



## ADMINISTRATIVE PROCEDURE

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**TITLE: ANIMALS ON CAMPUS**

**ADMINISTRATIVE PROCEDURE # 3440** *(was 404 Service Animals/Emotional Support Animals)*

**RELATED TO POLICY # 3440**

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### I. SERVICE ANIMALS

- A. A “service animal” means any dog or in some cases a miniature horse, that is individually trained to do work or perform tasks for the benefit of a person with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability (source: National Service Animal Registry). The work or tasks performed by a service animal must be directly related to the person’s disability. The provision of emotional support, well-being, comfort, or companionship does not constitute work or tasks for the purpose of this definition.
- B. Service animals will be permitted to accompany people with disabilities in all areas of UCC’s facilities where students, members of the public, and other participants in services, programs or activities are allowed to go. UCC does not require documentation, such as proof that the animal has been certified, trained, or licensed as a service animal.
- C. Additionally, UCC cannot ask about the nature or extent of a person’s disability to determine whether a person’s animal qualifies as a service animal. However, when it is not readily apparent that an animal is a service animal, UCC staff may make two inquires to determine whether the animal qualifies as a service animal, which are:
1. Is the animal required because of a disability?
  2. What work or task has the animal been trained to perform?

### II. EMOTIONAL SUPPORT ANIMALS

- A. “Emotional support animal” is an animal that provides emotional support that eases one or more identified symptoms or effects of a person’s disability. Unlike service animals, emotional support animals are not trained to perform work or tasks, and

they include species other than dogs and miniature horses. Emotional support animals are not allowed to accompany persons with disabilities in all areas of UCC.

- B. While emotional support animals are generally not allowed indoors on UCC's campus people with disabilities may request approval from the Accessibility Services office to have the emotional support animal accompany them to other campus areas. Such requests will be considered on a case-by-case basis consistent with applicable laws.

### **III. GUIDE AND HEARING TRAINEES**

Oregon law allows animals that are being trained to be dog guides for the blind, hearing assistance dogs, or assistance animals for persons with physical impairments to access UCC facilities.

### **IV. RESPONSIBILITIES OF PEOPLE WITH DISABILITIES USING SERVICE OR EMOTIONAL SUPPORT ANIMALS**

- A. UCC is not responsible for the care or supervision of service or emotional support animals. People with disabilities are responsible for the cost, care, and supervision of service and emotional support animals, including:
  - 1. Compliance with any laws pertaining to animal licensing, vaccination, and owner identification;
  - 2. Keeping the animal under control and taking effective action when it is out of control; and
  - 3. Feeding and walking the animal, and disposing of its waste.

### **VI. EXCEPTIONS AND EXCLUSIONS**

- A. UCC may pose some restrictions on, and may even exclude, a service animal or emotional support animal in certain instances. Restrictions or exclusions will be considered on a case-by-case basis in accordance with applicable laws, but an animal may be excluded by UCC Security or the Accessibility Services Coordinator if:
  - 1. It is out of control and effective action is not taken to control it;
  - 2. It is not housebroken;
  - 3. It poses a direct threat to the health or safety of others that cannot be reduced or eliminated by reasonable modifications; or
  - 4. Its presence fundamentally alters the nature of a program, service or activity.

5. Any questions or concerns should be directed to the Accessibility Services Coordinator or UCC Security.

**RESPONSIBILITY:**

The Dean of Student Services is responsible for implementing and updating this procedure.

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**NEXT REVIEW DATE:**

**DATE OF ADOPTION: 11/19/2019 by CC**

**DATE(S) OF REVISION:**

**DATE(S) OF PRIOR REVIEW:**