
- Reviewed and approved changes to over 5 academic programs
- Updated charter to reflect changes to the organizational structure
- Reviewed and provided feedback on Universal Learning Outcome (ULO), Program Learning Outcome (PLO), and Course Learning Outcome (CLO) assessments for the 2020-2021 and 2021-22 school years
- Updated course and program modification forms

College Council (CC)
- Reviewed changes to campus policies and procedures
- Invited policy and procedure authors to CC meetings to discuss changes and answer questions
- Solicited feedback from campus constituencies (students, faculty, classified, administrators)
- Sent policies to board for approval
- Worked with the President and campus constituencies to develop a new shared governance structure
- Identified individuals for a task force to implement the new shared governance structure

Educational Technology Committee
- Helped set up smart classroom training at start of academic year to help instructors get up to speed with zooming and recording lectures in the classroom.
- Authored a tech survey for faculty to assess what kinds of technology is being used in classes and how to further enhance or train other faculty to best use technology to deliver a quality educational experience.

Enrollment and Student Services (ESS) Council
- Evaluated the current grievance and discipline policies and made recommended changes.
- Reviewed SENSE data and discussed strategies for improvement
- Followed up on top three retention strategies from 20-21
- Agreed to merge current ESS Council with the Student Success Committee to increase membership and share key activities with campus.   This will occur during 22-23.

Inclusion, Diversity, Equity Action Leadership (IDEAL) Committee
- The IDEAL committee developed a Land Acknowledgement after consultation with the Cow Creek Band of the Umpqua Tribe of Indians to honor the original inhabitants of the land where UCC is now located
- IDEAL members spoke to all present at kickoff week about intersectionality and the importance of equity work, which included the UCC president reading the new Land Acknowledgement
- IDEAL members helped draft a diversity statement that was added to the syllabus template starting fall of 2021
- Continued to update the IDEAL resource web page related to numerous inclusion topics
- Applied for an AmeriCorps position to help the Resource Navigator and IDEAL for the 22-23 academic year
- Continued monthly DEI presentations to the UCC administrator meeting
- Conducted an LGBTQ+ Inclusion and Awareness session based off of Safe Zone curriculum

Institutional Effectiveness Committee (IEC)
- **Additional Resource Allocation Requests**. IEC reviewed approximately 12 resource allocation requests. None of the requests were to be funded this year, so we used this time to review, orient, and calibrate our members to the process and scoring rubric.
- **Confirmed and implemented revisions to update the Institutional Effectiveness Plan & Guide**.
- **UCC Student Satisfaction Survey**. IEC reviewed the proposed Annual Student Satisfaction Survey through the student lens and to ensure data collected remains what is needed by campus areas.

- **Charter and website updates were completed after the Governance restructure of 2021 and in accordance with Year-6 PRFR reporting**.
- **Evaluation of IEC's role in UCC Governance Structure**. IEC held discussions with IED and AVPESS to understand the role played by IEC in UCC's governance structure and evaluate alternatives that may be more efficient. Some discussion indicated IEC's past role of creation and establishment of embedded processes may be in a holding pattern, due to successful implementation. Looking forward, IEC may offer task-based actions around resource allocation, monitoring of planning and effectiveness processes, and audit evaluation of standards fulfillment by standard for reporting, with potential reduction in meeting times per year.
- **Year-7 Standard 1.D.4 discussion.** A dialogue was open regarding the 1.D.4 standard to discuss how our current ". . . . processes and methodologies for collecting and analyzing indicators of student achievement are transparent and used to inform and implement strategies and allocate resources to mitigate perceived gaps in achievement and equity," with particular attention to how we will speak to the NWCCU IE Rubric criterion of "Evidence that disaggregated student achievement data are collected, analyzed, and used for improvements, and evidence that achievement gaps have improved significantly as a result." This discussion is ongoing, and we see new roles for this committee (or an established group like this committee) to continually evaluate our effectiveness, by standard, through this lens.