



ADMINISTRATIVE PROCEDURE

TITLE: UCC Art Gallery

ADMINISTRATIVE PROCEDURE # 201

RELATED TO POLICY # 201 UCC Art Gallery

1. **Supervision and Scheduling of the Art Gallery Facility:** General supervision is the responsibility of the Art Gallery Director. All exhibits planned for the Art Gallery must be approved by the Director.
2. **Exhibits:** The Art Gallery Director, in consultation with UCC's art faculty, is responsible for selecting exhibits. The Art Gallery Director may exercise discretion in the selection of alternate exhibits in the event of non-availability of scheduled exhibits. Art Gallery exhibited works are not covered by college insurance.
3. **Funding:** Funding for general operation of the Art Gallery is provided by the College. Funding for Art Gallery sponsored exhibits will derive primarily from an endowment fund managed by the UCC Foundation, grants, and private donations.
4. **Permanent Collection:** A permanent collection is maintained by the Art Gallery for general exhibition throughout the college campus. All purchases, additions, and deletions to the collection are made in accordance with Board Policy 211 and Administrative Procedure 211 Public Art. The permanent collection is insured by the College. (Is college capitalized?)
5. **Rental of Facilities:** The Art Gallery may be rented for public or private functions in accordance with the Facilities Use Policy.

RESPONSIBILITY:

The Art Gallery Director is responsible for implementing and updating this procedure.

NEXT REVIEW DATE:

DATE OF ADOPTION: 9/9/2009

DATE(S) OF REVISION: 4/10/2018 by CC

DATE(S) OF PRIOR REVIEW: