

Institution: Umpqua Community College (210270)
User ID: P2102701

Overview

Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. This survey collects important information about your institution's staff.

Data Reporting Reminders

You must enter data on each displayed screen. If a screen is not applicable, you must enter at least one zero in a field on the screen.

Resources:

To download the survey materials for this component: [Survey Materials](#)

To access your prior year data submission for this component: [Reported Data](#)

If you have questions about completing this survey, please contact the **IPEDS Help Desk at 1-877-225-2568**.

Institution: Umpqua Community College (210270)

User ID: P2102701

Human Resources Screening Questions

Does your institution have any part-time staff?

If you answer **Yes** to this question, you will be provided the screens to report part-time staff.

Yes No

Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer **Yes** to any of the questions below, the **Salaries** section is **NOT** applicable to your institution and you will **NOT** be required to report data for the **Salaries** section.

No Yes Are ALL of the instructional staff military personnel?

No Yes Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

No Yes Do ALL of the instructional staff teach pre-clinical or clinical medicine?

The completion of the Fall Staff section is optional this year as it is in even-numbered years.

Do you wish to complete the **Fall Staff** section this year?

If you answer **No**, screens to report **Fall Staff** data will not be displayed.

If you answer **Yes**, screens to report **Fall Staff** data will be displayed and you must complete ALL applicable **Fall Staff** screens.

No, I will not complete the Fall Staff section this year

Yes, I will complete the Fall Staff section this year

You may use the space below to provide context for the data you've reported above.

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Institution: Umpqua Community College (210270)

User ID: P2102701

Human Resources Screening Questions

Did your institution hire any full-time permanent staff who were included on the payroll of the institution between July 1 and October 31, 2010 either for the *first time* or *after a break in service* AND who were still on the payroll of the institution as of November 1, 2010? (Exclude persons who have returned from sabbatical leave OR full-time staff who are working less-than-9-month contracts/teaching periods and whose primary responsibility is instruction, research, and/or public service.)

If you answer Yes to this question and your institution has 15 or more full-time staff, you will be provided the screens to report full-time permanent new hires in the Fall Staff section (long version).

Yes

No

Part A - Employees by Assigned Position - Full-time staff

Number of full-time staff by faculty status and primary function/occupational activity

Primary function/ occupational activity (mutually exclusive categories)	As of November 1, 2010				Total
	Tenured	Faculty status On tenure track	Not on tenure track/ no tenure system	Without faculty status	
Primarily instruction			61		61
Instruction/research/public service					0
Primarily instruction + Instruction/research/public service	0	0	61	0	61
Primarily research				1	1
Primarily public service					0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	0	0	61	1	62
Executive/administrative/managerial				36	36
Other professionals (support/service)			3	8	11
Technical and paraprofessionals				14	14
Clerical and secretarial				77	77
Skilled crafts					0
Service/Maintenance				25	25
Total full time	0	0	64	161	225
Total from prior year			66	156	222

Part B - Employees by Assigned Position - Part-time staff

Number of part-time staff by faculty status and primary function/occupational activity

Primary function/ occupational activity (mutually exclusive categories)	As of November 1, 2010			Without faculty status	Total
	Tenured	Faculty status On tenure track	Not on tenure track/ no tenure system		
Primarily instruction			213		213
Instruction/research/public service					0
Primarily instruction + Instruction/research/public service	0	0	213	0	213
Primarily research					0
Primarily public service					0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	0	0	213	0	213
Executive/administrative/managerial					0
Other professionals (support/service)					0
Technical and paraprofessionals				4	4
Clerical and secretarial				42	42
Skilled crafts					0
Service/Maintenance				13	13
Total part time	0	0	213	59	272
Total from prior year			109	72	181

Part C - Employees by Assigned Position - Total number of staff**Total number of staff by employment status and primary function/occupational activity****As of November 1, 2010**

Primary function/occupational activity	Full-time	Full-time py	Part-time	Part-time py	Total
<u>Primarily instruction</u>	61	62	213	109	274
<u>Instruction/research/public service</u>	0		0		0
Primarily instruction + Instruction/research/public service	61	62	213	109	274
<u>Primarily research</u>	1	1	0		1
<u>Primarily public service</u>	0		0		0
Primarily instruction + Instruction/research/public service + Primarily research + Primarily public service	62	63	213	109	275
<u>Executive/administrative/managerial</u>	36	37	0		36
<u>Other professionals (support/service)</u>	11	11	0		11
<u>Technical and paraprofessionals</u>	14	13	4	1	18
<u>Clerical and secretarial</u>	77	76	42	50	119
<u>Skilled crafts</u>	0		0		0
<u>Service/Maintenance</u>	25	22	13	21	38
Grand total	225	222	272	181	497

Part D - Salaries - Full-time instructional staff by contract length/teaching period - Headcount

Number of full-time instructional staff by contract length/teaching period, gender, and academic rank				
As of November 1, 2010				
Gender and academic rank	Less-than-9-month	9/10-month	11/12-month	Total
Men				
Professors				0
Associate professors				0
Assistant professors				0
Instructors		33		33
Lecturers				0
No academic rank				0
Total men	0	33	0	33
Total men from prior year				
Women				
Professors				0
Associate professors				0
Assistant professors				0
Instructors		28		28
Lecturers				0
No academic rank				0
Total women	0	28	0	28
Total women from prior year				
Total (men + women)	0	61	0	61
Total from EAP, full-time non-medical section (Primarily instruction + Instruction/research/public service lines)				61
Total from prior year (Salaries section)		62		62

Part E - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Salary outlays

**Salaries of full-time instructional staff on 9/10-month contracts/teaching periods by gender and academic rank
As of November 1, 2010**

Gender and academic rank	Total from Part D (Headcount screen)	Salary outlays	Average salary	Prior year Average salary
Men				
Professors				
Associate professors				
Assistant professors				
Instructors	33	1,749,363	53,011	52,730
Lecturers				
No academic rank				
Total men	33	1,749,363	53,011	52,730
Women				
Professors				
Associate professors				
Assistant professors				
Instructors	28	1,482,803	52,957	51,579
Lecturers				
No academic rank				
Total women	28	1,482,803	52,957	51,579
Total (men + women)	61	3,232,166	52,986	52,173

Part F - Salaries - Full-time instructional staff on 9/10-month contracts/teaching periods - Fringe benefits

Fringe benefits of full-time instructional staff on 9/10-month contracts/teaching periods

As of November 1, 2010

Fringe benefits	Number covered	Expenditures	Average expenditures	Prior year Average expenditures
Retirement plans (other than Social Security) - Vested within 5-years	61	222,949	3,655	3,724
Retirement plans (other than Social Security) - Vested after 5-years				
Medical/dental plans	61	614,478	10,073	10,714
Group life insurance	61	2,117	35	74
Other insurance benefits (cafeteria plan, etc.)				
Guaranteed disability income protection				
Tuition plan (dependents only)				
Unrestricted				
Restricted				
Housing plan				
Unrestricted				
Restricted				
Social Security taxes	61	208,089	3,411	3,706
Unemployment compensation taxes				
Worker's compensation taxes	61	12,839	210	205
Other benefits in kind with cash options				
Total expenditures		1,060,472		

Part G - Fall Staff - Full-time instruction/research/public service staff - Not on tenure track/no tenure system

Number of full-time staff with faculty status who are Not on tenure track and whose primary responsibility is instruction, research, and/or public service OR number of full-time staff whose primary responsibility is instruction, research, and/or public service and who work at an institution with No tenure system by academic rank, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	No academic rank	Total
Men							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American				1			1
Native Hawaiian or Other Pacific Islander							0
White				22			22
Two or more races				5			5
Race and ethnicity unknown				5			5
Total men	0	0	0	33	0	0	33
Women							
Nonresident alien							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0

Native Hawaiian or Other Pacific Islander							0
White				20			20
Two or more races				3			3
Race and ethnicity unknown				5			5
Total women	0	0	0	28	0	0	28
Total (men+women)	0	0	0	61	0	0	61
Total from EAP							61

Part G - Fall Staff - Full-time instruction/research/public service staff - Without faculty status

Number of full-time staff Without faculty status whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Total
Men	
<u>Nonresident alien</u>	
<u>Hispanic/Latino</u>	
<u>American Indian or Alaska Native</u>	
<u>Asian</u>	
<u>Black or African American</u>	
<u>Native Hawaiian or Other Pacific Islander</u>	
<u>White</u>	1
<u>Two or more races</u>	
<u>Race and ethnicity unknown</u>	
Total men	1
Women	
<u>Nonresident alien</u>	
<u>Hispanic/Latino</u>	
<u>American Indian or Alaska Native</u>	
<u>Asian</u>	
<u>Black or African American</u>	
<u>Native Hawaiian or Other Pacific Islander</u>	
<u>White</u>	
<u>Two or more races</u>	
<u>Race and ethnicity unknown</u>	
Total women	0

Total (men+women)	1
Total from EAP	1

Part G - Fall Staff - Full-time instruction/research/public service staff - Totals**Total number of full-time staff whose primary responsibility is instruction, research, and/or public service by gender and race/ethnicity****As of November 1, 2010**

	Total men	Total women	Total (men+women)
<u>Nonresident alien</u>	0	0	0
<u>Hispanic/Latino</u>	0	0	0
<u>American Indian or Alaska Native</u>	0	0	0
<u>Asian</u>	0	0	0
<u>Black or African American</u>	1	0	1
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0
<u>White</u>	23	20	43
<u>Two or more races</u>	5	3	8
<u>Race and ethnicity unknown</u>	5	5	10
Total (must equal Part H (next part))	34	28	62

Part H - Fall Staff - Full-time instruction/research/public service staff by contract length/teaching period - Headcount

Number of full-time staff whose primary responsibility is instruction, research, and/or public service by contract length/teaching period, gender, and race/ethnicity

(Include all staff from these functions, including those with and without faculty status.)

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Less-than-9-month	9/10-month	11/12-month	Total	Total from Part G
Men					
Nonresident alien				0	0
Hispanic/Latino				0	0
American Indian or Alaska Native				0	0
Asian				0	0
Black or African American		1		1	1
Native Hawaiian or Other Pacific Islander				0	0
White		22	1	23	23
Two or more races		5		5	5
Race and ethnicity unknown		5		5	5
Total men	0	33	1	34	34
Women					
Nonresident alien				0	0
Hispanic/Latino				0	0
American Indian or Alaska Native				0	0
Asian				0	0
Black or African American				0	0
Native Hawaiian or Other Pacific Islander				0	0
White		20		20	20
Two or more races				3	3

		3			
Race and ethnicity unknown		5		5	5
Total women	0	28	0	28	28
Total (men+women)	0	61	1	62	62
Total from EAP				62	
Total (men+women) from Fall 2009		62	1		

Native Hawaiian or Other Pacific Islander									
White			8	12					20
Two or more races			1	2					3
Race and ethnicity unknown			3	2					5
Total women	0	0	12	16	0	0	0	0	28
Total (men+women)	0	0	29	32	0	0	0	0	61

Native Hawaiian or Other Pacific Islander								
White								
Two or more races								
Race and ethnicity unknown								
Total women	0	0	0	0	0	0	0	0
Total (men+women)	0	0	0	1	0	0	0	1

Part I - Fall Staff - Full-time technical and paraprofessional staff - Salary class intervals

Number of full-time technical and paraprofessional staff by salary class intervals, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Below \$20,000	20,000-29,999	30,000-39,999	40,000-49,999	50,000 and above	Total
Men						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian			1			1
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White		1	2	3		6
Two or more races						0
Race and ethnicity unknown			1			1
Total men	0	1	4	3	0	8
Women						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						0
						0

Native Hawaiian or Other Pacific Islander							
White			1	2	1		4
Two or more races					1		1
Race and ethnicity unknown		1					1
Total women	0	1	1	2	2		6
Total (men+women)	0	2	5	5	2		14
Total from EAP							14

Part I - Fall Staff - Full-time clerical and secretarial staff - Salary class intervals

Number of full-time clerical and secretarial staff by salary class intervals, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Below \$20,000	20,000-29,999	30,000-39,999	40,000-49,999	50,000 and above	Total
Men						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native			1			1
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White		3		1		4
Two or more races		3				3
Race and ethnicity unknown						0
Total men	0	6	1	1	0	8
Women						
Nonresident alien						0
Hispanic/Latino		1	1			2
American Indian or Alaska Native						0
Asian			1			1
Black or African American						0
Native Hawaiian or Other Pacific Islander						0

White	1	33	17	4		55
Two or more races		4	1			5
Race and ethnicity unknown		4	2			6
Total women	1	42	22	4	0	69
Total (men+women)	1	48	23	5	0	77
Total from EAP						77

Part I - Fall Staff - Full-time skilled crafts staff - Salary class intervals

Number of full-time skilled crafts staff by salary class intervals, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Below \$20,000	20,000-29,999	30,000-39,999	40,000-49,999	50,000 and above	Total
Men						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White						0
Two or more races						0
Race and ethnicity unknown						0
Total men	0	0	0	0	0	0
Women						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0

White						0
Two or more races						0
Race and ethnicity unknown			0			0
Total women	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0
Total from EAP						0

Part I - Fall Staff - Full-time service/maintenance staff - Salary class intervals

Number of full-time service/maintenance staff by salary class intervals, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Below \$20,000	20,000-29,999	30,000-39,999	40,000-49,999	50,000 and above	Total
Men						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native			1			1
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White		7	3			10
Two or more races				1		1
Race and ethnicity unknown		3				3
Total men	0	10	4	1	0	15
Women						
Nonresident alien						0
Hispanic/Latino						0
American Indian or Alaska Native						0
Asian						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0

White	2	1	4			7
Two or more races		1				1
Race and ethnicity unknown		2				2
Total women	2	4	4	0	0	10
Total (men+women)	2	14	8	1	0	25
Total from EAP						25

**Part I - Fall Staff - Full-time staff (excluding instruction/research/public service staff)
- Totals**

**Total number of full-time staff by primary function/occupational activity, gender, and race/ethnicity
(excluding instruction/research/public service staff)**

As of November 1, 2010

Gender and race/ethnicity	Executive/ administrative/ managerial	Other professionals (support/service)	Technical and paraprofessionals	Clerical and secretarial	Skilled crafts	Service/ Maintenance	Total
Men							
<u>Nonresident alien</u>	0	0	0	0	0	0	0
<u>Hispanic/Latino</u>	1	0	0	0	0	0	1
<u>American Indian or Alaska Native</u>	0	0	0	1	0	1	2
<u>Asian</u>	0	0	1	0	0	0	1
<u>Black or African American</u>	0	0	0	0	0	0	0
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0	0	0	0	0
<u>White</u>	13	0	6	4	0	10	33
<u>Two or more races</u>	0	0	0	3	0	1	4
<u>Race and ethnicity unknown</u>	3	0	1	0	0	3	7
Total men	17	0	8	8	0	15	48
Women							
<u>Nonresident alien</u>	0	0	0	0	0	0	0
<u>Hispanic/Latino</u>	1	0	0	2	0	0	3
<u>American Indian or Alaska Native</u>	1	0	0	0	0	0	1
<u>Asian</u>	0	0	0	1	0	0	1
<u>Black or African American</u>	0	0	0	0	0	0	0
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0	0	0	0	0
<u>White</u>	14	11	4	55	0	7	91
<u>Two or more races</u>	2	0	1	5	0	1	9
<u>Race and ethnicity unknown</u>	1	0	1	6	0	2	10
Total women	19	11	6	69	0	10	115
Total (men+women)	36	11	14	77	0	25	163
Total from EAP	36	11	14	77	0	25	163

Part J - Fall Staff - Part-time professional staff

Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Staff whose primary responsibility is instruction, research, and/or public service	Executive/administrative/managerial	Other professionals (support/service)
Men			
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native			
Asian	1		
Black or African American	1		
Native Hawaiian or Other Pacific Islander	1		
White	77		
Two or more races	6		
Race and ethnicity unknown	13		
Total men	99	0	0
Women			
Nonresident alien			
Hispanic/Latino			
American Indian or Alaska Native	2		
Asian	2		
Black or African American			
Native Hawaiian or Other Pacific Islander			
White	90		
Two or more races	6		
Race and ethnicity unknown	14		

Total women	114	0	0
Total (men+women)	213	0	0
Total from EAP	213	0	0

Part J - Fall Staff - Part-time non-professional staff

Number of part-time staff by primary function/occupational activity, gender, and race/ethnicity

As of November 1, 2010

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Technical and paraprofessionals	Clerical and secretarial	Skilled crafts	Service/Maintenance
Men				
Nonresident alien				
Hispanic/Latino				
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				
White	2	5		3
Two or more races				
Race and ethnicity unknown	2			1
Total men	4	5	0	4
Women				
Nonresident alien				
Hispanic/Latino		1		
American Indian or Alaska Native				
Asian				
Black or African American				
Native Hawaiian or Other Pacific Islander				

White		29		8
Two or more races		1		
Race and ethnicity unknown		6		1
Total women	0	37	0	9
Total (men+women)	4	42	0	13
Total from EAP	4	42	0	13

Part K - Fall Staff - Total number of staff**Total number of staff by employment status, gender, and race/ethnicity****As of November 1, 2010**

Gender and race/ethnicity	Full-time men	Full-time women	Part-time men	Part-time women	Total men	Total women
<u>Nonresident alien</u>	0	0	0	0	0	0
<u>Hispanic/Latino</u>	1	3	0	1	1	4
<u>American Indian or Alaska Native</u>	2	1	0	2	2	3
<u>Asian</u>	1	1	1	2	2	3
<u>Black or African American</u>	1	0	1	0	2	0
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	1	0	1	0
<u>White</u>	56	111	87	127	143	238
<u>Two or more races</u>	9	12	6	7	15	19
<u>Race and ethnicity unknown</u>	12	15	16	21	28	36
Grand total	82	143	112	160	194	303

Part L - Fall Staff - New hires - Full-time instruction/research/public service staff - Faculty status

Number of full-time permanent new hires whose primary responsibility is instruction, research, and/or public service by faculty status, gender, and race/ethnicity

(Hired full time between July 1 and October 31, 2010 and still on payroll of the institution as of November 1, 2010)

•Report Hispanic/Latino individuals of any race as Hispanic/Latino

•Report race for non-Hispanic/Latino individuals only

Gender and race/ethnicity	Faculty status				Total
	Tenured	On tenure track	Not on tenure track/ no tenure system	Without faculty status	
Men					
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0
Asian					0
Black or African American					0
Native Hawaiian or Other Pacific Islander					0
White			3		3
Two or more races					0
Race and ethnicity unknown					0
Total men	0	0	3	0	3
Women					
Nonresident alien					0
Hispanic/Latino					0
American Indian or Alaska Native					0
Asian					0
					0

Black or African American					
Native Hawaiian or Other Pacific Islander					0
White			1		1
Two or more races			1		1
Race and ethnicity unknown					0
Total women	0	0	2	0	2
Total (men+women)	0	0	5	0	5

Native Hawaiian or Other Pacific Islander									
White		2		3					5
Two or more races	1			3					4
Race and ethnicity unknown				1					1
Total women		1	2	0	7	0	0	0	10
Total (men+women)		3	2	0	8	0	0	0	13

Part L - Fall Staff - New hires - Totals**Total number of full-time permanent new hires by gender and race/ethnicity****(Hired full time between July 1 and October 31, 2010 and still on payroll of the institution as of November 1, 2010)**

	Total men	Total women	Total (men+women)
<u>Nonresident alien</u>	0	0	0
<u>Hispanic/Latino</u>	0	0	0
<u>American Indian or Alaska Native</u>	0	0	0
<u>Asian</u>	0	0	0
<u>Black or African American</u>	0	0	0
<u>Native Hawaiian or Other Pacific Islander</u>	0	0	0
<u>White</u>	6	6	12
<u>Two or more races</u>	0	5	5
<u>Race and ethnicity unknown</u>	0	1	1
Grand total	6	12	18

Institution: Umpqua Community College (210270)

User ID: P2102701

Human Resources Survey Evaluation

Were any staff members difficult to categorize? If so, please explain in the box below.

Summary**Human Resources Component Summary****(Applicable to Degree-granting institutions and Related Administrative Offices)**

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the ExPT and sent to your institution's CEO in November 2011.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or ipedshelp@rti.org.

Number of staff by employment status and primary function/occupational activity: Fall 2010

Primary function/occupational activity	Reported values		FTE staff
	Number of full-time staff	Number of part-time staff	
Total number of staff	225	272	316
Professional staff	109	213	180
Staff whose primary responsibility is instruction, research, and/or public service	62	213	133
Primary instruction	61	213	132
Instruction/research/public service	0	0	0
Primarily research	1	0	1
Primarily public service	0	0	0
Executive/administrative/managerial	36	0	36
Other professionals (support/service)	11	0	11
Non-professional staff	116	59	136
Technical and paraprofessional	14	4	15
Clerical/secretarial	77	42	91
Skilled crafts	0	0	0
Service/Maintenance	25	13	29

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff from the Employees by Assigned Position (EAP) section of the IPEDS HR component and adding one-third of the total number of part-time staff from the EAP section. Graduate assistants are not included in the above figures. Many of the FTE figures are included in the DFR.

Salaries of full-time instructional staff by contract length and academic rank: Academic year 2010-11

Salaries of full-time instructional staff by contract length and academic rank: Academic year 2010-11

Academic rank	Reported values				Equated 9-month	
	Full-time instructional staff on 9/10-month contracts		Full-time instructional staff on 11/12-month contracts			
	Number of staff	Salary outlays	Number of staff	Salary outlays	Number of staff	Average salaries
All Ranks	61	\$3,232,166			61	\$52,986
Professor						
Associate professor						
Assistant professor						
Instructor	61	\$3,232,166			61	\$52,986
Lecturer						
No academic rank						

NOTE: The above data are based on the Salaries section of the IPEDS HR component. The number of equated 9-month full-time instructional staff is the sum of staff on 9/10-month and 11/12-month contracts. The equated 9-month average salaries of full-time instructional staff (by rank) are calculated by multiplying the salary outlays (by rank) for staff on 11/12-month contracts by 0.8182 then adding the salary outlays (by rank) for staff on 9/10-month contracts. The resulting sum is then divided by the number of equated 9-month full-time instructional staff (by rank) to determine an average salary for each rank. Salaries of full-time instructional staff on less-than-9-month contracts are not collected. Also, salaries of medical school staff are not collected. The equated 9-month average salaries are included in the DFR.

Explanation Report

Number	Source	Location	Description	Severity	Accepted
Global Edits					
1		Perform Edits	The total number of employees in EAP for part-time primarily instruction entered, 213, has an expected range of between 77 and 141. Please explain this difference.	Explanation	Yes
Reason:	The data reflects current corrections and adjustments.				
2		Perform Edits	The total number of employees in EAP for part-time service/maintenance entered, 13, has an expected range of between 15 and 27. Please explain this difference.	Explanation	Yes
Reason:	The data reflects current corrections and adjustments.				
3		Perform Edits	The total number of employees in EAP for part-time grand total entered, 272, has an expected range of between 127 and 235. Please explain this difference.	Explanation	Yes
Reason:	The data reflects current corrections and adjustments.				
4		Perform Edits	The total number of employees in EAP for part-time primarily instruction + instruction/research/public service entered, 213, has an expected range of between 77 and 141. Please explain this difference.	Explanation	Yes
Reason:	The data reflects current corrections and adjustments.				
5		Perform Edits	The total number of employees in EAP for part-time primarily instruction + instruction/research/public service + primarily research + primarily public service entered, 213, has an expected range of between 77 and 141. Please explain this difference.	Explanation	Yes
Reason:	The data reflects current corrections and adjustments.				
Screen: Part Time					
6	Row 16 Column 4	Screen Entry	The number entered, 213, has an expected range of between 71 and 147. Please explain this difference.	Explanation	Yes
Reason:	Enrollment increased by approximately 25% in one year. The College met this demand through hiring additional part-time instructional and support staff.				
7	Row 16			Explanation	Yes

Number	Source	Location	Description	Severity	Accepted
Global Edits					
	Column 6	Screen Entry	The number entered, 272, has an expected range of between 118 and 244. Please explain this difference.		
Reason:	Enrollment increased by approximately 25% in one year. The College met this demand through hiring additional part-time instructional and support staff.				
Screen: Benefits 9/10 mo					
8	Row 6 Column 5	Screen Entry	The average expenditure for one of the benefits in 9/10-month contracts, 35, is not within the expected range of between 52 and 96. Please fix or explain.	Explanation	Yes
Reason:	The data reflects current corrections and adjustments.				