

Questionnaire section	Category	Scoring rubric				Notes	Score
		No points	Low – 1 pt	Medium – 3 pts	High – 5 pts		
Intended purpose of funding - Strategic OR Compliance (5 pts) - <i>Select and score only one category</i>	Strategic Plan Priorities/ Operational Imperatives	Has no alignment	Minimally impacts one or more strategic priorities or operational imperatives	Moderately impacts one or more strategic priorities or operational imperatives	Directly and significantly impacts achievement of two or more strategic priorities or operational imperatives		
	Compliance (legislative, legal, safety, accreditation)	Does not address a mandate	Addresses a minor compliance mandate	Addresses an impending compliance mandate	Addresses an immediate compliance mandate		
Impact of request on college (15 pts - 5 points for each impact area)	Impact - College Operations	Does not identify which need is addressed or demonstrate benefits; possible negative downstream effects (e.g. new software that doesn't "talk" to others, supports process that may conflict with others, etc.)	Identifies a solution for an isolated need that affects only one program or department without demonstrating greater campus impact on college operations; AND/OR if not funded does not affect compliance or strategic priority progress	Identifies a solution that affects one or more programs/ departments with a short term impact (1-2 years); AND/OR if not funded has only minor impacts on strategic priority progress, without risk to any areas of compliance	Identifies a solution that affects several to all departments with a long-term impact (3+ years); AND/OR if not funded significantly impacts strategic priority progress AND/OR places UCC at significant risk in any area of compliance		
	Impact - Student Learning Outcomes	Does not identify which need is addressed or demonstrate benefits; possible negative downstream effects (e.g. new software that doesn't "talk" to others, supports process that may conflict with others, etc.)	Identifies a solution for an isolated need that affects only one program or department without demonstrating impact on broader student success, including student learning outcomes; AND/OR if not funded does not affect student learning outcomes, compliance or strategic priority progress	Identifies a solution that affects one or more programs/ departments with a short term impact (1-2 years); AND/OR if not funded has only minor impacts on student learning outcomes or strategic priority progress, without risk to any areas of compliance	Identifies a solution that affects several to all programs/ departments with a long-term impact (3+ years); AND/OR if not funded significantly impacts student learning outcomes or strategic priority progress AND/OR places UCC at significant risk in any area of compliance		
	Impact - Recruitment and Retention	Has no impact on increase in retention/enrollment	Minimally impacts increase in retention/enrollment	Moderately impacts increase in retention/enrollment	Directly and significantly impacts increase in retention/enrollment		

Innovation (5 pts)	Innovation	Request does not advance college operations AND/OR request is not grounded in fiscal or operational realities AND/OR request demonstrates low likelihood of success due to lack of pilot or evidence of supporting best practices	Request proposes a new idea, method, or program to improve college operations or student success, but demonstrates low impact, is not well-supported by a pilot or best practices, AND/OR has low likelihood of replicability/expansion in other departments/programs	Request proposes an idea, method, or program to improve college operations or student success that has already been piloted AND/OR is supported by research/best practices with potential to replicate or expand in other departments/programs	Request proposes an idea that has already been piloted AND/OR is supported by research/best practices, and demonstrates goal or plan for collaborative implementation across multiple departments/programs		
Implementation Plan (5 pts)	Responsibility Actions Timeline Outputs (Measures of success and targets)	Plan is not aligned with project description.	Plan is aligned with project description but lacks information in one or more areas, lacks clarity, or provides few details.	Plan is aligned with request description and provides clear direction for how the request will be fully implemented; output measures of success and targets are not well defined.	Plan is aligned with request description; provides clear and detailed direction for how the request will be fully implemented; and output measures and targets provide concrete evidence of progress and success.		
Fiscal impact (5 pts); Select and score one of the two categories; if both categories apply, only score one and provide an explanation in the "Notes" section	Fiscal Impact: General Fund Resources Funding	Ongoing funding requested; no re-allocation of funds available between cost centers; investment doesn't generate any revenue	One time funding request, no re-allocation of funds available; investment doesn't generate any revenue	Ongoing or one-time funding is requested; funds could be re-allocated from cutting costs in one area and adding to the other or funds are already included somewhere else	Ongoing or one time funding requested, funding is directly offset by revenue brought to general fund (tuition and fees)		
	Fiscal Impact: Self-Sustaining Funding	Ongoing funding requested, revenue is not sufficient to support self-sustaining operations; Does not identify which need is addressed or demonstrate benefits; possible escalating costs	Ongoing or one time funding requested, funding is not sufficient to cover costs by revenue brought to self-sustaining fund through new fee structure - BOE approval required	Ongoing or one time funding requested, funding is directly offset by revenue brought to self-sustaining fund through new fee structure - BOE approval required	Ongoing or one time funding requested, funding is directly offset by revenue brought to self-sustaining fund through existing fee structure		
Total Points							0