

**ACCREDITATION REPORT**  
Report to the Board of Education  
Prepared by Kacy E. Crabtree, Provost  
September 2020

**Overview**

- Ad-Hoc report addressing three recommendations was submitted on September 4<sup>th</sup>. Our representative at NWCCU provided feedback during the final writing phase of the report, acknowledging the progress and good work we have achieved in the past one year.
- Countdown to 2023 Reaffirmation begins in Fall Term.
- Search for a Director of Institutional Effectiveness continues. A second search is underway. We hope to have a person in place by mid-October if not sooner.
- Institutional Effectiveness Handbook has been completed and campus and consultant feedback incorporated. The handbook will be shared campus constituents in September.
- Summer plans have been developed to launch the next planning, assessment, and resource allocation process.

**7-Year Reaffirmation – UCC employees will engage in term by term preparations to ensure every opportunity for a successful reaffirmation in 2023.**

**Status: *In progress***

**Current Actions:**

- Provost is the Accreditation Liaison Officer until a Director of Institutional Effectiveness is hired.
- Preliminary efforts have begun, laying the infrastructure of how the campus will work towards reaffirmation.
- Technology needs have been discussed.
- A draft timeline from fall 2020 to spring 2023 has been proposed. Revisions will be finalized in September.

**Next Steps:**

- Share reaffirmation timeline with campus once fully developed and approved.
- Work the reaffirmation timeline and related plans with consistency and quality.
- Assign people to areas of responsibility, confirming expectations and providing trainings.
- Set up a drive designated just for institutional effectiveness and accreditation function.
- Communicate documentation and evidence collection requirements to all committee, councils, departments, and divisions of operation.

**Student Learning Assessment - UCC faculty and administration must collaboratively develop and implement a systematic approach to assessing student learning.**

**Status: *On Track***

**Current Actions:**

- The academic assessment workshops held in June were a success. Programs have now been assessed using our new model and process.
- ACSC met in August to address general education and AGS matters regarding assessment

**Next Steps:**

- AY 2020-2021 assessment schedule is being developed.
- Finalize assessment process for general education and AGS.
- All reporting forms will be reviewed to ensure we are capturing data and using the data to show continuous improvement.

**Data-Informed Decision-Making - UCC must implement an institution-wide system of data-informed evaluation and planning to guide institutional decisions, continuous improvement, resource allocation, and measurements of institutional effectiveness.**

**Status: On Track**

Current actions:

- Institutional Indicators have been assessed.
- A timeline is being finalized to ensure operational, tactical, and strategic planning are aligned with the budget planning and resource allocation process.
- The Strategic Plan Oversight Committee (SPOC) met on July 15-16, August 6, and August 27 to review progress on the strategic plan, recommend strategic priorities for the 2020-2022 years, and to work with a consultant on operational, tactical and strategic planning.

Next step:

- Revamp the Institutional Effectiveness Committee and secure co-chairs.
- Finish the Institutional Effectiveness webpage.
- Consider developing an institutional effectiveness Dashboard.

**Governance - UCC must increase institutional stability through effective leadership and governance processes.**

**Status: On Track**

Current actions:

- A new organization structure has been developed and included in the Ad-Hoc report.
- Survey of governance councils was conducted in spring term; results will be reviewed in September and goals set for the 2020-2021 year.

Next step:

- Communicate the new structure with campus constituents in September.
- Ensure that each committee/council has a chair and note-taker.
- Incorporate survey results into council discussions and works, making improvements where applicable.
- Ensure shared governance is reflected on the webpage and link shared with campus constituents.
- Infuse governance committee/council meetings with institutional effectiveness discussions on a monthly basis.