

# How to check your Financial Aid Requirements

www.umpqua.edu

## STEP 1: Student Self-Service

- Enter **LOGIN INFO**
  - Enter **User ID** (800XXXXXX number)
  - Enter **PIN** (8 – 15 characters)

## STEP 2: Financial Aid

- Select **FINANCIAL AID**

## STEP 3: Eligibility

- Select **ELIGIBILITY**

## STEP 4: Aid Year

- Select the appropriate **Aid Year** from the drop down option (i.e. 2020-2021)
- Click submit

## STEP 5: Unsatisfied Requirements

- The colored links will take you to the form(s) or information needed.
- From there you can fill it out completely and print the needed Financial Aid form(s) with the correct year information.
- Turn in all completed and signed financial aid forms to the Financial Aid Office in a timely manner.


The example below may look different in your account depending on the unsatisfied requirements you need to meet.

Student Requirements | Holds | Academic Progress

i.e.


### Unsatisfied Requirements

Requirement	Status	As of Date	Fund Term
<a href="#">2018 Federal Tax return transcript for Parent(s)</a> <small>Your parents/step-parents must submit a copy of their 2018 IRS tax return transcript (not photocopies of the income tax return). If your parents are married, and filed separate 2018 tax returns, a tax return transcript must be submitted for each parent. Please click on the link to request transcripts online or by mail.</small>			Needed Feb 18, 2020
<a href="#">Title IV Authorization for Academic Expenses</a> <small>Accepting this requirement will allow Umpqua Community College to use your financial aid to pay for any charges you incur for purchasing books, supplies and other educationally related goods and services provided by the college. Click above link for instructions.</small>			Needed Feb 18, 2020
<a href="#">Verification Worksheet Dependent 2020-2021</a> <small>Your file has been selected for verification. You and your parent must complete the worksheet verifying your FAFSA information.</small>			Needed Feb 18, 2020

 The Requirements link enables you to download the form necessary to complete the specific requirement or transfers you to another page to satisfy the requirement.

### Satisfied Requirements

Requirement	Status	As of Date	Fund Term
FAFSA (Free Application for Federal Student Aid)	received	Reviewed and satisfied Jan 17, 2020	
Financial Aid Literacy Seminar	Informational item	Feb 14, 2020	
High School Diploma, GED or Home School completion	Informational item	Feb 14, 2020	

 You do not need to do anything with the satisfied/informational requirements.