



Registration and Records  
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 Roseburg, Oregon 97470  
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 Registration@umpqua.edu

# Student Record Change Form

## Section 1 – LEGAL NAME ON FILE

\_\_\_\_\_  
 Last Name First Name Student ID Number

\_\_\_\_\_  
 Preferred First Name Birth Date (MMDDYY)

## Section 2 – NAME CHANGE | PREFERRED NAME

*For a legal name change, provide a state issued picture ID, or court documents.  
 If receiving Financial Aid, also provide your Social Security Card.*

\_\_\_\_\_  
 Last Name First Name

Remove Preferred Name on File

\_\_\_\_\_  
 Preferred First Name

## Section 3 – GENDER DESIGNATION | PERSONAL PRONOUN

Gender Designation:  Female  Male  Non-Binary  Other

Personal Pronoun:  they/them/theirs  she/her/hers  he/him/his  
 Pronoun or Pronouns not listed  Prefer not to indicate

## Section 4 – NEW ADDRESS | PHONE | EMAIL CHANGE

\_\_\_\_\_  
 Address City State Zip

\_\_\_\_\_  
 Primary Phone (Home or Cell) Alternate Phone (Home or Cell)

\_\_\_\_\_  
 Email

\_\_\_\_\_  
 Student Signature Date: \_\_\_\_\_

*Signifies Approval & Authorization*

OFFICE USE ONLY					
Registration and Records Office		Financial Aid Office		IT Office	
<input type="checkbox"/> GOATPAD	<input type="checkbox"/> SPAIDEN				
Date:	Initials:	Date:	Initials:	Date:	Initials: