



Registration and Records  
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# Graduation Application Change Request

Last Name	First Name	Middle Initial	Student ID Number
Phone	Email	Previous filed name?	

*Please complete the following sections if you are updating or changing information from your original submitted Graduation Application.*

**Section 1 – PREVIOUS GRADUATION INFORMATION**

Original TERM & YEAR of completion:     Summer     Fall     Winter     Spring    YEAR: \_\_\_\_\_

**Section 2 – NEW OR UPDATED GRADUATION INFORMATION – Complete all that applies**

New TERM & YEAR of completion:     Summer     Fall     Winter     Spring    YEAR: \_\_\_\_\_

**New DEGREE:**

- AAOT (Associate of Arts Oregon Transfer)
- AS (Associate of Science) in: \_\_\_\_\_
- AGS (Associate of General Studies)
- AAS (Associate of Applied Science) in: \_\_\_\_\_
- Certificate in: \_\_\_\_\_
- Certificate in: \_\_\_\_\_

New CATALOG YEAR: \_\_\_\_\_

**Section 3 – WITHDRAWAL and/or OPT OUT – Complete all that applies**

Check here if you wish to **WITHDRAW** your Graduation application completely and DO NOT intend to complete the degree defined in Section 1 above.

Check here if you wish to **OPT OUT** of automatic awarding of Pathway Certificates.

**Student Signature** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Signifies Approval & Authorization*

*Office use ONLY*

**DEGREE PROCESSING:**

Degree mailed to last known address

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Initials: \_\_\_\_\_

Updated Major

Notes: \_\_\_\_\_

*Office use ONLY*

**GRADUATION STATUS:**

Audit Frozen      Date \_\_\_\_/\_\_\_\_/\_\_\_\_      Initials: \_\_\_\_\_      Accumulative GPA \_\_\_\_\_

Evaluation Email      Date \_\_\_\_/\_\_\_\_/\_\_\_\_      Initials: \_\_\_\_\_

Approve       Deny       See Evaluation

Comments: \_\_\_\_\_

Director / Registrar Approval & Authorization \_\_\_\_\_ Date \_\_\_\_\_