

HOW TO Register for Classes

www.umpqua.edu *student self service*

1

Main Menu

- click on **Student**

Click on the tabs
-OR-
The links in the Main Menu 

2

Registration

- click on **Registration**

3

Add or Drop Classes

- click on **Add or Drop Classes**


4

Registration

- select your term from the drop down menu

5

Add or Drop Classes

Don't know the CRN?
Click on Class Search to find
the CRN for the class you want. 

- To add a class, enter the class CRN to your worksheet

| CRNs | | | | | | | | | |
|-----------------------------------------------|---------------------------------------------|--------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="button" value="Submit Changes"/> | <input type="button" value="Class Search"/> | <input type="button" value="Reset"/> | | | | | | | |

- click **submit changes** when complete

 Under Add or Drop Classes (Step 3), click on Student Detail Schedule to view your active registration schedule.

 After the payment due date of the term, you can NO longer register for classes online. You must register in person at the Registration Office (Welcome Center)

Need Help?

Registration
541-440-4604