

Biennial Review of Umpqua Community College's Drug and Alcohol Abuse Prevention Program – April 2020 (final edits February 2021)

I. Introduction to Biennial Review

Federal Drug-Free Schools and Campuses Regulations require institutions of higher education to conduct a biennial review of their alcohol and other drugs programs and policies. The purpose of the review is to determine program effectiveness and consistency of policy enforcement in order to identify and implement any necessary changes. UCC will perform a review every two years. Each report will review the Drug and Alcohol Abuse Prevention Program's effectiveness for the previous two calendar years.

A. Research Methods and Data Analysis Tools for Biennial Review

The required review has three objectives:

1. To determine the number of drug and alcohol-related violations and fatalities that occurred on campus or as part of UCC-sponsored activities that were reported to UCC officials in the previous two calendar years;
2. To determine the number and type of sanctions that are imposed by UCC as a result of drug and alcohol-related violations and fatalities on campus or as part of UCC-sponsored activities in the previous two calendar years; and
3. To determine whether sanctions for violations of the applicable standards of conduct pertaining to the unlawful possession, use, or distribution of illicit drugs or abuse of alcohol were consistently applied.

UCC uses a variety of methods and tools to conduct the biennial review of its Drug and Alcohol Abuse Prevention Program. The various tools used for this biennial review include:

- Student Services records regarding incidents that reported the use or abuse of alcohol and other drugs including sanctions and disciplinary action taken
- Security Office records regarding incidents that reported the use or abuse of alcohol and other drugs including any available information from local law enforcement
- Human Resources Office records regarding incidents that reported the use or abuse of alcohol and other drugs including sanctions and disciplinary action taken

Future tools that may be used to complete the biennial review may also include:

- Campus surveys including students and employees
- Interviews with students and employees
- Evaluation of programs used to assist with the prevention of drug and alcohol use and abuse that were administered during the academic years being evaluated by the biennial review

B. Responsible Offices and Officials for Biennial Review

UCC's commitment to a drug and alcohol free environment is a campus wide effort. The following offices and officials work together to produce the biennial review, which is submitted to the President and Senior Leadership Team for approval by June of each even numbered year:

- Dean of Student Services
- Human Resources Director
- Director of Facilities
- Chief of Security
- Athletics Director
- Provost
- Chief Financial Officer

C. Approval of Biennial Review

UCC's biennial review of its Drug and Alcohol Abuse Prevention Program is evaluated and approved by the Senior Leadership Team and the President of the College; The Biennial Review is presented to the Board of Education as an informational item when it has been approved by SLT and the President of the College.

D. Availability of Biennial Review

UCC's biennial review is available to current and potential students, employees, and the general public via UCC's Consumer Information webpage (<http://www.umpqua.edu/about/facts-visitor-information/consumer-information>)

II. Enforcement and Consistency of Disciplinary Sanctions

UCC is a drug and alcohol abuse free campus. The College abides by all drug and alcohol related policies, regulations and laws, and imposes consistent disciplinary sanctions against those students and/or employees who violate the approved Board Policies and laws consistent with local, state, or federal law.

In the past two years, UCC has recorded **one** offense of drug and alcohol abuse violations through the Code of Conduct protocols in the past two years. Because of the very rare record of offenses of UCC's drug and alcohol use policies, as reflected in this report in the past two years, there is very little data to determine whether irregularities or inconsistencies were applied in the disciplinary action or sanctions determined.

UCC strives to handle each offense in a manner in which individuals are treated fairly, consistently, and in accordance with the policies and procedures established and approved by the Board of Education. Should a student feel that disciplinary action taken or not taken was unfair or inconsistent with UCC's Student Code of Conduct regarding drug or alcohol use or abuse on campus, they should contact the Dean of Student Services. Should an employee feel that disciplinary action taken or not taken was unfair or inconsistent with any drug or alcohol use or abuse policy, they should contact their Association (if a member) and the Human Resources Office. All such concerns are taken seriously.

A. Students

The data below represent the number of drug and/or alcohol offenses committed by students in the previous two academic years and reported to the Dean of Student Services through the Code of Conduct.

Calendar Year	Number of Offenses	Outcomes/Action Taken
2018	1 reported offense	The student was removed from the academic program they were enrolled in, based on the program's student handbook. No additional Code of Conduct consequences were assigned.
2019	0 reported offenses	No referrals to Code of Conduct were made in this year.

In 2018, one student was reported to be under the influence while on campus. The academic program reported the student to Security and arrangements were made to drive the student off campus, where the student received a urinalysis test to confirm that the student was intoxicated. Based on a positive result, the student was removed from the academic program – but given an opportunity to re-start the program the following academic year if the treatment plan created by the student and the academic program were completed successfully. The student engaged in treatment and re-started the academic program the following fall term.

There were no referrals to the Dean of Student Services for violations of the Code of Conduct for alcohol or drug abuse on campus in 2019.

Based on the collection of these two years of data, UCC's review team does not believe that the campus has a problem with drug and alcohol abuse on campus by our student population.

B. Employees

The data below represent the number of drug and/or alcohol offenses committed by employees in the previous two academic years.

Calendar Year	Number of Offenses	Outcomes/Action Taken
2018	0 reported offenses	
2019	1 reported offense	The employee was verbally counseled and provided additional drug and alcohol abuse training.

III. State of the Drug and Alcohol Abuse Prevention Program Goals and Achievement

Umpqua Community College is committed to providing an academic and working environment free from the abuse of drugs and alcohol and intends that the Drug and Alcohol Abuse Prevention Program will guide us toward achieving that goal. The College recognizes that students and employees may have struggles with drug and alcohol abuse and addiction issues; UCC provides resources and support to help students and employees successfully address those struggles. With the development of the DAAPP, these efforts are more intentional and systematic. Based on the current data, we are not able to adequately determine whether the program's resources and supports help UCC meet any long-term achievement goals with regard to maintaining a Drug and Alcohol Free Campus. Based on the last 4 years of data collection (since 2016), UCC's students and employees consistently uphold the policies and procedures related to the expectations related to being under the influence of drugs and alcohol on campus. We will use the next two years of data

collection, DAAPP interventions and programming, and other supports to continue to set goals toward creating:

- A drug and alcohol abuse free campus
- Educated students and employees, who know and understand the effects of drug and alcohol abuse in their lives
- Fair and consistent application of disciplinary action in regard to the violation of UCC's drug and alcohol policies

IV. Drug and Alcohol Abuse Prevention Program Strengths and Challenges

A. Strengths

- UCC has created a DAAPP and has energy around implementation of the DAAPP to create a healthy and safe college campus.
- UCC has committed employees who will assist in implementing the DAAPP and evaluating its effectiveness.
- UCC has utilized the SafeColleges training for employees and students, has sent an email each term to students regarding the DAAPP, and is invested in ensuring that employees and students have access to resources in the community and on campus, when necessary. Starting in July 2020, UCC plans to transition from SafeColleges for Students to internally-developed resources that will be available to students 24/7 from the Student Engagement webpage.
- UCC has expanded services to students and employees by partnering with District 13 of Alcoholics Anonymous and Umpqua Valley Area of Narcotics Anonymous to provide free resources on campus and to host weekly meetings in the evenings.
- In 4 years of collecting and reporting data, UCC has only recorded two incidents of students being under the influence on campus and one incident of an employee being in violation of Board policy 308.01.

B. Challenges

- UCC is the home of the Southern Oregon Wine Institute (SOWI). As an institution with a Viticulture and Enology curriculum, we may have to determine how the DAAPP fits into campus culture, without negatively impacting the operations of SOWI, while also ensuring that the operations of SOWI are not adversely impacted by the necessary consumption of the product by the instructors and students in the program.

V. Procedures for Distributing Annual Drug and Alcohol Abuse Prevention Program Notification to Students and Employees

- A. Students.** Notification of the information contained in the DAAPP is distributed to all currently enrolled students each term via e-mail and also reviewed in Student Orientation. The DAAPP is also available for review online at www.umpqua.edu/daapp.
- B. Employees.** Notification of the information contained in the DAAPP is distributed to all current employees of the college on an annual basis via a staff/faculty e-mail. A hard copy of the DAAPP is included in each New Employee Welcome Packet and reviewed at New Employee Orientation. The DAAPP is also available for review online at www.umpqua.edu/daapp.

VI. Contact Information for Additional Questions

Employees that would like additional information regarding UCC's efforts to maintain a drug and alcohol free campus should contact Kelley Plueard, the Director of Human Services at 541-440-7690 or at kelley.plueard@umpqua.edu.

Students, or any other interested party that would like additional information regarding UCC's efforts to maintain a drug and alcohol free campus should contact Marjan Coester, the Dean of Student at 541-440-7749 or at marjan.coester@umpqua.edu .

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