



## ADMINISTRATIVE PROCEDURE

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**TITLE: Definitions related to Student Conduct**

**ADMINISTRATIVE PROCEDURE # 5501**

**RELATED TO POLICY # 5500 STANDARDS OF STUDENT CONDUCT**

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The following definitions apply for all policy and procedures related to Student Code of Conduct:

1. **Academic Community:** all members of the faculty, administration, staff, and student body.
2. **College:** Umpqua Community College (all locations)
3. **College Premises:** buildings and grounds owned, leased, used, or substantially controlled by the College.
4. **College sponsored activity:** any activity on or off campus that is initiated, organized, controlled and/or supervised by the College.
5. **Complainant:** An individual who files an allegation or makes a complaint towards a student.
6. **Conduct Officer:** A campus administrator, or designee, who holds responsibility for processes within the Student Code of Conduct.
7. **ORS:** Oregon Revised Statutes, the codified laws of the State of Oregon.
8. **Respondent:** A student whom an allegation or complaint is made against.
9. **Sexual Harassment:** unwelcome conduct of a sexual nature. Sexual harassment can include unwelcome sexual advances, requests for sexual favors, or other verbal, nonverbal or physical conduct of a sexual nature where such conduct is sufficiently severe or pervasive that it has the effect, intended or unintended, of unreasonably interfering with an individual's work or academic performance or it has created an intimidating, hostile or offensive environment and would have such an effect on a reasonable person.
10. **Student:** Any person currently enrolled as a student at any campus or in any program offered by Umpqua Community College, including academic and certificate programs, dual credit, Career & Technical, Community & Workforce Training, and Adult Basic Skills programs.

11. **Student Code of Conduct:** Broadly refers to all policies and procedures relating to student discipline.
12. **Student Organization:** An athletic team, student club or other organization that is affiliated with the College.

**REFERENCE: HB 3415**

**RESPONSIBILITY:**

The Vice President Student Services is responsible for implementing and updating this procedure.

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**NEXT REVIEW DATE: 2024-2025**  
**DATE OF ADOPTION: 3/3/2020 by CC**  
**DATE(S) OF REVISION: 4/5/2023 by CC; 3/1/2023 by CC**  
**DATE(S) OF PRIOR REVIEW:**