
TITLE: EMERGENCY RESPONSE PLAN

BOARD POLICY # 3505 *(was 605 Emergency Management)*

- A. The College shall have emergency response and evacuation procedures for notifying the campus community in the event of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or employees occurring on the campus.

- B. The Director of Facilities and Security shall establish procedures that ensure the College implements a plan to be activated in the event of an emergency or the occurrence of a natural disaster or hazardous condition. This plan must comply with the National Incident Management System (NIMS), incorporating the functions and principles of the Incident Command System (ICS), Multiagency Coordination System (MCS) and Public Information Systems, the relevant state emergency management response plan, and any other relevant programs. The plan must incorporate NIMS and the state emergency management response plan to facilitate the coordination between and among agencies in the event of an emergency or natural disaster.

- C. Compliance with NIMS and any state mandates include but are not limited to:
 - 1. Establishing disaster preparedness procedures or a plan; and
 - 2. Completion of training sessions by college personnel in compliance with NIMS and state guidelines
 - a. Training requirements vary based on job titles or assigned roles within the emergency plan

- D. The Director of Facilities and Security should ensure that a team is created to carry out compliance with NIMS and applicable state mandates.

- E. The plan should contain information regarding activation and chain of command responsibilities. Compliance with NIMS mandates requires planning and incorporation for all phases of emergency management including mitigation and prevention, preparedness, response and recovery. The College must ensure that its plan is updated regularly. Colleges must comply with NIMS and state requirements to receive federal or state funding.

REFERENCES:

Homeland Security Act of 2002;
National Fire Protection Association 1600;
Homeland Security Presidential Directive-5;
34 Code of Federal Regulations Part 668.46(g);
NWCCU Standard 3.A.5

RESPONSIBILITY:

The Director of Facilities and Security is responsible for implementing and updating this policy. Specific guidance for policy implementation may be found in the associated Administrative Procedure(s).

NEXT REVIEW DATE: 2029 - 2030
DATE OF ADOPTION: 3/10/2021
DATE(S) OF REVISION:
DATE(S) OF PRIOR REVIEW: 3/8/2023