



ADMINISTRATIVE PROCEDURE

**ADMINISTRATIVE PROCEDURE NO: AP 309.02
RELATED TO POLICY NO. 309**

TITLE: SPECIAL GUIDELINES, NURSING

Nursing students will take the following precautions in the clinical facilities and the campus nursing laboratory to protect themselves from communicable diseases that are transmitted through blood and body fluids:

- A. Follow communicable disease precaution procedures in the health care facility to which assigned.
- B. Use latex gloves when handling blood and body fluids, mucous membranes or non-intact skin of all persons. Remove gloves and wash hands immediately after completing each task, or handling items or surfaces soiled with blood or body fluids.
- C. When there is danger of splashing blood or body fluids, add goggles, mask and, if necessary, protective gown coverings.
- D. When caring for a patient who is unable, or chooses not, to take hygienic precautions with their waste products, use as many preventative measures as necessary for protection, including wearing isolation gowns.
- E. Dispose of all sharp objects in puncture-resistant containers.
- F. Do not recap needles unless it is possible to do so without touching the cap.
- G. When opening containers which have blood or body fluids, open with end pointing away from self or anyone else.
- H. Always wash hands in the following circumstances:
 - I. after removing gloves
 - J. if accidentally contaminated
 - K. between each person cared for
- L. Know and follow emergency procedures for handling spilled blood and body fluids.
- M. Nursing students who have exudative lesions, or weeping dermatitis on the face, will not care for patients nor practice skills on anyone.
- N. Any contaminated trash will be bagged, tied and identified as blood and body fluid contaminated.
- O. Contaminated clothing is to be changed and cleaned with alcohol.

DATE OF ADOPTION:

DATE(S) OF REVISION(S):

DATE OF LAST REVIEW: