



BOARD OF EDUCATION

Steve Loosley
Chair

Guy Kennerly
Vice Chair

David Littlejohn

Caroline Lydon

Twila McDonald

Erica Mills

Melvin "Bud" Smith

PRESIDENT

Dr. Rachel Pokrandt

MISSION

UCC transforms lives and enriches
communities.

VALUES

Learning
Service
Innovation

LOCATION

1140 Umpqua College Rd.
Roseburg, OR 97470

umpqua.edu

Work Session:

Update and tour of Sue Shafer Library & Learning Commons; 4:00 p.m.

VOL. LVIII, No. 3 BOARD OF EDUCATION REGULAR MEETING

October 11, 2023; 5:00 p.m.; Room 17, Tap^hòyt^ha' Hall (TAP)

The livestream meeting will be available at youtube.com/umpquacc

AGENDA

I.	CALL TO ORDER	Chair Loosley
II.	ATTENDANCE	Chair Loosley
III.	PLEDGE OF ALLEGIANCE	Chair Loosley
IV.	CITIZEN COMMENTS ⁱ	
V.	CONSENT AGENDA ⁱⁱ	Chair Loosley
VI.	CHANGES TO THE AGENDA	Chair Loosley
VII.	INTRODUCTIONS	
	A. 2023-24 ASUCC Officers	Mary Flaherty
	B. New Full-Time Faculty	Teresa Rivenes
VIII.	INVITED REPORTS AND COMMENTS	
	A. Pilot Student Debit Card Program	Jessica Paugh
	B. Faculty Report	Mick Davis
	C. President's Report	Rachel Pokrandt
	D. Chair Report	Chair Loosley
IX.	OLD BUSINESS	
X.	NEW BUSINESS	
	A. Financial Report for FY 2023-24	Natalya Brown
XI.	BOARD COMMENTS	
XII.	ADJOURNMENT	Chair Loosley



Board of Education Regular Meeting
October 11, 2023

UPCOMING MEETING:

- Regular Board Meeting November 9; time and location TBA

Robynne Wilgus, Board Assistant, Robynne.wilgus@umpqua.edu or 541-440-4622 voice, Oregon Relay TTY: 711. The UCC Board will provide, upon request, reasonable accommodation during Board meetings for individuals with disabilities.

ⁱ The Board values public input. Written comments may be submitted to Robynne Wilgus, Board Secretary, at robynne.wilgus@umpqua.edu by 5:00 pm the day before the meeting. Please include your name, address, and city of residence for full consideration. Comments will be read during the time designated on the agenda. Oral comments may also be made during the meeting at the designated time. Again, please email Robynne Wilgus, Board Secretary, at robynne.wilgus@umpqua.edu by 5:00 pm the day before the meeting. Oral comments will be limited to 3 minutes. The Board may not respond directly to issues raised but refer those issues to the President for appropriate action.

ⁱⁱ All matters listed under Consent Agenda are considered by the Board of Directors to be routine or sufficiently supported by information as to not require additional discussion. Consent Agenda items will be approved by general consent. There will be no separate discussion of these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Agenda for discussion and a separate vote.



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: Consent Agenda

Date: October 11, 2023

Recommend Approval of...

1. Minutes of College Board Meeting of Sept. 21, 2023 pp 1-2
2. Personnel Actions p 3
3. Resolution #7, Increase Appropriation pp 4-5
 - *Two-year STEAM HUB Backbone award (\$200,000 first year). Provides funding funding to allow the Umpqua Valley STEAM Hub (UVSH) to operation and serve Douglas County by providing salaries, materials, professional development, and other associated costs.*
 - *Two-year STEAM Innovation award (\$213,950 first year). The Innovation grant Provides funding for the UVSH to provide inspiring, engaging, and authentic STEAM learning experiences for youth in Douglas County.*
 - *Three-year Future Ready Workforce Innovation award (\$378,752 first year). UCC received notice of award from Higher Education Coordinating Commission's Workforce Ready Round 2 grant, in the amount of \$1,007,226. For the next three years, this grant will fund some of the costs tied to our Allied Health program expansion including curriculum development and a specialized tutor for healthcare students. The highlight of the grant is our partnership with Aviva Health and the launch of a new Earn to Learn program, which we are calling E2L.*



BOARD OF EDUCATION MINUTES

September 21, 2023

The Umpqua Community College Board of Education had a regular meeting on Thursday, September 21, via Zoom conferencing; the meeting was live-streamed on YouTube. Board Chair Loosley called the meeting to order at 5:01 p.m.

Directors present: David Littlejohn, Steve Loosley, Caroline Lydon, Twila McDonald, and Bud Smith

Directors excused: Guy Kennerly and Erica Mills

Citizen Comments: There were no comments.

Consent Agenda:

1. Minutes of College Board Meeting of July 12, 2023
2. Personnel Actions
3. Resolution #4, Increase Appropriation
4. Resolution #5, Increase Appropriation

The consent agenda was approved by general consent. The items are attached to the permanent minutes.

Changes to the Agenda: There were no changes.

REPORTS

- **President's Report – Rachel Pokrandt, Ph.D.:** Fall term begins on Monday and students will be on campus. The College is in the midst of Kick Off Week with many different sessions. Keynote speaker Dr. Donna Beegle focused on the poverty crisis and its outcomes. Faculty had a retreat at the Big K Ranch. Currently, FTE is showing a 5% increase from last year; the final numbers will be available in 3-4 weeks. Programs showing large enrollment jumps are Dental Assisting, Certified Nurse Assistant, and Theatre Arts. Wolf Creek Job Corps continues to increase their enrollment with a goal of full capacity, 190 students, by the end of the year. Their education department was recently voted as the best department. There have been 174 students moved into UCC housing over the past two weeks. The College will have 230 athletes this year. Further information was shared regarding the new grants in Resolutions 4 & 5. Robynne Wilgus received the U-Rock award; an internal award passed around from employee to employee when amazing things are done. Coming up on Nov. 5 is the 7th annual Legacy Ball hosted by the UCC Foundation. On Sept. 28 will be the UCC Day of Service and Remembrance. A written report is on the website.
- **Chair's Report – Steve Loosley, Chair:** There was no report.

OLD BUSINESS - There was none.

NEW BUSINESS

Natalya Brown, Chief Financial Officer, requested Board approval of Resolution #6, Approval of Contract Award for the Design Phase of Design-Build Housing Project, to award the contract to Guion Randol Contracting for the Design-Build Housing Project as advertised by Request for Proposal S-P00590-00007495. The College is requesting an approval for the contract award in the amount of \$380,000 for the design phase of the \$4,000,000 project. The RFP selection process was shared. Once the design phase is completed a contract will be brought to the Board for their approval of construction. Discussion explained there is a desire for the project to proceed as fast as possible, the College will be in lock-step with the contractor to be sure each part of the project is done within the budget, and \$380,000 is the negotiated price for the design phase.

MOTION: I move to approve Resolution No. 6, as presented. Motion by Dir. Littlejohn, seconded by Dir. Lydon, and unanimously approved.

Board Comments

- Congratulations to Robynne for being awarded the U-Rock.
- Thank you to faculty and staff for supporting the meetings during Kick Off Week.
- Thank you to Jesse and Tim for their technical support of the meeting.

Meeting adjourned at 5:24 p.m.

Respectfully submitted,

Approved,

Rachel Pokrandt, President
Secretary of the Board

Steve Loosley
Chair of the Board

Recorded by Robynne Wilgus

Attached to the permanent minutes: Personnel Actions, Resolutions No's 4, 5, & 6.

TO: UCC Board of Education
FROM: Jennifer Silva, Executive Director of Human Resources
SUBJECT: Personnel Actions
DATE: September 30, 2023

Board approval is requested on the following personnel actions:

Administrative Hires:

Aaron Towne, Work-based Learning Coordinator – Effective September 25, 2023

Faculty Hires:

Keith Yori, Business Instructor (Program Coordinator) – Effective September 18, 2023

Andrea Thompson, Nursing Instructor – Effective September 18, 2023

Separations and Retirements

Todd Ross – Termination September 29, 2023



BOARD OF EDUCATION

☐ Information Item

☒ Action Item

Subject: Resolution #7, Increase Appropriation

Date: October 11, 2023

This is a resolution to increase appropriation in the Special Revenue Fund – Grants & Contracts.

UCC has received three new awards from the State of Oregon.

Two-year STEAM HUB Backbone award (first year \$200,000)

The Backbone grant provides funding that allows the Umpqua Valley STEAM Hub (UVSH) to operate and serve Douglas County. It covers salaries, materials for our Lending Library, professional development supplies for educators, and other costs associated with serving the community. Lending Library includes introductory coding tools and various Legos and robotics.

Two-year STEAM Innovation award (first year \$213,950)

The Innovation grant provides funding for the UVSH to provide inspiring, engaging, and authentic STEAM learning experiences for youth in Douglas County, preparing them for future careers and a meaningful future. Four major areas that the STEAM Hub is involved in are: Core STEAM, Pathways to STEAM, Early STEAM, and Community STEAM.

Three-year Future Ready Workforce Innovation award (first year 378,752)

UCC received notice of award from Higher Education Coordinating Commission's Workforce Ready Round 2 grant, in the amount of \$1,007,226. For the next three years, this grant will fund some of the costs tied to our Allied Health program expansion including curriculum development and a specialized tutor for healthcare students. The highlight of the grant is our partnership with Aviva Health and the launch of a new Earn to Learn program, which we are calling E2L.

We will pilot E2L over the next three years, selecting 8 students per year (a total of 24 students) in some of our healthcare programs to participate. Selected participants receive paid tuition and fees, a small living stipend, and a guaranteed paid job at Aviva Health once they graduate.

Aviva will receive a small subgrant from UCC to administer their end of the partnership.

UMPQUA COMMUNITY COLLEGE
Resolution No. 7 - FY 23-24
Increase Appropriation and Approval to Spend

WHEREAS, Umpqua Community College received three new awards totaling \$797,702 from the State of Oregon.

WHEREAS, the provisions of ORS 294.338 (2) allow for the expenditure of specific purpose grants;

NOW, THEREFORE
BE IT RESOLVED, that the Board of Education at Umpqua Community College hereby adopts this resolution for the grant expenditures in the amount of \$413,950 to continue serving Douglas County through the Umpqua Valley STEAM Hub and \$378,752 to continue expansion of the Allied Health Programs and to partner with Aviva Health to launch an Earn to Learn program.

Special Revenue Fund - Grants and Contracts

	23-24 Budget Through Resolution 6	Adjustment	23-24 Budget Through Resolution 7
REVENUES:	\$ 9,107,520	\$ 792,702	\$ 9,900,222
EXPENDITURES:			
Instruction	\$ 1,276,174	\$ -	\$ 1,276,174
Instruction Support	793,010	378,752	1,171,762
Student Services	5,165,089	-	5,165,089
College Support Services	389,376	-	389,376
Community Services	1,138,871	413,950	1,552,821
Financial Aid	345,000	-	345,000
TOTAL	\$ 9,107,520	\$ 792,702	\$ 9,900,222

ADOPTED: October 11, 2023

Clerk of the Board

UCC Board Chair

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Introduction – ASUCC Officers 2023-24****Date: October 11, 2023**

The following students are serving as Associated Students of Umpqua Community College (ASUCC) officers for 2023-24:

- President: David Munoz
- Vice President: Caden Schuyler
- Business Manager: Kiara Swanson
- Public Relations Officers:
 - Mason Ramirez
 - Brandy Stone
- Activities Officer: Anna Bozovich



BOARD OF EDUCATION

☒ Information Item

☐ Action Item

Subject: Introduction – New FT Faculty

Date: October 11, 2023

Blake Norton- History

I was born and raised in Roseburg and graduated from RHS in 2012. From there, I attended UCC and obtained my AAOT, which marked the first step on my journey toward becoming an educator. After graduating from UCC, I pursued my degree in History and Education at OSU. Subsequently, I returned to Douglas County to teach elementary and middle school. During that time, I also worked on completing my master's in history and adult education. I'm excited to teach history and education here because UCC holds a special place in my heart as the best school I attended. Furthermore, I hope to guide and inspire my students to reach their full potential, just as my teachers at UCC did for me.

Lace-Anna Rowe - Forestry

I am a new faculty member at UCC, and my job is to teach forestry related classes as well as to coordinate the forestry program. Over the last few years, I have been working to, and completing, my Forestry Engineering degree at Oregon State University (OSU). I have also been student-teaching and working at Cascade Timber Consulting to gain experience and better prepare myself for the role of a teacher. I am excited to share the knowledge that I have gained, and the knowledge I plan to still obtain with each of my UCC students during this academic year. I am so grateful to UCC for not only hiring me to teach/coordinate but also for being such a welcoming and constructive environment to work in.

Andrea Thompson - Nursing

Ms. Thompson has been a registered nurse for 14 years working at the bedside and in nursing education. She moved to Roseburg from Vancouver, WA in June 2021 and has been working as a labor and delivery nurse at Mercy Medical Center since that time. Before that, she worked as a nurse in med/surg, labor and delivery, and nursing education in the Portland/Vancouver area and has been teaching nursing students since 2014. She started teaching part time at UCC last year and is very excited to join the full-time faculty team this year. Andrea is also working on her PhD dissertation and is on track to graduate with a PhD in nursing education in 2024. Additionally, Andrea is married with four grown children and is a former ballerina.

Lisa Edens - Science

After receiving a Bachelor of Arts from Sarah Lawrence College, Lisa attended the first two years of medical school at Drexel University. She left with a Master's and pursued a Doctorate in Molecular and Cellular Life Sciences. Lisa is a fifth generation Oregonian and decided to set her life in her home state. She has been working part-time and remotely for UCC since 2019 and is very excited to join the UCC team on campus full time. For fun Lisa and her husband enjoy travelling and refurbishing antiques.

Joe Richards - Math

After earning a bachelor's degree in mathematics from Montana State University in 2000, I moved to Oregon and began teaching all levels of math at Roseburg High School. I took two years off to earn my master's degree in mathematics at Portland State University in 2011, then moved back to Roseburg to continue teaching at RHS. This past spring, I found myself ready to tackle something new and was delighted to see a job open at UCC. This community is my home, and I am convinced that serving it to the best of my ability is what I am meant to be doing. My wife, two boys, and I can often be found engaged in a variety of activities at the local YMCA, watching or playing a soccer game, pillaging the library, or visiting with our local family and friends.

James Mortenson - Mechatronics

With an extensive career spanning over 30 years in Engineering, Product Development, Operations, Management, Marketing, and Information Technology, I bring a wealth of expertise to the role of a Mechatronics instructor. Throughout my professional journey, I have played a pivotal role in leading organizations to expand globally, achieving substantial growth, and optimizing operational efficiencies. My diverse professional background includes significant roles such as an Engineer at the Boeing Company, an Engineering Manager in the High-Tech sector, and Director of Engineering for Karcher North America. Transitioning into operations, I assumed pivotal roles as President of Operations and CEO, providing me with a holistic understanding of the intricacies of Mechatronics from both technical and operational perspectives.

This multifaceted experience has equipped me with a versatile skill set and a comprehensive understanding of the integration between mechanical and electronic systems. As a Mechatronics instructor, I leverage this knowledge to create a dynamic learning environment that goes beyond theoretical concepts, providing students with practical insights into the real-world applications of Mechatronics. My passion for mentoring and through my guidance, students not only acquire theoretical knowledge but also gain a deep appreciation for the interdisciplinary nature of Mechatronics, preparing them to excel in a rapidly evolving technological landscape.

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Invited Reports and Comments****Date: October 11, 2023**

- A. Pilot Student Debit Card Program
- B. Association Representatives
- C. President's Report
- D. Chair's Report

Jessica Paugh

Various

Rachel Pokrandt

Steve Loosley

**BOARD OF EDUCATION**☒ **Information Item**☐ **Action Item****Subject: Pilot UCC Student Debit Card Program****Date: October 11, 2023**

In partnership with Rogue Credit Union, UCC is piloting a student debit card program which gives students discounts at participating downtown businesses. This is a mutually beneficial program that supports the economic vitality of downtown Roseburg and access for students.

Presenters are:

Chelsea Buckbee
Assistant Branch Manager
Rogue Credit Union

Jessica Paugh
CEO, UCC Foundation

Craig Jackson
UCC Athletic Director

**BOARD OF EDUCATION****x Information Item**☐ **Action Item****Subject: Financial Report for FY 2023-24****Date: October 11, 2023**

Natalya Brown, CFO, will present financial reports for fiscal year 2023-24, ending September 30, 2023.